BOARD OF COUNTY COMMISSIONERS' (BOCC) CONCURRENCE FORM

This form must be completed for all staff reports being prepared for BOCC meetings/public hearings and is the cover sheet for the staff report. The original (single-sided) staff report needs to be submitted to the County Manager's Office one (1) week in advance of the scheduled presentation date. For Closed Sessions please submit the original (single-sided) and 8 (double-sided copies) of the staff report.

To: Office of the County Manager

From (Name & Division): Diane George, CPPB Procurement/Finance **Phone #:** 301-600-1047

Requested Meeting Date (mm/dd/yr): 07/10/14 **Est. Presentation Time:** 10 minutes

Staff Report Topic:
(The text provided here will also be reflected on the meeting agenda and county's website.)

Purchasing Memo #14-235, Request to Piggyback Arlington County, VA's Contract #419-10 with Municipal Emergency Services, Inc. for Self-Contained Breathing Apparatus (SCBA)

County Funds Requested/Required: $4,198,306.30

Type of Meeting:
(Click to place a check mark in the following appropriate boxes.)

- [✓] Administrative Business *(The Consent Agenda Committee determines which items are eligible for the consent agenda.*
- [ ] Worksession
- [ ] Closed Session
- [ ] Public Hearing (a.m. [ ] or p.m. [ ])
- [ ] BOCC/BOE Mtg.
- [ ] County/Municipalities Mtg.
- [ ] Power Point Presentation

Board Action Desired: [✓] Decision [ ] Guidance [ ] Information

Staff Report Review:

This staff report has been thoroughly reviewed first by the appropriate divisions/agencies noted on Page 2 followed by those outlined below :

	Initials	Date	Comments Y/N (Page 2)
[✓] Budget Officer	GRH	6/30/14	N
[✓] Finance Director	EW	7/1/14	N
[ ] County Attorney's Office			
[✓] County Manager	dl	7/1/14	N

Other Reviewing Divisions/Agencies:
(Click to place a check mark in the following appropriate spaces.)

		Initials	Date	Comments Y/N *(noted below)*
__	__ Animal Control			
__	__ Business Development & Retention			
__	__ Citizens Services			
__	__ Community Development			
__	__ Emergency Management			
__	__ Fire & Rescue Services			
__	__ Health Services			
__	__ Human Resources			
__	__ Interagency Information Technologies			
__	__ Internal Audit			
__	__ Parks & Recreation			
__	__ Public Works			
__	__ Transit Services			
____	__ Utilities & Solid Waste Management			
✓	Other: Procurement & Contracting	see memo	6/27/14	
____	Other:			
____	Other:			

Elected Officials or Independent Agencies:

		Initials	Date	Comments Y/N *(noted below)*
__	__ Board of Education			
__	__ Board of Elections			
__	__ Board of License Commissioners			
__	__ Citizens Care & Rehabilitation Center/ Montevue Assisted Living			
__	__ Frederick Community College			
__	__ Frederick County Public Libraries			
__	__ Sheriff's Office			
__	__ Social Services			
__	__ State's Attorney's Office			

Comments:

1. **From:** _____ **Date:** _____

2. **From:** **Date:**

3. **From:** **Date:**

4. **From:** **Date:**

5. **From:** **Date:**

BID AWARD CONCURRENCE CHECK OFF AND INFORMATION SHEET

The Board of County Commissioners has requested the following information be provided for all bid awards. Special emphasis has been placed on receiving the concurrence of all County De partments that may have any involvement in a procurement action. Please complete, including concurrence signatures, and include it with the bid award recommendation.

1. Procurement Item and Bid #: PB Arlington Co VA #419-10

Municipal Emergency Services SCBA

2. Name and phone number of staff person to be contacted regarding this procurement and will be present for the bid award recommendation: Denise Pouget x11536

3. Types of funds:

		Acct. #'s	Available Budget Balances
1. Capital	☑	14-55401-C11425	
2. Operating	☐		
3. Enterprise	☐		
4. Other	☐		

4. Source of funds:
   1. County ☑
   2. State ☐
   3. Federal ☐
   4. Other ☐

Concurrence List

(Check applicable staff/department(s) and obtain signature(s)

