

**FREDERICK COUNTY
Local Emergency Planning Committee (LEPC)
Meeting Minutes**

DATE: September 16, 2019

TIME: 7:00pm

LOCATION: Winchester Hall
3rd floor meeting room
12 East Church Street
Frederick, MD 21701

Attendees: Sue Barthol, Frederick County DPW; Chris Ciuuci, Astra Zeneca; Chief Thomas Coe, DFRS; David Cornelius; Frederick Memorial Hospital; Dennis Dudley, Chair LEPC; Chief Milt Frech, Brunswick Police Department; Todd Johnson, Frederick County Health Department; Ron Kunz, National Institute Health/National Cancer Institute; Philip Lambert, Director Emergency Communications Center-911; Joe Lindstrom, City of Frederick; Jack Markey, Emergency Manager Frederick County; Garth Phoebus; Fort Detrick Installation Emergency Manager; Vaughn Ripley, Brunswick Council member/Liaison Municipal League

CALL TO ORDER:

Dennis Dudley, Chair LEPC (Director, Department of Emergency Preparedness)

- Introduction and welcome of LEPC members and guests

MEETING MINUTES

Dennis Dudley, Chair LEPC (Director, Department of Emergency Preparedness)

- Review April 8, 2019 meeting minutes
 - Motion by Todd Johnson to approve and second by Ron Kuntz to approve
 - Unanimous approval
- July meeting was canceled moved to September

COMMITTEE REPORTS:

- External Standing Committee – *Dennis Dudley*
 - Table top Skyworks
 - Working with partners to develop and participate in the tabletop
- Internal Standing Committee – *Dennis Dudley*
 - Dave Barnes the chair set up the September meeting at Winchester Hall and broadcast

OLD BUSINESS:

Dennis Dudley, Chair LEPC (Director, Department of Emergency Preparedness)

- Frederick Keys Preparedness Night August 21, 2019

- DFRS, VFRS, Frederick County Sheriff's Office, Maryland State Police, Frederick Police Department, Health Department and Frederick Community College
- Emergency Preparedness Seminar
 - June and April had 40 attendees
 - July 13: 34 Attendees
 - September 14: TBD
- Infrastructure Protection Certificate Program
 - Supports Hazard Mitigation Plan update and Identification of Critical Infrastructure and Protection Plans
 - Classes are a building block to help attendees identify critical infrastructure, mitigate risks and take appropriate protection actions
 - AWR 213/MGT 310 Jan. 28-30, 2020, PSTF 117
 - MGT 315/414 Mar. 10-12, 2020, PSTF 117

NEW BUSINESS:

Dennis Dudley, Chair LEPC (Director, Department of Emergency Preparedness)

- Hazmat Concerns to develop the 5 year plan
 - Tabletops
 - Drills
 - Where do we need to concentrate
 - What are DFRS needs for drills
 - Where are there gaps
 - Todd Johnson:
 - Hospital preparedness program 5 year budget period just started in July. Region I and II healthcare council required to have a table top each year.
 - The requirements are spelled out by Assistant Secretary for Preparedness and Response Office that administers the hospital preparedness program and Health Care Coalitions
 - 2022 Radiation Emergency surge
 - 2023 Chemical Emergency surge
 - Will involve Hospital Fire Rescue and Health Department
 - Tabletops with functional exercises
 - Dennis Dudley:
 - This is in line with what we are trying to accomplish in using established training and drill plans to meet our requirements.
- NRC Notifications
 - 6 notifications summary attached.
- Secretary Position
 - Our secretary has resigned and we need to begin the process to fill the position. If anyone wants to fill the position nominations or discussion at the next meeting.

ROUNDTABLE DISCUSSION:

All Attendees

- Issues/events pertinent to the mission of the LEPC
- Todd Johnson, Planner Health Department
 - Partnership: Health Care facilities including Long Term care facilities must comply with the new CMS requirements
 - We hold a seminar each year and conduct at tabletop and provide a kit for their internal tabletop
 - Last year was a hurricane and this year is a pandemic tabletop later this month
 - Medical countermeasures exercises required to complete annually for our operational readiness for the CDC:
 - October be doing a notification table top
 - Includes partners who will receive medications for distribution and those who cannot come for medications such as Long term care facilities
 - November doing a drill with internal response team to set up medical model clinic for influenza vaccinations
- Joe Lindstrom, Risk Management City of Frederick
 - City has added additional staff to his department
 - Hope to have the emergency planner position filled soon.
- Jack Markey, Emergency Manager Frederick County
 - Committee is focused on Chemical and Hazardous Materials planning
 - Updating Natural hazard plan and where it intersects with other risks such as transportation and facilities
 - Plan is done in partnership with municipalities and campuses together as one team; though they are free to do it as they see fit
 - Bringing the community together on how we can be safe
 - Seeking money from FEMA to do that.
 - Community Notification systems updates
 - Alert Frederick County has launched a text opt in for Alerts
 - Short code to sign up for an event
 - Being done at the fair with short text code to opt-in
 - Encourage the public to sign up for Alerts at WWW.Frederickcountymd.gov/Alerts to provide information when we get information out to the public.
- Chris Ciucci,
 - Is the training for businesses
 - Are we looking at more tabletops focused on current trends that will affect a business
 - Does Frederick County do risks assessments on companies in Frederick county based on their location
 - Joe Lindstrom advised the City of Frederick does do risk assessments for businesses in the city limits.
- Tom Coe, Interim Chief of Department of Fire and Rescue Services Frederick County
 - Hazmat team is looking at bringing and training new responders
 - Team is also looking at new technology and equipment
- Vaughn Ripley, Council Member Liaison Municipal league
- Sue Barthol, Frederick County DPW

- Will continue to provide signage for emergency detour routes as needed for emergencies
- Appreciate the assistance in grant funding from Emergency Management to purchase new variable message boards to be used by Office Highway operations for notifications to drivers of detour routes and road closures
- Continue to seek resources that can be procured through grant funding to support notifying the public.
- Ron Kunz, Emergency Management National Cancer Research Institute
 - Frederick National Lab for Cancer research held their exercise for a closed point of distribution
 - Did this as part of Capital Fortitude which was a regional exercise
 - Had 140 people go through with a through put of 600 people per hour
- Dennis Dudley, Chairman
 - Received notice from citizen our website was out of date and did not have information needed to plan for Hazardous material event.
 - Task back to Internal Committee to review and update website

Adjournment

Motion by Sue Barthol, seconded by Chris Ciucci

Unanimous vote.

NEXT MEETING: October 14, 2019, 5370 Public Safety Place Room 125

Send any items/topic for the agenda to ddudley@frederickcountymd.gov