



FREDERICK COUNTY LOCAL MANAGEMENT BOARD MINUTES

Virtual Meeting

November 8, 2021 2:00 PM to 4:00 PM

FC Dept. of Social Services – Debbie Marini, Vice Chair
Seton Center – Sister Martha Beaudoin
Housing Authority, City of Frederick – Ann Ryan
FC Finance Department – Marie Berg
FC CSD – Christine Cambareri Kay
Head Start (YMCA) – Stacy Wantz
FC Office for Children & Families – Shelly Toms
FC DJS – Bill Keefer
FC Office for Children & Families – Brooke Sims
FC Office for Children & Families – Jennifer Barker-Frey

FC Office for Children & Families – Sarah Ford
Family Partnership – Barbara May
FC Local Behavioral Health Authority – Jay Hessler
Community Engagement & Consultation Group Inc. – Dr. Anita Mwalui
Safe Babies Court (Zero to Three), Jessica Lertora
Mental Health Association – Shannon Aleshire
FC Police Dept. – Cap. Kirk Henneberry
Private Citizen – Pat Rosensteel
Private Citizen – Ralph Hertges
SHIP of FC – Peter Breham
SHIP of FC – Maureen Walker

- **Commence** – 2:03PM
- **Introductions** – The meeting was called to order by Debbie Marini and she started introductions of attendees.
- **Approval of Minutes** – The minutes were approved, by vote, with a motion from Barbara May and seconded by Pat Rosensteel. Unanimous.
- **American Rescue Plan Act (ARPA) Funding Update** – Christine Cambareri Kay. A review committee has been setup through the County Executive's office and they are starting to review applications that have been submitted for ARPA funding.
- **Update on Getting Ahead Request for Proposals (RFP)** – Shelly Toms. Applications were received in response to the Getting Ahead Program RFP that was released to the community. The review panel which included, Shelly Toms, Jennifer Barker-Frey, Marie Berg, and Ann Ryan reviewed applications and submitted follow up questions to applicants. After reviewing all of the information, the panel awarded the contract to the Religious Coalition. We are expecting the first class to start at the end of January. More information will be sent out once available.
- **DEI Workgroup Update** – Shelly Toms. The DEI workgroup is continuing to meet on a regular basis. At the last LMB meeting we asked the members to participate in a poll to help us determine priorities for next steps. The results were:
 1. Look at best practices within the state and/or other LMBs and see if we could model
 2. Collect more data to help us better understand trends and target our interventions

Based on the results, OCF, CSD Leadership, and DEI workgroup members, met with Clear Impact to learn more about what other counties in the State are doing with DEI. They were able to share additional resources, data collection information, and assessments tools that could be utilized. The DEI workgroup is planning to meet and discuss what the potential action steps could be to move our DEI work forward over the next year.

- **FY23 Funding Priorities** – Review & Vote. Shelly Toms began the discussion for FY23 Funding Priorities based on the previous voted strategies from the State and the LMB's Community Plan. Among the individual changes in Target Population and Scope(s) of Work, each RFP will incorporate race equity and trauma informed practices and address Adverse Childhood Experiences (ACEs). Each workgroup gave a summary of the scope of work and a recommendation to the LMB.

- **Reducing the Impact of Incarceration:** Jay Hessler and Stacy Wantz.
 - **Recommendation to the LMB:** The draft Scope of Work to be included in the new RFP that will be released to the community for Reducing the Impact of Incarceration on children, youth, families, and communities. The Workgroup is recommending funding this project in the amount of \$88,272. The current funding is \$76,223, however before a budget cut from the State it was \$88,272. This funding would cover the required staffing and services mentioned.
- **Systems Navigation:** Bill Keefer, Debbie Marini, and Ralph Hertges.
 - **Recommendation to the LMB:** The Workgroup is recommending to renew the contract with the Mental Health Association (MHA) with the additions mentioned above as well as providing an additional \$5,000 to the FY23 contract which would total 97,555. The additional funding would be for the program to focus on removing barriers so families can access services.
- **Disconnected Youth:** Pat Rosensteel and Ann Ryan.
 - **Recommendation to the LMB:** The drafted Scope of Work to be included in the new RFP that will be released to the community for Improving Outcomes for Disconnected Youth. The Workgroup is recommending funding this project at \$106,476. The current vendor for serving disconnected youth is \$96,476. The proposed increase in funding is to cover the new areas that were discussed, as well as the increase in number to be served.
- **Reducing Youth Homelessness:** Sister Martha Beaudoin and Dana Falls.
 - **Recommendation to the LMB:** The drafted Scope of Work to be included in the new RFP that will be released to the community for Reducing Youth Homelessness. The Workgroup is recommending funding this project at \$97,272. The current vendor serving unaccompanied homeless youth receives funding in the amount of \$86,272. The proposed increase in funding is to cover the new areas that were discussed, as well as the increase in number to be served.
- **Vote:** The FY23 Funding Priorities were approved, by vote, with a motion from Pat Rosensteel and seconded by Sister Martha Beaudoin. Unanimous.
 - Impact of Parental Incarceration On Children, Youth, Families, and Communities at \$88,272
 - Improving Outcomes for Disconnected/Opportunity Youth at \$106,476
 - Reducing Youth Homelessness at \$97,272
 - Preventing Out-of-State Placements at \$98,555
- **Community Updates –**
 - **Debbie Marini:** The Department of Social Services has been selected for a pilot program called, “Center for Excellence in Resource Family Foster Parent Development”. This program will recruit and retain foster parents that will support the reunification process.
 - **Pat Rosensteel - Children of Incarcerated Parents Partnership (COIPP):** Reported the Frederick County Detention Center is open for visitations again and will be starting up the “sharing pairs” this week. No information about the classes yet, but hopefully more things will open in the future.
 - **Ann Ryan:** The Housing Authority is addressing the mental health needs of residents. They have been able to set up onsite mental health services through Behavioral Health Partners in multiple places for the community members, without transportation and not comfortable with virtual, can walk right into the community rooms or offices for services. Additionally, the Academy, the afterschool program, continues with social emotional workshops, yoga, and dance therapy. Looking to build more social emotional needs of the youth. They also applied for grant to provide

services like Family Partnership and Early HeadStart for a Family Support Center on the west side of Fredrick City.

- **Adjourn – 2:59PM**

Next Meeting will be on January 24, 2022 from 2:00pm to 4:00pm