



Frederick County Department of Social Services
1888 North Market Street
Frederick, MD 21701



Advisory Board Meeting Agenda

5:00-6:15 p.m.

Date	22 February, 2023
Attendees:	Patrick Hammett, Chair; Kerri Burson, Secretary; Cheryl Back, Vice Chair; Esther Slack-Metellus, Treasurer; Ed Hinde; Renee Knapp, County Council Liaison
Guests:	Debbie Marini, Director, Elizabeth Etouke, Prospective Board Member

1. **ROLL CALL** –5 min
 - a. Call to Order
 - b. Approval of Agenda
2. **PROGRAM PRESENTATION:** Strategic Plan; new DSS position per Debbie-15 minutes
3. **DIRECTOR’S REPORT** – Debbie Marini-20 minutes

BEGINNING OF Old Business – 15 min

- a. Approval of January Minutes, Secretary and President sign after approved
- b. Treasurer’s Report
- c. Liaison with Faith Community Partnership
- d. Recruitment Committee Report
- e. New Board Strategic Plan Discussion

END OF Old Business

New Business - 20 minutes

4. **Review Action Items**
5. **Liaisons PQI, DEI, OCF, DSS Strategic Plan**
6. **MASSB Quarterly Meeting, February 11, 2023, Pat, Ed**
7. **Next Meeting Date: March 22, 2023**
8. **Other New Business**



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ACTION ITEMS

Item	Responsible Person(s)	Due Date	Status
Coordinate Recruitment with county	Hinde, Burson		In Process
Fund Raising Letter	Slack-Metellus, Burson		In Process