

FREDERICK COUNTY PLANNING COMMISSION

Minutes of Meeting for

June 10, 2020

Virtual Meeting

See video for further meeting details: <http://frederickcountymd.gov/5956/Video-Archives>

Members Present: Carole Sepe, Chair; Sharon Suarez, Vice-Chair; Sam Tressler, Secretary; Bob White; Craig Hicks; Terry Bowie; Joel Rensberger

Staff Present: Steve Horn, Division Director; Kim Golden Brandt, Livable Frederick Planning & Design Director; Mike Wilkins, Development Review Director; Kathy Mitchell, Senior Assistant County Attorney; Denis Superczynski, Livable Frederick Planning Manager; Tim Goodfellow, Livable Frederick Principal Planner; Ashley Reed, Development Review Technician II; and Pattie Wolfgang, Administrative Specialist

The meeting was called to order at 9:30 a.m.

PLEDGE OF ALLEGIANCE

1. MINUTES TO APPROVE

March 11, 2020 – Mr. Hicks moved to approve said minutes as written. Mr. Tressler 2nd.

VOTE	6-0-1-0
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FOR:	6 – Hicks, Tressler, Sepe, Suarez, Bowie, Rensberger
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AGAINST:	0
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ABSTAIN:	1 - White
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ABSENT:	0
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2. PLANNING COMMISSION COMMENTS

Departing Planning Commissioner, Bob White took a moment to express his deep appreciation to the staff and fellow Commissioners for their support through the 26 years that he has served on the Commission; and added that he will miss being a part of it. He also noted that he plans to be actively involved in some of the small area plan updates of the Livable Frederick implementation. The other Commission members, as well as Mr. Horn speaking on behalf of the County Executive, expressed personal thanks to Mr. White for his dedicated service and contribution to the County, wishing him the best, and noting that he will be greatly missed.

Ms. Sepe brought up some concerns about the Planning Commission being the last in the process of decision-making. She felt that the Commission is a good resource for the county, and could become more effective by dedicating more time, as in holding workshops in addition to its once a month meetings. Workshops would be beneficial, giving the Commission time for discussion and deliberation. The consensus was to reserve the 3rd or 4th Wednesday of each month to schedule workshops as needed. It was decided to hold a workshop for June 24th for general discussion on legislative bills scheduled for the upcoming July 8th Planning Commission meeting.

3. AGENCY COMMENTS / AGENDA BRIEFING

Mr. Wilkins briefed the Commission on the upcoming July 8th meeting, noting that there will be four Development Review items that were carried over from the canceled April 8, 2020 meeting due to the COVID-19 situation. He also added that two legislative bills would be included on the agenda.

The following item was carried over from the March 11, 2020 meeting

4. SOLID WASTE MASTER PLAN

FINDING OF CONSISTENCY

Amendment to address the collection of recyclable materials from office buildings 150,000 s.f. or larger. Staff is seeking a determination of consistency with the Comprehensive Plan.

Staff Presentation:

Denis Superczynski, Livable Frederick Planning Manager
Mark Schweitzer, Acting Division Director, Utilities & Solid Waste Management
Phil Harris, Department Head
Stephanie Peters, Assistant Department Head

Public Comment:

None

Decision: Mr. Tressler made a motion to find the proposed amendment to the Solid Waste Master Plan to be consistent with the County Comprehensive Plan. Ms. Suarez 2nd.

Ms. Sepe amended the motion to include specifying the square footage requirement as discussed, to which Mr. Tressler and Ms. Suarez agreed.

<u>VOTE</u>	<u>7 – 0 – 0 - 0</u>
FOR:	7 – Tressler, Suarez, Sepe, White, Hicks, Bowie, Rensberger
AGAINST:	0
ABSTAIN:	0
ABSENT:	0

5. LIVABLE FREDERICK UPDATE

INFORMATIONAL

Livable Frederick Implementation Efforts Staff Update.

Staff Presentation:

Kimberly Golden Brandt, Director, Livable Frederick
Denis Superczynski, Livable Frederick Planning Manager
Tim Goodfellow, Livable Frederick Environmental Planner

Livable Frederick Director Kimberly Golden Brandt, gave a brief update on divisions within county government that have a leading role on certain Livable Frederick initiatives. At this time, the Department of Public Works and Parks and Recreation have developed draft work plans identifying Livable Frederick initiatives to be implemented within the next few years.

Mr. Goodfellow updated the Commission on his ongoing work on the Sugarloaf Area Plan.

Mr. Superczynski gave an update on the background work that he and Mr. Dimitriou are engaged in for the Southern Frederick Corridors Plan. Mr. Superczynski is also working on the Implementation Program that staff intends to bring to the Commission in draft form later this year.

Meeting adjourned at 12:05 pm
Respectfully Submitted,



Carole Sepe, Chair

08/19/20

Date