- ☐ Sheriff
  - ☐ Corrections Bureau
  - ☐ Law Enforcement Bureau
- ☐ State's Attorney
- ☐ County Attorney
- ☐ County Manager
  - ☐ Volunteer Fire & Rescue
- ☐ Budget Office — YRH 6/30/14
- ☐ Animal Control Div.
- ☐ Human Resources Div.
- ☑ Finance Division Director — 7/1/14
  - ☑ Accounting
  - ☑ Procurement & Contracting — See memo
  - ☐ Treasury
- ☐ Parks & Recreation Div. Director
  - ☐ Parks Management
  - ☐ Recreation Programming
  - ☐ Custodial Services
- ☐ Public Works Division Director
  - ☐ Highway & Facility Maintenance
  - ☐ Engineering & Construction Mgmt.
  - ☐ Fleet Services
- ☐ Utilities & Solid Waste Management Div. Director
  - ☐ Engineering & Planning
  - ☐ Solid Waste Management
  - ☐ Water & Sewer
- ☐ Community Development Division Director
  - ☐ Planning & Development
  - ☐ Permits and Inspections
  - ☐ Business Dev & Retention
- ☐ Health Services Division Dir.
  - ☐ Community Health & Nursing
  - ☐ Developmental Center
  - ☐ Environmental Health
  - ☐ Mental Health
  - ☐ Scott Key Center
  - ☐ Substance Abuse
- ☐ Citizens Services Division Dir.
  - ☐ Child Advocacy Center
  - ☐ Department of Aging
  - ☐ Family Partnership
  - ☐ Housing & Community Development
  - ☐ Office for Children & Families
  - ☐ Human Relations
  - ☐ Transit
  - ☐ Workforce Services
- ☑ Fire & Rescue Services Div. Dir. — See Attached
  - ☐ Finance and Logistics
  - ☐ Operations
- ☐ Interagency Info. Tech. Div. Dir.
  - ☐ Data
  - ☐ GIS
  - ☐ Voice
- ☐ Emergency Management Div. Dir.
  - ☐ Emergency Communications
  - ☐ Emergency Preparedness

INDEPENDENT AGENCIES:

- ☐ Frederick County Public Libraries
- ☐ Board of Education
- ☐ Board of Elections
- ☐ Frederick Community College
- ☐ Department of Social Services
- ☐ Citizens Care & Rehab Center & Montevue Assisted Living
- ☐ Liquor Commission
- ☐ Internal Audit Div.

OTHER: _____

Revised 9/4/13

FREDERICK COUNTY GOVERNMENT
DIVISION OF FINANCE
Erin M. White, CPA, Acting Director

Department of Procurement & Contracting
Diane George, CPPB, Director

Winchester Hall, 12 East Church Street
Frederick, Maryland 21701

www.FrederickCountyMD.gov

O: 301-600-1069 F: 301-600-2521

Commissioners

Blaine R. Young
President

C. Paul Smith
Vice President

Billy Shreve
David P. Gray
Kirby Delauter

Lori L. Depies, CPA
County Manager

June 25, 2014

EXECUTIVE SUMMARY

Purchasing Memo #14-235

Staff Report Topic: Request to Piggyback Arlington County, VA's Contract #419-10 with Municipal Emergency Services, Inc. for Self-Contained Breathing Apparatus (SCBA)

County Funds Requested/Required: $4,198,306.30

Summary Explanation: It is recommended that the BoCC approve piggybacking Arlington County, VA's Contract #419-10 for purchase of the Self-Contained Breathing Apparatus (SCBA).

FREDERICK COUNTY GOVERNMENT
DIVISION OF FINANCE
Erin M. White, CPA, Acting Director

Department of Procurement & Contracting
Diane George, CPPB, Director

Winchester Hall, 12 East Church Street
Frederick, Maryland 21701

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Commissioners

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Kirby Delauter

Lori L. Depies, CPA
County Manager

TO: Board of County Commissioners

FROM: Diane George, CPPB
Director of Procurement and Contracting

DATE: June 25, 2014

MEMO: #14-235

SUBJECT: Piggyback Contract with Municipal Emergency Services, Inc. the purchase of Self-Contained Breathing Apparatus (SCBA); Piggyback of Arlington County, VA Contract #419-10

ISSUE

Should the BoCC approve a piggyback of Arlington County, VA Contract #419-10 with Municipal Emergency Services, Inc. for the purchase of Self-Contained Breathing Apparatus (SCBA)?

