

**FREDERICK COUNTY  
Local Emergency Planning Committee (LEPC)  
Meeting Minutes**

**DATE:** September 21, 2020

**TIME:** 7:00pm

**LOCATION:** Virtual Meeting

**Attendees:** David Barnes, FC-DFRS; Sue Barthol, FC-DPW; Rohan Brown, FC-DEP; Kelly Cambrell, FC-County Executive's Office; Tom Coe, FC-DFRS; Dennis Dudley, FC-DEP; Kristie Dutrow, FC-DEC; Milt Frech, Brunswick Police; Tracie Hanson, Homeland Security; Todd Johnson, FC-Health Dept.; Ron Kunz, NIH; Curt Luthye, American Red Cross; Robin Shusko, FCC

**CALL TO ORDER:** Dennis Dudley called meeting to order at 7:00pm

- Introduction and welcome of LEPC members and guests

**MEETING MINUTES**

- A motion was made by Sue Barthol and seconded by Todd Johnson, that the minutes from the July 13, 2020 meeting be accepted as presented. The motion was approved by all.

**COMMITTEE REPORTS:**

- External Standing Committee
  - Dairy Maid Drill
    - Drill conducted on September 2, 2020 at 9:00 am, included Law Enforcement, City of Frederick, Frederick Health Hospital, Frederick County Fire and Rescue, Frederick 911 Center and other partners
    - Drill was conducted on site and virtually, due to COVID restrictions
    - Positive feedback from all participants
- Internal Standing Committee
  - Priority for 2020 update Website
    - Updates have been made to the LEPC website
    - Ensure meeting dates, agendas and minutes are posted on Web site
    - Received request from HM Health about establishing a tour of their facility. The Frederick County HZMAT is currently coordinating the tour to be scheduled to take place in the next several weeks.

**OLD BUSINESS:**

- LEPC Dates 2020:

Until restrictions are lifted, meetings have been conducted in Microsoft Office Teams conference calls

- Dial in: 1-667-217-6643
- Conference ID: 732 694 025#

- Update Membership: please provide updates to [sriddell1@frederickcountymd.gov](mailto:sriddell1@frederickcountymd.gov)
- NRC Notifications

## **NEW BUSINESS:**

- **Update Membership: please provide updates to [sriddell1@frederickcountymd.gov](mailto:sriddell1@frederickcountymd.gov)**
- **NRC Notifications**
  - a) Incident reported on September 13, 2020 and was discovered the same day. Incident location was Pecking Stone Street, Frederick, MD for a hydraulic oil leak from a piece of equipment

## **ROUNDTABLE DISCUSSION:**

Issues/events pertinent to the mission of the LEPC

- Sue Barthol DPW – No report
- Curt Luthye – American Red Cross
  - Introduced himself as the new Executive Director of the American Red Cross for Montgomery, Howard and Frederick Counties
- Dave Barnes Frederick Co. Fire and Rescue
  - The latest fire recruit class (Class #28) hits the street September 26, 2020. COVID friendly release, not typical graduation ceremony, will be held Friday September 25, 2020. Total of 21 new recruits
  - Recruit Class 29 – is scheduled to start shortly after the beginning of the new year
  - Training – modified training schedule to include small number of participants and big classrooms. Completing only activities for essential training, to include annual requirements and legal mandates
  - Gearing up for Fire Safety Education Month in October
- Kristie Dutrow - Emergency Communications – No report
- Kelly Cambrell - Public Information
  - Introduced herself as the new Public Affairs Specialist with the County Executive's Office
- Todd Johnson - Health Department
  - Shared Quote from Maryland Department of Health– Vaccines don't prevent disease, vaccinations do
  - This year both Flu and COVID vaccinations will be important to prevent illness and hospitalizations
  - Certain components of Critical Infrastructure groups will be targeted for COVID vaccinations to keep essential businesses and critical infrastructure up and running. More guidance to come
  - Frederick County Health Department is in its 34<sup>th</sup> week of Instant Management. Approximately 100 people running a full command of general staff with six branches and seventeen groups operational with support of contract tracing, case investigations, testing, PPE management, vaccination planning, supporting community partners in

their response and planning efforts, and enforcement of safe and community practices.

- Tracie Hanson – Homeland Security – No report
- Megan Galvin – Regions 1 & 2 Healthcare Coalition
  - Healthcare Coalition (covers Frederick, Washington, Allegany & Garrett Counties) Function under Federal grant for emergency preparedness efforts in the region
  - Healthcare Coalition has secured a 3,000 square foot warehouse space in Cumberland, MD – looking in future to acquire PPE
- Milt Fritz – Brunswick Police – No update
- Robin Shusko – FCC
  - Introduced herself as the new Director Safety Security & Emergency Preparedness at Frederick Community College
- Dennis Dudley – Emergency Management & Emergency Preparedness
  - Have received funding for Hazard Mitigation Plan. Our current plan will expire in 2022. This provides us a little over a year to update, prepare and approved by the County.
  - Looking for participation of all our partners including the LEPC members to identifying risk and providing input for that plan. To include hazards and risks the county faces, provide for mitigation projects to reduce those risks
  - This plan will allow for municipalities and non-profits to apply for public assistance during emergencies and receive FEMA funding during the emergency.
  - Without a Hazard Mitigation Plan the county would not be eligible for FEMA funding
- Ron Kunz – No update

Motion to adjourn by Dave Barnes, second by Tom Coe. All in favor meeting adjourned at 7:24pm

**NEXT MEETING:** January 11, 2021, 8:30am, virtually

Send any items/topic for the agenda to [sriddell1@frederickcountymd.gov](mailto:sriddell1@frederickcountymd.gov)