

**Frederick County Department of Social Services
Advisory Board Meeting
Wednesday, January 28th, 2025, 5 pm-6:30 Pm
1888 N. Market Street, Frederick, MD 21701
(Public to enter through staff side door at 5 pm sharp)**

I. Call to order and Attendance:

III. Approval of the Agenda Minutes:

III. Approval of Previous Minutes:

IV. Reports:

- Updates on Working Session between DSS - Workforce Service: **Elizabeth Etouke / Debbie Marini**
- Update from the Executive Director: **Debbie Marini**
- Meeting With MASSB Treasurer – Financial Review and SOP proposal: **Dave Drezner / Elizabeth Etouke / Chris Kimberley**
- MASSB Community Meeting – Key Takeaways: **Chris Kimberly / Elizabeth Etouke**
- Website Uplifting Family Content Update & Governance Alignment: **Elizabeth Etouke**

V. Committees Updates

- a) **Recruitment Committee**--- **Nathalie Gipson / Patrick Hammet/ Chris Kimberly (Closed Session)**
 - Feedback on Interviews
 - Vote on recommendations
- b) **Advocacy Committee** - Ongoing Projects.
- c) **Outreach and Fundraising Committee** – Orientation From MASSB

VI. New Business: **Elizabeth Etouke**

- FCDSSAB Email address proposal and request for vote
- Onboarding process for new members

VII. Comments and Announcements

- MASSB Annual Conference 2026 & 2027
- Board Secretary position internal vacancy

VIII. Public Comments

IX. Meeting Adjournment