BACKGROUND

The Division of Fire and Rescue Services has reviewed and tested over 600 Self-Contained Breathing Apparatus (SCBA) utilized by career and volunteer fire personnel. During this review and testing, it was determined that apparatus used by the Division of Fire and Rescue Services does not meet the current NFPA standard and they do not have interoperable units across all departments since the SCBA were purchased at various times over the past 12 years. Upgrading to the current NFPA standards is not only critical to the safety of the County's firefighters but will also bring the County into compliance with NFPA standards.

Additional information is contained in the attached memo from Chief Denise S. Pouget, Director of the Division of Fire and Rescue Services. Your approval of the contract piggyback is requested.

RECOMMENDATION

It is recommended that the BoCC approve piggybacking Arlington County, VA's Contract #419-10 for the purchase of Self-Contained Breathing Apparatus (SCBA) at a total cost of $4,198,306.30.

FUNDING INFORMATION

Funding will come from the FY15 CIP budget. The account string is 14-9899-55401-C11425.

DG:PMG:hma
cc: Chief Denise Pouget

FREDERICK COUNTY GOVERNMENT
DIVISION OF FIRE & RESCUE SERVICES

Denise Pouget, Director/Chief

5370 Public Safety Place
Frederick, Maryland 21704

www.FrederickCountyMD.gov

O: 301-600-1536 F: 301-600-2592

Commissioners

Blaine R. Young
President

C. Paul Smith
Vice President

Billy Shreve
David P. Gray
Kirby Delauter

Lori L. Depies, CPA
County Manager

MEMORANDUM

TO: Diane George, Procurement and Contracting Director

FROM: Chief Denise S. Pouget Denise S. Pouget

DATE: June 18, 2014

SUBJECT: Award Recommendation for Purchase of Self Contained Breathing Apparatus

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Background: DFRS has undertaken a complete review and testing of all county owned Self-Contained Breathing Apparatus (SCBA) utilized by Career and Volunteer fire personnel (over 600 units tested). The review and testing of the SCBA has identified that we do not meet the current NFPA standard and that we do not have interoperable units across all of our departments (as the SCBA has been purchased at various times over the past12 years). The upgrade to the current NFPA standards is critical to insure the safety of our firefighters while also bringing us into compliance with NFPA standards.

RECOMMENDATION: The Division of Fire Rescue Services (DFRS) recommends award of contract to MES-Maryland for the total purchase price of $4,198,306.30. (See attached quote for details). This purchase is a piggyback of Arlington, Virginia contract 419-10.

FUNDING INFORMATION: Funding will come from the FY15 CIP budget. The account string for this is 14-9899-55401-C11425.

In order to meet a January 2015 deadline for receipt of this equipment (required by our bond funding process), it is important that we have the PO in place in early July 2014.

Thank you in advance for your assistance.

RECEIVED
JUN 20 2014
Procurement & Contracting

MUNICIPAL EMERGENCY SERVICES INC.

MES-Maryland
Regional Sales Rep. William Dunn
4611 Assembly Drive, Suite G, Lanham, MD. 20706
Mobile: 301-573-9654 or Office: 301-577-7082
Fax: 301-577-4817 E-Mail address: billdunn@mesfire.com

PRICE QUOTATION

TO: John North	DATE: May 23, 2014	PRICE QUOTATION NUMBER:		
COMPANY: Frederick County	YOUR INQUIRY DATE:	TERMS: **Net 30 Days**		
TELEPHONE:	PROPOSED SHIPPING DATE:	TO BE SHIPPED VIA: **Best Way / MOTOR FGT**		
FAX:	SALES PERSON ***William Dunn***	FOB SP.	PPD	COLL

HERE IS OUR QUOTATION ON THE GOODS SUBJECT TO THE CONDITIONS NOTED:

CONDITIONS: The prices and terms on this quotation are not subject to verbal changes or other agreements unless approved in writing by the Home Office of the Seller. All quotations and agreements are contingent upon strikes, accidents, fires, availability of materials and all other causes beyond our control. Prices are based on costs and conditions existing on date of quotation and are subject to change by the Seller before final acceptance. Typographical and stenographic errors subject to correction. Purchaser agrees to accept either overage or shortage not in excess of ten percent to be charges for pro-rata. Purchaser assumes liability for patent and copyright infringement when goods are made to Purchaser's specifications. When quotation specifies material to be furnished by the purchaser, ample allowance must be made for reasonable spoilage and material must be of suitable quality to facilitate efficient production.

