



## FREDERICK COUNTY LOCAL MANAGEMENT BOARD MINUTES

Virtual Meeting

July 19, 2021 2:00 PM to 4:00 PM

Housing Authority of the City of Frederick – Ann Ryan  
Seton Center – Sister Martha Beaudoin  
FC Dept. of Social Services – Debbie Marini, **Vice Chair**  
FC Finance Department – Marie Berg  
FC Public Schools – Dana Falls  
FC Public Schools – Ann McGreevy  
FC CSD – Christine Cambareri Kay  
FC Workforce Services – Latrice Lewis  
Family Partnership – Barbara May  
Private Citizen, Ralph Hertges  
Head Start (YMCA) – Stacy Wantz

FC Office for Children & Families – Shelly Toms  
FC Office for Children & Families – Brooke Sims  
FC Office for Children & Families – Jennifer Barker-Frey  
FC Office for Children & Families – Sarah Ford  
FC CSD – Leslie Barnes-Keating  
FC Health Department – Steve Buckley  
FC Health Department – Miriam Dobson, **Chair**  
FC Local Behavioral Health Authority – Jay Hessler  
Community Engagement & Consultation Group Inc. – Dr. Anita Mwalui  
Safe Babies Court (Zero To Three), Jessica Lertora  
SHIP of FC – Ed Hinde

- **Commence** – 2:02pm
- **Introductions** – Shelly Toms. The meeting was called to order by Miriam Dobson and Shelly Toms started introductions of attendees.
- **Approval of Minutes** – The minutes were approved, by vote, with a motion from Barbara May and seconded by Sister Martha Beaudoin. Unanimous.
- **Confidentiality and Conflict of Interest Forms** – Sarah Ford. The forms will be sent out to members to resign for FY22. They will be pdf fillable or can be printed, signed, and scanned.
- **FCPS Updates – Dana Falls and Ann McGreevy –**
  - <https://drive.google.com/file/d/1se6oweZL3OxzNLi9EfsYEQ5G8W-ndB2q/view?usp=sharing>
  - Here are a few updates from FCPS:
    - Social Emotional Learning (SEL) – is an evidence-based curriculum that FCPS has been able to implement in the past couple years. They started at the Pre-K level and have pushed it out into the high schools now, and is currently available throughout 68 schools. SEL is a tier 1 -intervention, meaning it is for every child.
    - Mental Health Outcome Data Platform – This is a data base that the Mental Health Association is using as a base-line assessment for children that are experiencing mental health needs and a way to track progress and move towards goals.
    - Two additional psychologists have been brought on board through grant funding and the plan is to hire even more once additional funding becomes available. They will be placed in one elementary school each, and currently, there are 7 elementary schools that have assigned school psychologists directly to them. Additionally, two Trauma Therapists, four CASS Social Workers, and four Behavior Support Assistants are available in the schools to provide support where necessary.
    - With the partnership with SHIP/New Horizons Program – Six of the high schools have counselors embedded in them that help support students that are experiencing homelessness. Looking to expand and have a counselor for navigation and support, with wrap around services, in every high school. The goal is to double the impact on the homeless population.

- Looking to put together a Hospital Transition Program for youth that have been hospitalized, and released, but before going back to school.
- **Discussion of FY23 Funding Priorities** – Shelly Toms.
  - The LMB will have about \$291,000 of uncommitted funding for FY23. The uncommitted funds are from Children's Cabinet and County funding. The programs at the end of their 5-year contract are: Families Impacted by Incarceration, Youth Connections, and New Horizons and two County funded programs: Health-E Kids Prenatal and Health-Kids Dental. Once the board decides what priorities and strategies to fund, OCF will work with the Procurement and Contracting Dept. to put request for proposals (RFP) out to the community.
  - Priority Strategies and Initiatives for the LMB and Children's Cabinet Priorities:
   
[https://docs.google.com/document/d/12waspvMLihx\\_adAkvdGTL88v4FSUnB1P/edit?usp=sharing&ouid=107083232620420309595&rtpof=true&sd=true](https://docs.google.com/document/d/12waspvMLihx_adAkvdGTL88v4FSUnB1P/edit?usp=sharing&ouid=107083232620420309595&rtpof=true&sd=true)
  - The Board discussed that there are many things to consider regarding what to fund and the timing of funds coming into the community from other sources.
  - Shelly discussed that the FY23 funding decisions will need to be voted on at the September meeting so OCF can start working on the RFP process. This process takes 3-4 months to complete and the goal is having vendors chosen by the time the NOFA is released in January 2022.
- **DEI Workgroup Report** – Shelly Toms.
  - Shelly and the DEI workgroup discussed the training that Clear Impact provided on Achieving Equitable Outcomes – see attached summary:
   
 ClearImpact Achieving Equitable Outcomes Summary:
   
<https://docs.google.com/document/d/1OoM2Hu1-1u12bjhYuskhGvvvXKz50BNR/edit?usp=sharing&ouid=107083232620420309595&rtpof=true&sd=true>
  - At the end of the training, the attendees posted on a Menti Poll potential next steps that the LMB could take. The workgroup categorized these items into immediate/intermediate and long-term next steps. The LMB members were asked to vote on their top 3 immediate next steps. See the results:
   
 LMB Meeting Results:
   
[https://docs.google.com/presentation/d/1VntCnkLpUODtE2XYYI2jO2k6U60XtKj\\_/edit?usp=sharing&ouid=107083232620420309595&rtpof=true&sd=true](https://docs.google.com/presentation/d/1VntCnkLpUODtE2XYYI2jO2k6U60XtKj_/edit?usp=sharing&ouid=107083232620420309595&rtpof=true&sd=true)
- **Interagency Early Childhood Committee (IECC) Update** – Barbara May. The IECC applied for grant funding from FY20 to FY23 for \$25,000 per year from MSDE to focus on the goals of increasing childcare quality, affordability, and accessibility to families. Also, to increase collaboration and outreach with businesses and government decision makers and to continue to support Child Care Choices, skill development for early childhood educators, and a Child Market Analysis. The IECC also provided a second We Design training with the Center on the Developing Child at Harvard University, worked with a vendor to provide a marketing plan to increase outreach and accessibility in the community, and published four news articles in the Frederick News Post.
- **FY22 RFPs Completed and Awards** – Shelly Toms. Contracts were awarded to the Mental Health Association to provide Systems Navigation and the Home Visiting Healthy Families services. They started in FY22 and will have the ability for yearly renewals for the next four years.
- **Community Updates**
  - **Latrice Lewis** – Workforces Services is working with a group of partners for a “Bio-Industry Workgroup” which include: County Economic Development, City Economic Development, Francis Scott Key Center, Veterans, and State representatives with the goal to put together a “Bio-Boot

Camp" to train individuals in short term sessions in the high growth, high demand industries in FC that are struggling to find people. FCC would deliver the training, and hopefully after be able to have those individuals tied to a business for work.

- **Miriam Dobson** – the Health Care Coalition, the State of Maryland, and other partners are looking to work towards Maternal and Child Health as a 3<sup>rd</sup> priority with equality and inclusion in all three priorities; diabetes, asthma, and in general maternal and child health to strengthen the community in multiple sectors. More information once available.
- **Adjourn** – 3:56pm

**Next Meeting will be on September 27, 2021 from 2:00pm to 4:00pm**