

**FREDERICK COUNTY  
Local Emergency Planning Committee (LEPC)  
Meeting Agenda**

**DATE:** April 13, 2020

**TIME:** 9:00am

**LOCATION:** Public Safety Training Facility, Conference Room #126  
5370 Public Safety Place  
Frederick, MD 21704

**CALL TO ORDER:**

- Introduction and welcome of LEPC members and guests

**MEETING MINUTES**

- Review/Approve January 13, 2020 meeting minutes

**COMMITTEE REPORTS:**

- External Standing Committee
  - **New Publication: Hazardous Materials Incidents**, Guidance for State, Local, Tribal, Territorial, and Private Sector Partners August 2019
  - **Risk Management Program final rule reconsideration fact sheet.**
  - **RMP facilities Frederick MD**
  - **Dairy Maid coordination**
    - Dairy Maid has submitted their response plan
    - **Discussions and Tabletops with Dairy Maid will be this year's LEPC drill.**
    - **May consider a remote option if restrictions continue for a discussion/tabletop response**
- Internal Standing Committee
  - Priority for 2020 update Website
    - Review is needed of our Web page to update contact and citizen procedures
    - Ensure meeting dates, agendas and minutes are posted on Web site

**OLD BUSINESS:**

- Secretary position is vacant: LEPC Chairman appointed Sharon Riddell as the secretary
- September 16 evening meeting

**NEW BUSINESS:**

- **LEPC Dates 2020:**

**Until restrictions are lifted, meetings will be conference calls**

- Dial in: 866-803-2146
- Pass code: 4820467
- July 13, 0830 room 126
- Sep 21, 7:00 pm Winchester Hall

- **Update Membership:** please provide updates to [sriddell1@frederickcountymd.gov](mailto:sriddell1@frederickcountymd.gov)
- **NRC Notifications**

**ROUNDTABLE DISCUSSION:**

- Issues/events pertinent to the mission of the LEPC

**NEXT MEETING:** July 13, 2020, 8:30am, PSTF, Room 130

Send any items/topic for the agenda to [sriddell1@frederickcountymd.gov](mailto:sriddell1@frederickcountymd.gov)