



PUBLIC NOTICE

Volunteer Opportunities for Frederick County Citizens to Serve on Frederick County Boards/Commissions/Committees

The Board of County Commissioners is soliciting applications from interested persons to volunteer their time to serve on the following boards/commissions/committees:

Adult Public Guardianship Review Board

- Meets quarterly (Mar., June, Sept., and Dec.) on the first Monday at 1:00 p.m.
- Seeking individuals to fill the following categories: general public, professional in the field of disabilities, legal, and physician.

Advisory Plumbing Board

- Daytime meetings are scheduled when necessary.
- Seeking a general public representative.

Affordable Housing Council

- Meets quarterly (Jan., Apr., July, and Oct.) on the second Monday at 2:30 p.m.
- Seeking individuals to fill the following categories: general public, housing consumer, nonprofit, and private industry. For more information visit www.FrederickCountyMD.gov/housing.

Agricultural Preservation Advisory Board

- Meets the fourth Monday of each month at 7:00 p.m.
- Seeking a general public representative. For more information visit www.FrederickCountyMD.gov/planning.

Agriculture Business Council

- Meets the fourth Tuesday of every other month (Feb., Apr., June, Aug., Oct., and Dec.) at 7:00 p.m.
- Seeking the following: 1) a general public representative; 2) individuals that have experience and expertise in agriculture; and 3) full-time farmers and producers.

Board of Appeals

- Meets the fourth Thursday of each month at 7:00 p.m. and if necessary, the following Monday evening.
- Seeking general public representatives.
- The Board hears requests for special exceptions and variances, applying existing law to the facts presented with guidance from the Office of the County Attorney and the Community Development Division staff. The Board also hears appeals from certain decisions of the Zoning Administrator, Frederick County Planning Commission, and other administrative staff. Board members are required to attend a field trip on the Wednesday the week before the Thursday night meeting to visit all the sites that will be considered at the monthly meeting.
- Qualifications and requirements include effectively read and interpret maps and plans; analyze reports and applicant data; perform field inspections and review of applicants' submitted material; and the ability to apply codes and ordinances governing development and zoning regulations. For more information visit www.FrederickCountyMD.gov/planning.

Board of Gaming Appeals

- Daytime meetings are scheduled when necessary.
- Seeking a general public representative.

Catoctin Soil Conservation District Board

- Meets the third Tuesday of each month at 9:00 a.m.
- Seeking a general public representative who resides **west** of the Catoctin Mountains.
- Board members direct the actions of the Soil Conservation District, a political subdivision of the state, which exercises public power over agriculture, natural resources, conservation and land use. Board members also exercise leadership for carrying out soil and water conservation programs.
- Members must not hold any office of profit created by state law.

Commission For Women

- Meets the second Tuesday of each month (except July) at 7:00 p.m.
- Seeking individuals who want to help make a difference for women and their families in Frederick County. For more information visit www.FrederickCountyMD.gov/fccfw.

Commission on Aging

- Meets the second Monday of each month at 1:00 p.m.
- Seeking interested persons (age 60 or older) to help address and resolve the problems facing the aging population of Frederick County.

Commission on Disabilities

- Meets the second Monday of each month (except Aug. and Dec.) at 6:00 p.m.
- Seeking general public representatives. Persons with disabilities or who have ADA code experience are encouraged to apply. For more information visit www.Frederickcountymd.gov/fccod.

Companion Animal Welfare Advisory Committee

- Meets at least quarterly on the second Monday at 7:00 p.m.
- Seeking the following: 1) a veterinarian; and 2) general public representatives with a broad range of companion animal related experience.

Containment Laboratory Community Advisory Committee

- Meets quarterly (Jan., Apr., July, and Oct.) on the second Tuesday at 7:00 p.m.
- Seeking the following: 1) general public representatives; and 2) a private-sector life sciences industry representative.
- Applicants should be aware this is a working committee, and that considerable commitment of time will be required for orientation and reading relevant materials to stay current on matters relevant to the Committee's mission. While the Committee meets every other month, most of the Committee's work occurs between meetings. Additional meetings may be scheduled. Members will be asked to volunteer to take their turn in preparing materials, information for the public, reports or minutes. Every effort is made to choose projects realistically, but applicants should know that the committee has neither a budget nor staff. For more information visit www.cityoffrederick.com/CLCAC.

