

FREDERICK COUNTY PLANNING COMMISSION  
Minutes of Meeting for  
October 28, 2020  
*Virtual Meeting*

See video for further meeting details: <http://frederickcountymd.gov/5956/Video-Archives>

Members Present: Sharon Suarez, Chair; Sam Tressler, Vice-Chair; Carole Sepe; Michael Sowell; Joel Rensberger

Members Absent: Craig Hicks; Terry Bowie

Staff Present: Steve Horn, Division Director; Mike Wilkins, Development Review Director; Kimberly Golden Brandt, Livable Frederick Director; Kathy Mitchell, Senior Assistant County Attorney; Denis Superczynski, Livable Frederick Manager/Principal Planner; Tim Goodfellow, Livable Frederick Environmental Principal Planner; John Dimitriou, Livable Frederick Design Principal Planner; and Pattie Wolfgang, Administrative Specialist

The meeting was called to order at 9:30 am.

**1. PLEDGE OF ALLEGIANCE**

**2. PLANNING COMMISSION COMMENTS**

Ms. Suarez mentioned that Mr. Hicks notified the County Administrative Officer that Carole Sepe will be the Planning Commission Liaison to the Transportation Services Advisory Council.

She also announced a minor change in today's agenda. The Annual Report item will be discussed before the legislative bill.

**3. AGENCY COMMENTS / AGENDA BRIEFING**

Mr. Wilkins briefed the Commission on the upcoming November 18<sup>th</sup> meeting, noting that the meeting will need to adjourn by 12:30 pm due to a scheduling conflict.

**4. 2019 ANNUAL PLANNING REPORT**

Staff presented the 2019 Annual Planning Report, which highlights planning and development activity and also addresses the state's smart growth goals, measures, and indicators.

**Staff Presentation:**

Denis Superczynski, Livable Frederick Planning Manager

Giving a PowerPoint presentation, Mr. Superczynski responded to questions and suggestions offered by the Commission members at a previous meeting. There was further discussion of the Annual Report.

## **5. LEGISLATION**

a) *Bill 20-16* – To propose use of the School Construction Fee Option in certain circumstances to encourage completion of construction of that development.

### **Staff Presentation:**

Steve Horn, Division Director, Planning and Permitting

Mike Wilkins, Development Review Director

### **Public Comment:**

None

**Decision:** Mr. Tressler made a motion to recommend approval of Bill 20-16. Mr. Rensberger 2<sup>nd</sup>.

<u>VOTE</u>	<u>5-0-0-2</u>
FOR:	5 – Tressler, Rensberger, Suarez, Sepe, Sowell
AGAINST:	0
ABSTAIN:	0
ABSENT:	2 – Hicks, Bowie

## **6. LIVABLE FREDERICK UPDATE**

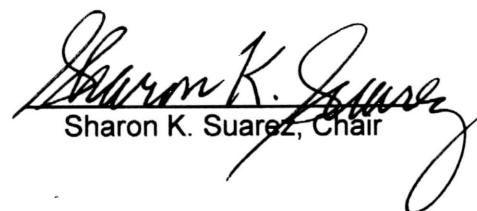
Mr. Dimitriou presented an overview of the South Frederick Corridors Briefing Book, including discussion of different goals being implemented with a special emphasis on economic development.

Mr. Goodfellow presented an update on the Sugarloaf Area Plan, citing areas in the Livable Frederick Master Plan that address the need for a plan for Sugarloaf Mountain area. Staff continues to work on development of the draft plan in consultation with the Stakeholders' Advisory Group.

Ms. Brandt gave a presentation on the Land Preservation, Parks and Recreation Plan (LPPRP). The plan is required to be updated every five years; the current Plan was adopted in 2017. The cycle for the new LPPRP will be 2022 – 2027. A draft plan is required to be submitted to the DNR / MDP by December 31<sup>st</sup> of 2021. The plan is broken into three parts; Parks and Recreation, Agricultural Land Preservation, and Natural Resource Land Conservation.

At this time, Mr. Rensberger moved to adjourn. Mr. Sowell 2<sup>nd</sup>.

Meeting adjourned at 12:56 pm



Sharon K. Suarez

Nov. 20, 2020  
Date