

**Frederick County Department of Social Services  
Advisory Board Meeting  
Wednesday, January 28th, 2025, 5 pm-6:30 Pm  
1888 N. Market Street, Frederick, MD 21701  
(Public to enter through staff side door at 5 pm sharp)**

**I. Call to order and Attendance:**

**III. Approval of the Agenda Minutes:**

**III. Approval of Previous Minutes:**

**IV. Reports:**

- Updates on Working Session between DSS - Workforce Service: **Elizabeth Etouke / Debbie Marini**
- Update from the Executive Director: **Debbie Marini**
- Meeting With MASSB Treasurer – Financial Review and SOP proposal: **Dave Drezner / Elizabeth Etouke / Chris Kimberley**
- MASSB Community Meeting – Key Takeaways: **Chris Kimberly / Elizabeth Etouke**
- Website Uplifting Family Content Update & Governance Alignment: **Elizabeth Etouke**

**V. Committees Updates**

- a) **Recruitment Committee---** Nathalie Gipson / Patrick Hammet/ Chris Kimberly **(Closed Session)**
  - Feedback on Interviews
  - Vote on recommendations
- b) **Advocacy Committee** – Ongoing Projects.
- c) **Outreach and Fundraising Committee** – Orientation From MASSB

**VI. New Business: Elizabeth Etouke**

- FCDSSAB Email address proposal and request for vote
- Onboarding process for new members

**VII. Comments and Announcements**

- MASSB Annual Conference 2026 & 2027
- Board Secretary position internal vacancy

**VIII. Public Comments**

**IX. Meeting Adjournment**