Electrical Board

- Daytime meetings are scheduled when necessary.
- Seeking the following: 1) an electrician; and 2) a member from the general public who is not related to, either by blood or marriage, or associated with any person or corporation who is currently doing electrical work in Frederick County or who has done electrical work in the county within the year prior to appointment to this Board.

Ethics Commission

- Meets the second Monday of each month at 7:00 p.m.
- Seeking general public representatives.
- The Commission publishes advisory opinions on the Ethics Ordinance and the Public Ethics Law and administers the application of these laws to Frederick County officials and employees, and others who are subject to the laws' provisions. The Commission also decides complaints alleging violation of the Ethics Ordinance and exercises responsibility for enforcement of the lobbying provisions in the Ethics Ordinance and the Public Ethics Law.
- Qualifications and Requirements include ability to understand and apply the Ethics Ordinance, including the lobbying provisions in the Ethics Ordinance and the Public Ethics Law to a variety of factual situations; general familiarity with the structure and work of the county government; and understanding of general ethical principles applicable to governmental entities. For more information visit www.FrederickCountyMD.gov/ethics.

Frederick Soil Conservation District Board

- Meets the fourth Tuesday of each month at 9:00 a.m.
- Seeking a general public representative who resides east of the Catoctin Mountains.
- Board members direct the actions of the Soil Conservation District, a political subdivision of the state, which exercises public power over agriculture, natural resources, conservation and land use. Board members also exercise leadership for carrying out soil and water conservation programs.
- Members must not hold any office of profit created by state law.

Historic Preservation Commission

- Meets the first Wednesday of each month at 7:00 p.m.
- Seeking general public representatives (member and an alternate).
- Interested persons must have a demonstrated special interest, specific knowledge, or professional or academic training in fields such as, but not limited to, the following: history, architectural history, archeology, curation, landscape architecture, urban design, architecture, planning, anthropology, conservation, historic preservation or related fields. For more information visit www.FrederickCountyMD.gov/historicpres.

Human Relations Commission

- Meets the last Tuesday of each month (except Dec.) at 7:00 p.m.
- Seeking general public representatives.

Local Management Board

- Meets the fourth Monday of every other month (Jan., Mar., May, July, Sept., and Nov. (annual retreat)) at 2:00 p.m.
- Seeking community agency representatives.

Mental Health Advisory Committee

- Meets the third Monday of each month (except July and Aug.) at 4:00 p.m.
- Seeking the following: 1) primary and secondary consumers; and 2) general public representative.

Mental Health Management Agency (MHMA) of Frederick County Board of Directors

- Meets the third Thursday of every other month (Jan., Mar., May, July, Sept., and Nov.) at 4:00 p.m.
- Seeking individuals to fill the following categories: adult education; banking/finance; housing development; law enforcement; legal (attorney), medicine; private mental health practitioners; and substance abuse prevention treatment.
- The MHMA is responsible for monitoring and developing the public mental health system in Frederick County.

Monocacy Scenic River Citizens Advisory Board

- Meets the first Wednesday of each month at 7:00 p.m. with the meetings alternating in Carroll and Frederick Counties.
- Seeking a general public representative. For more information visit www.FrederickCountyMD.gov/planning.

Parks and Recreation Commission

- Meets the second Thursday of each month at 7:00 p.m.
- Seeking a general public representative, but preference may be given to those who reside in the following Frederick County Planning Regions: Adamstown, New Market, and Thurmont. For more information visit www.recreator.com.

Property Tax Assessment Appeal Board

- Meets approximately 20 times a year, plus or minus, as required and the meetings are usually held during normal business hours (based on number of appeals scheduled).
- Seeking a general public representative who is not an active realtor or appraiser. Interested persons need excellent oral and written communications skills; ability to be available and flexible with time; must be able to weigh information presented and make unbiased decisions based on what is presented at the time of the appeal hearing. Contact Mrs. Joyce Grossnickle at 301-600-1102 or e-mail (fcbgboards@FrederickCountyMD.gov) to obtain the necessary state application form for this board.
- The Board hears requests for second level appeal of real property value as determined by the Maryland State Department of Assessments and Taxation.

