



# FREDERICK COUNTY GOVERNMENT

OFFICE OF AGRICULTURE  
Department of Agricultural Preservation

Jessica Fitzwater  
County Executive

Katie Stevens, Director  
Shannon O'Neil, Administrator

## Agricultural Preservation Advisory Board

### Open Session Meeting

Minutes of Monday March 24, 2025

Winchester Hall - Second Floor, Winchester Room

Board Approved 4/30/2025

- I. **Call to Order:** Sandra Tucker called the meeting to order at 7:00 pm.
- II. **Attendance:** Sandy Tucker, Chair, Caroline Orlowski, Secretary, Lisa Gaver, Council Member Steve McKay, Liaison, Matt Toms, Vice Chair, Absent  
Katie Stevens, Director of Office of Ag, Shannon O'Neil, Ag Preservation Program Administrator, Beth Ahalt, Ag Preservation Program Specialist II, and Jenna Zimmerman, Ag Preservation Program Specialist I.
- III. **Approval of the Agenda:** Lisa Gaver made a motion to approve the agenda. The motion was seconded by Caroline Orlowski. The motion was approved 3-0-0-1.
- IV. **Approval of the Minutes from February 24, 2025:** Caroline Orlowski made a motion to approve the minutes from the February 24, 2025, meeting. The motion was seconded by Lisa Gaver. The motion was approved 3-0-0-1.
- V. **Reports-** No reports.
- VI. **Old Business-** No old business.
- VII. **New Business-**

A. **Jenkins Dwelling Replacement and Relocation Request (IPP)-** Staff presented a request to the board to approve to relocate a pre-existing dwelling on the Jenerations Family Farm IPP easement. The original grantors of the IPP easement were Jens and Kathleen Andersen. The farm went under easement in 2005. Ian and Holly Jenkins purchased this 160.47-acre farm in 2018. The tenant house that currently exists on the property is becoming un-inhabitable and the family is requesting to remove the old house and replace it with a new dwelling. Lisa Gaver made a motion to approve the relocation request of a pre-existing dwelling. The motion was seconded by Caroline Orlowski. The motion was approved 3-0-0-1.

Ag Board Members	Aye	Nay	Abstain	Absent
Sandra Tucker	X			
Matthew Toms				X
Caroline Orlowski	X			
Lisa Gaver	X			
Position Vacant				

B. **Pen Y Glen CREP Easement Request (CREP)-** Staff presented a request for the County to continue to negotiate a CREP easement and act as a co-holder with the Maryland DNR on the Pen Y Glyn Farm, LLC, property. This



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easement would consist of one parcel, totaling 120 acres. The property has been in the family since the early 1960's, and Pen Y Glyn Farm LLC, consists of 8 family members. The property is adjacent to other preserved properties and has 22.40 acres in CREP contracts. Lisa Gaver made a motion to approve the request to continue the negotiation on the Pen Y Glyn Family, LLC, CREP easement. The motion was seconded by Caroline Orlowski. The motion was approved 3-0-0-1.

Ag Board Members	Aye	Nay	Abstain	Absent
Sandra Tucker	X			
Matthew Toms				X
Caroline Orlowski	X			
Lisa Gaver	X			
Position Vacant				

### VIII. Comments and Announcements

#### a. Program Updates

- MALPF-** The next MALPF deadline is April 1, 2026. Staff is still waiting for appraisals to come back. MALPF hopes to extend offers for the FY25/26 around June 2025.
- IPP-** The top 4 IPP applicants accepted their offers. The next IPP cycle deadline is 9/1/2025.
- Critical Farms-** The two appraisers recently received their contracts. Once appraisals are received, these appraisals will be reviewed by the Agricultural Preservation Advisory Board in closed session to determine the option value.
- CREP-** This program has a rolling deadline, and staff continues to receive interest in this program. A 91-acre property will be settling in Mid-April, and another 77-acre property will be settling end of April/beginning of May.
- Next Generation-** We have two applications with Next Generation. An offer was extended to one of the applicants.
- Rural Legacy-** Staff is beginning to make offers with our newest grant in both the Mid-Maryland and Carrollton Manor Rural Legacy Areas. There is still no update on the proposed Carrollton Manor Rural Legacy Expansion.

#### B. Other Comments:

- MPRP Proposed Transmission Line Route-** Staff briefly discussed the proposed transmission line path. PSEG released an updated Environmental Review Document in February. County attorneys and officials submitting testimony to stop MPRP.
- April Ag Board Meeting-** Staff notified the Board that they are attending the Saving America's Working Lands National Conference in Dallas, Texas the week prior to the usually scheduled Board meeting in April and requested to postpone



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the meeting to another time. Staff is going to send an email poll to the board to see which dates work best for the members.

IX. **Public Comment** – None.

X. **Adjournment** – Caroline Orlowski moved to adjourn the meeting. Lisa Gaver seconded the motion. Meeting adjourned at 7:41pm.