



## FREDERICK COUNTY LOCAL MANAGEMENT BOARD (LMB) MINUTES

In-person Meeting | Dept. Social Services

1888 N. Market St Frederick, MD 21071

April 28, 2025 | 2pm to 4pm

### LMB Members:

Frederick County Local Behavioral Health Authority – Jay Hessler, Chair  
Division of Family Services – Kelli Goetz  
Division of Family Services – Leshia Chandler  
Frederick County Dept. of Social Services – Kim Smith  
Family Partnership – Chantel Duckett  
Frederick County Finance Department – Marie Berg  
Frederick County Public Schools – Dana Falls  
Big Brothers, Big Sisters – Kent Sneed

Department of DJS – William Keefer  
Community Engagement & Consultation Group Inc – Anita Mwalui  
Coalition for a Healthier Frederick County – Malcolm Furgol  
Frederick County Public Library – James Kelly

- I. **Call to Order** – 2:02pm
- II. **Welcome/Attendance** – Jay Hessler. Started the meeting and proceeded with introductions of attendees.
- III. **Approval of the Minutes** – Minutes for March 24, 2025, were approved, by vote, with a motion from Marie Berg and seconded by Chantell Duckett. Unanimous.
- IV. **Presentations**
  - a. Family Partnership–Chantell Duckett
  - b. Mental Health Association–Adam Schlager
- V. **Old Business**
  - a. **ENOUGH Act Funding – Leshia**
    - i. Community convenings have been scheduled and are listed on the public input page along with the feedback surveys (English and Spanish available)
    - ii. DFS is hosting a convening for ENOUGH Supporting Partners (agencies and organizations) on May 19<sup>th</sup> at 8:30 am. Informational flyer and registration link will be shared soon.
    - iii. Funding cuts - The \$20 million budget was reduced by 3 million.
    - iv. We are currently in Track 2 of the ENOUGH Initiative. Once we complete the Neighborhood Action Plan (December 2025), we will apply for Track 3 to implement the Action Plan.
  - b. **Child Care Market Study – Kelli**
    - i. A follow-up to the first study expanding the data collaboration and analysis. The survey was launched on Friday (4/25) and is expected to close on 5/19. Postcards are available for handout with information and the QR code to access the survey.
      1. Focus group opportunities will be announced soon.
    - ii. There is a freeze on the childcare scholarship. New applications are no longer being accepted, but Sarah Martin shared that existing scholarship recipients are fine.
  - c. **DFS Office Updates –**
    - i. Leshia announced the DFS Fiscal Assistant position is currently vacant.
    - ii. The NOFA application was submitted last week.
    - iii. Request was made for volunteers for the Results-Based Accountability Certification.
    - iv. A request was made for volunteers to join the new LMB subcommittee tasked with program review related to contractual expectations.
      1. This group will meet three times in FY26 (August, November, April) and as needed if a special circumstance occurs.
      2. Malcolm and Anita volunteered. We need one additional volunteer to complete the committee.

- d. No new updates were shared regarding the Consortium. We expect an update around the end of May.

**VI. New Business**

- a. A **new LMB calendar of meetings** will be coming out soon.
  - i. Our next meeting will be on June 23 to wrap up FY25
- b. **ENOUGH Workgroups** were announced, and a request for volunteers related to each of the four pillar areas. These workgroups will support the ENOUGH Initiative by identifying subject matter experts, reviewing results from convenings, and supporting the development of the Neighborhood Action Plan
- c. Kelli discussed the **County Executive budget proposal**. DFS met needs by reprogramming, and the LMB funding was untouched.

**VII. Comments and Announcements –**

- a. Adrian Adlam – LCT is hosting the annual Spring Training on May 8<sup>th</sup> from 9-12pm.
- b. Melissa Muntz attended a professional development training and shared her experience.
- c. There was a question and subsequent discussion regarding the closure of the LGBTQ suicide hotline

**VIII. Adjournment –** Motion from Marie Berg, seconded by Dana Falls. Unanimous. Adjourned at 3:30pm.

**Next LMB meeting is on June 23, 2025, from 2:00pm to 4:00pm at the Dept. of Social Services.**