Public Library Board

- Meets the first Wednesday of each month (except July, Aug., and Dec.) at 7:00 p.m.
- Seeking a general public representative.
- The Board is mandated by the state of Maryland with responsibility for fiscal and policy decisions. Additionally, it has the responsibility for hiring and evaluating the director of the library system. These meetings are open to the public. The Board is looking for a person who is interested in the libraries in Frederick County and is willing to make a commitment to help guide the growth and development of the library system as the county continues to grow. This is a working board dedicated to making the community aware of the strengths of the library system. For more information visit www.fcpl.org/about-us/library-board-trustees.

Roads Board

- Meets quarterly (first Monday during Mar., June, and Dec. and second Monday during Sept.) at 7:00 p.m.
- Seeking a general public representative who resides in one of the following election districts: Middletown, Jackson, Catoctin, Burkittsville, and Braddock. For more information visit www.FrederickCountyMD.gov/roadsboard.

Social Services Board

- Meets the fourth Wednesday every other month (Feb., April, June, Aug., Oct. and Dec.) at 5:00 p.m.
- Seeking persons who are interested in the human service needs of eligible Frederick County residents. Members may be representatives of business, nonprofit, religious, and community organizations as well as former clients, former service providers and former contractors of the Department of Social Services (DSS), as long as they do not have a current relationship.
- The Board is mandated by the state of Maryland with responsibilities for advocacy, oversight and liaison with policymakers and the community. The meetings are subject to the Maryland Open Meetings Act.

Solid Waste Advisory Committee

- Meets the first Wednesday of every other month (Feb., Apr., June, Aug., Oct., and Dec.) at 6:30 p.m.
- Seeking individuals to fill the following categories: 1) environmental group; 2) business / industrial representative; 3) general public; 4) business / high-tech / financial; and 5) commercial solid waste / recycling company.

Substance Abuse Council

- Meets the third Wednesday of each month at 6:30 p.m.
- Seeking the following: 1) a substance abuse prevention provider; 2) a substance abuse provider with experience with services to individuals with co-occurring substance abuse and mental health disorders; and 3) a substance abuse provider.

Sustainability Commission

- Meets the third Wednesday of each month at 3:00 p.m.
- Seeking individuals who have a professional affiliation with, or expertise in, one or more of the following areas: energy, sustainable land use and transportation, open space and land preservation, green building practices, air quality/climate, water quality, recycling/waste reduction, environmental justice, education, small and/or local business, green jobs/workforce training, human/environmental health, agriculture/food security, community, grass-roots environmental efforts, and finance and governance. For more information visit www.FrederickCountyMD.gov/sustainability.

Transportation Services Advisory Council

- Meets the third Friday of every other month (Jan., Mar., May, July, Sept., and Nov.) at 8:00 a.m.
- Seeking individuals to fill the following categories: business, community agency, and general public. For more information visit www.FrederickCountyMD.gov/transit.

Workforce Development Board

- Meets the third Friday during the months of Feb., Apr., June, Sept., Nov., and Dec. at 8:15 a.m.
- Seeking business representatives. For more information visit www.frederickWORKS.com.

Persons having a desire to serve in this capacity must be residents and registered voters of Frederick County.

If interested in serving, send a letter of interest indicating the specific board/commission/committee of interest and a current resume by regular mail or e-mail (no facsimiles) to the attention of:

Mrs. Joyce M. Grossnickle, Administrative Officer
Office of the County Manager
Winchester Hall - 12 East Church Street
Frederick, Maryland 21701
301-600-1102
E-mail: fcbboards@FrederickCountyMD.gov

Please include current contact information in the documentation submitted, i.e. home, work and cell telephone numbers, home mailing address, and e-mail address.

***Letters of interest and resumes must be received by
4:00 p.m. on Friday, April 4, 2014.***

Frederick County Government does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of services.