



# AGENDA

## FREDERICK COUNTY

### CHARTER REVIEW COMMISSION

Thursday, December 19, 2019 | 6:00 pm

#### BOARD MEMBERS

CharterReview@FrederickCountyMD.gov

John Daniels | Dylan Diggs | Paul Gilligan | Lisa Jarosinski | Dr. April Miller | Walter Olson | Stephen Slater

**Winchester Hall  
Third Floor Meeting Room  
12 East Church Street  
Frederick, Maryland**

#### AGENDA

- I. Call to Order – Stephen Slater, Chairperson
- II. Pledge of Allegiance
- III. Approval of [December 11, 2019](#), Meeting Minutes
- IV. Workshop and Vote on [Charter Proposals](#)

Floor Manager - Vice Chairperson John Daniels

1. Spreadsheet Item 31 – Article 7, Section 703(a) – Review process of appointing future charter review commission members including time period and potentially adding one to two members to be appointed by the county executive.

Floor Manager – Commissioner Walter Olson ([Attachment One](#))

2. Spreadsheet Item 38 – Add penalty for the county executive not devoting full time to the county executive job functions as specified in Section 405(b); perhaps declaring the county executive office vacant after the county council resolution stating the county executive is in violation (adding paragraph (5) to Section 407).

Floor Managers - Commissioner Lisa Jarosinski & Commissioner Dylan Diggs (Attachments [One](#), [Two](#), [Three](#), [Four](#))

3. Spreadsheet Item 23 – Article 5, Section 503 - Require the county executive to provide mandatory weekly budget progress reports beginning January 1 of each year.
4. Spreadsheet Item 24 – Article 5, Section 503(b) - Require additional public meeting(s) other than the two provided in this section to allow for additional public input into the budget process.
5. Spreadsheet Item 25 – Article 5, Section 506 - Grant to the county council the power to transfer/add funds to sections of county budget (perhaps with supermajority).

The Frederick County Charter Review Commission is subject to the Open Meetings Act requiring reasonable advance notice of meetings to be provided, to make the agenda available in advance, to hold its meetings openly, and to adopt and retain minutes.

The group is also subject to the Public Information Act, meaning any member of the public may request any record pertaining to the work group at any time.

6. Spreadsheet Item 26 – Article 5, Section 506(d) - Extend time for the county council to act on the budget resolution.
7. [Spreadsheet Item 39](#) – Article 5, Sections 503, 509, and 513 (Also, Article 1, Section 104) – Budget provisions making clear distinctions between Operating Budget, Capital Budget, and Capital Improvement Plan (CIP) and specifying “divisions” to more accurately reflect structure of County government, etc.

Floor Manager Vice Chairperson John Daniels

8. Spreadsheet Item 15 – Article 2, Section 213 - Add to county council staff a budget director and staff attorney independent of the county executive and county attorney. (Tabled from the December 11, 2019 meeting)

Floor Manager - Commissioner April Miller (Attachments [One](#), [Two](#), [Three](#))

9. Spreadsheet Item 5 – Article 2, Section 205(c) – Prohibit council members from serving as employees of the Board of Education due to perceived conflict of interest

## V. Discussion of the Format of the Final Report

## VI. Future Agenda [Items](#)

## VII. Public Comments

It is the policy of the Charter Review Commission to permit public comments and/or requests at this time with comments being limited to (3) three minutes per person.

## VIII. Commission Member Comments

## IX. Adjournment