



# AGENDA

## FREDERICK COUNTY

### CHARTER REVIEW COMMISSION

Wednesday, December 11, 2019 | 6:00 pm

#### BOARD MEMBERS

CharterReview@FrederickCountyMD.gov

John Daniels | Dylan Diggs | Paul Gilligan | Lisa Jarosinski | Dr. April Miller | Walter Olson | Stephen Slater

**Winchester Hall  
Third Floor Meeting Room  
12 East Church Street  
Frederick, Maryland**

#### AGENDA

- I. Call to Order – Stephen Slater, Chairperson
- II. Pledge of Allegiance
- III. Approval of November 18, 2019, Meeting Minutes

- IV. Votes on Charter Proposals Previously Workshopped
  - Floor Manager Commissioner April Miller (Attachment 1 and 2)
    - Council Member Steve McKay Proposals
      - 1. Spreadsheet Item 8 – Article 2, Section 209 – Hold special election if a vacancy occurs during the first two years of a term of a council member
      - 2. Spreadsheet Item 20 – Article 4, Section 408 – Hold special election if a vacancy occurs during the first two years of a term of a county executive
      - 3. Spreadsheet Item 21 – Article 4, Section 408(b) – Appointed county executive should be of the same party as the departing county executive
      - 4. Spreadsheet Item 27 – Board of Education Vacancies – Provide a more open and transparent process for BOE vacancies to include public hearings and input from the county council
    - Floor Manager Commissioner Walter Olson (Attachment 1 and 2)
      - 5. Spreadsheet Item 16 – Article 2, Section 214(c) - Modify language to more closely define “substantially equal in population”
    - Floor Manager Commissioner Dylan Diggs (Attachment 1 and 2)
      - 6. Spreadsheet Item 9 – Article 2, Section 210/207 - County council president shall receive an additional stipend (suggested \$1,000 – \$2,000) to compensate for extra time commitment.

The Frederick County Charter Review Commission is subject to the Open Meetings Act requiring reasonable advance notice of meetings to be provided, to make the agenda available in advance, to hold its meetings openly, and to adopt and retain minutes.

The group is also subject to the Public Information Act, meaning any member of the public may request any record pertaining to the work group at any time.

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### V. Workshop on Charter Proposals

Floor Manager - Vice Chairperson Daniels

1. Spreadsheet Item 2 – Article 2, Section 203 – Council to act as a body
2. Spreadsheet Item 15 – Article 2, Section 213 - Add to county council staff a budget director and staff attorney independent of the county executive and county attorney.
3. Spreadsheet Item 17 – Article 4, Section 402(f) – Clarify whether Section 402(f) requires the county executive to sign any contracts entered into by the Frederick County Sheriff's Office that require the expenditure of county funds (i.e. MOA between DHS/ICE and FCSO re: Section 287(g)).

Floor Manager - Commissioner Dylan Diggs (Attachment [1](#))

4. Spreadsheet Item 13 – Article 2, Section 212(b) - Change the words “the Council” to “a Council Member” to allow individual council members to request information from the county executive and county executive staff.
5. Spreadsheet Item 14 – Article 2, Section 212(b) - Add to language requiring the county executive to provide information (re: constituent issues) and increase communication between the county executive and county council.

### VI. Initial Votes to Move Charter Proposals to Workshop

1. Spreadsheet Item 36 – Provide for an elected five member ethics commission to be elected by the voters of Frederick County.
2. Spreadsheet Item 40 - Article 2, Section 214(c) – Changes to the councilmanic redistricting timeline.

### VII. Assignment of Future Workshops

1. Spreadsheet Item 31 – Article 7, Section 703(a) – Review process of appointing future charter review commission members including time period and potentially adding one to two members to be appointed by the county executive.
2. Spreadsheet Item 38 – Add penalty for the county executive not devoting full time to the county executive job functions as specified in Section 405(b); perhaps declaring the county executive office vacant after the county council resolution stating the county executive is in violation (adding paragraph (5) to Section 407).

### VIII. Discussion on the Final Charter Review Commission Report Process

- [Baltimore County Charter Review Report 2017](#)
- [Harford County Charter Review Report 2012](#)
- [Howard County Charter Review Report 2011](#)
- [Prince George's County Charter Review Report 2018](#)

### IX. Future Agenda Items

### X. Public Comments

*It is the policy of the Charter Review Commission to permit public comments and/or requests at this time with comments being limited to (3) three minutes per person.*

### XI. Commission Member Comments

### XII. Adjournment