Conditions not specifically stated herein shall be governed by established trade customs. Terms inconsistent with those stated herein, which may appear on Purchaser's formal order, will not be binding on the Seller.

QTY	*Part #*	*DESCRIPTION*	*PRICE*	*AMOUNT*
		Subtotal from quote A		$4,350,786.30
		Subtotal from quote B		$0.00
			Subtotal	$4,350,786.30
1240.00	FLOWTEST	OnSite flowtesting of Scott SCBA by MES technician.	-$40.00	-$49,600.00
		(Equates to 2 years of flowtesting.)		
6.00	AIR SAMPLE	Annual air sampling of Scott compressors throughout Fred. County,	-$480.00	-$2,880.00
		to be done quarterly.		
1.00	Trade-In	Trade-In allowance for existing Scott SCBA inventory, includes:	-$100,000.00	-$100,000.00
		SCBAs, cylinders, facepeices, RIT packs, and voice amps.		
1.00	TRAINING	On-Site training class(es) to be provide to the customer.	FREE	FREE
			Tax	Exempt
		Pricing is per Arlington County COG contract #419-10.	Freight	Included
			Total	$4,198,306.30

QUOTE VALID FOR 30 DAYS. BY: William Dunn, Sales Rep.
TO CONFIRM ORDER, SIGN AND RETURN ORIGINAL COPY.

_____ TITLE_____.

PRICE QUOTE HEAD.WORD

MUNICIPAL EMERGENCY SERVICES INC.

MES-Maryland

Regional Sales Rep. William Dunn
4611 Assembly Drive, Suite G, Lanham, MD. 20706
Mobile: 301-573-9654 or Office: 301-577-7082
Fax: 301-577-4817 E-Mail address: billdunn@mesfire.com

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FAX:	SALES PERSON ***William Dunn***	FOB SP.	PPD	COLL

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QTY	*Part #*	*DESCRIPTION*	*PRICE*	*AMOUNT*
620.00	X3415022200302	Scott X3 5.5 snap change SCBA, 2013 NFPA compliant with quick	$5,195.00	$3,220,900.00
		disconnect regulator, dual EBSS, and Pak Tracker pass device.		
		List price is $7665.00; COG contract is $5748.75.		
710.00	200970-01	Scott 45 minute 5.5 carbon cylinder. List price is $1500.00.	$1,125.00	$798,750.00
620.00	200970-01	Scott 45 minute 5.5 carbon cylinder. List price is $1500.00.	FREE	FREE
110.00	200973-01	Scott 60 minute 5.5 carbon cylinder. List price is $1680.00.	$1,260.00	$138,600.00
1440.00	LOGO	Scott custom logo cylinder. List price is $35.00	FREE	FREE
180.00	201215-05	Scott AV3000HT facepiece with voice amp bracket, any size. List is $376.00.	$282.00	$50,760.00
620.00	201215-05	Scott AV3000HT facepiece with voice amp bracket, any size.	FREE	FREE
22.00	200954-05	Scott 5.5 RIT Pak III with facepeice and regulator. List price is $3290.00.	$2,467.50	$54,285.00
10.00	201275-0125	Scott Epic III voice amplifier, pack of 25. List price is $11,665.50.	$8,749.13	$87,491.30
2.00	9519-4000	OHD Quantifit respirator fit test machine with Scott adapters.	FREE	FREE
		Pricing is per Arlington County COG contract #419-10.	Subtotal	$4,350,786.30

QUOTE VALID FOR 30 DAYS. BY: William Dunn, Sales Rep.
TO CONFIRM ORDER, SIGN AND RETURN ORIGINAL COPY.

_____ TITLE_____.

PRICE QUOTE HEAD.WORD

MUNICIPAL EMERGENCY SERVICES INC.

MES-Maryland

Regional Sales Rep. William Dunn
4611 Assembly Drive, Suite G, Lanham, MD. 20706
Mobile: 301-573-9654 or Office: 301-577-7082
Fax: 301-577-4817 E-Mail address: billdunn@mesfire.com

PRICE QUOTATION

TO: John North	DATE: May 23, 2014	PRICE QUOTATION NUMBER:		
COMPANY: Frederick County	YOUR INQUIRY DATE:	TERMS: **Net 30 Days**		
TELEPHONE:	PROPOSED SHIPPING DATE:	TO BE SHIPPED VIA: **Best Way / MOTOR FGT**		
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QTY	*Part #*	*DESCRIPTION*	*PRICE*	*AMOUNT*
3.00	AC04XX365111	Scott 10HP Simple air compressor, (specify electrical requirements),	FREE	FREE
		with CO & Dew Point controller, enclosed, remote air intake, english, and		
		wall mount controler. List price is $25,585.00.		
3.00	AF2110211A401	Scott RevolveAir fill station, 5.5 certifified, with base, high pressure	FREE	FREE
		outlet, Auto-Fill, and CGA adapters. List price is $13,832.00.		
3.00	AR1604A4251	Scott (4) bank ASME 6000 psi storage cylinder rack with Auto-Fill,	FREE	FREE
		25' hoses, and stand alone rack. List price is $12,150.00.		
5.00	AB16-0807	Scott RevolveAir 5.5 upgrade kit. List price is $121.00.	FREE	FREE
3.00	AB16-0808	Scott compressor 5.5 upgrade kit. List price is $450.00.	FREE	FREE
3.00	LABOR	On-Site installation for all of the above compressors and upgrades.	FREE	FREE
			Tax	Exempt
		Pricing is per Arlington County COG contract #419-10.	Freight	Included
			Total	$0.00

QUOTE VALID FOR 30 DAYS. BY: William Dunn, Sales Rep.
TO CONFIRM ORDER, SIGN AND RETURN ORIGINAL COPY.

_____ TITLE_____.

PRICE QUOTE HEAD.WORD

ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT
2100 CLARENDON BOULEVARD, SUITE 500
ARLINGTON, VIRGINIA 22201

NOTICE OF RENEWAL OF CONTRACT

TO:

MUNICIPAL EMERGENCY SERVICES, INC.
10210 GOVERNOR LANE BLVD.
WILLIAMSPORT, MD 21795

DATE ISSUED: AUGUST 07, 2013

CURRENT REFERENCE NO: 419-10

CONTRACT TITLE: SCOTT AIR PACK PARTS

THIS IS A NOTICE OF RENEWAL OF CONTRACT AND NOT AN ORDER. NO WORK IS AUTHORIZED UNTIL THE VENDOR RECEIVES A VALID COUNTY PURCHASE ORDER ENCUMBERING CONTRACT FUNDS.

This is your notice that the above referenced contract has been renewed. The contract term covered by this Notice of Award is effective **OCTOBER 1, 2013** and expires on **SEPTEMBER 30, 2014.**

This is the **FOURTH** year award notice of a possible **FIVE** year contract.

CONTRACT PRICING:

CURRENT PRICING WILL BE HELD UNTIL JANUARY 31, 2014.

EMPLOYEES NOT TO BENEFIT:

NO COUNTY EMPLOYEE SHALL RECEIVE ANY SHARE OR BENEFIT OF THIS CONTRACT NOT AVAILABLE TO THE GENERAL PUBLIC.

VENDOR CONTACT: WILLIAM DUNN — VENDOR TEL. NO. : 301-573-9654

VENDOR PAYMENT TERMS: NET 30 DAYS — VENDOR FAX NO.: 301-582-1715

EMAIL ADDRESS: billdunn@mesfire.com

COUNTY CONTACT: CURTIS STILWELL — COUNTY TEL. NO.: 703-228-5567

CONTRACT AUTHORIZATION

ELIZABETH DOOLEY CPPO, CPPB
Assistant Purchasing Agent

8/7/13
DATE

DISTRIBUTION

VENDOR: 1
BID FOLDER: 1