

**FREDERICK COUNTY
Local Emergency Planning Committee (LEPC)
Meeting Agenda**

DATE: April 25, 2022

TIME: 8:30 am

LOCATION: Virtual (call in audio only [+1 667-217-6643](tel:+16672176643), 813251345#) United States, Baltimore
Phone Conference ID: 813251345#)

CALL TO ORDER:

- Introduction and welcome of LEPC members and guests

MEETING MINUTES

- Review/Approve January 10, 2022 meeting minutes

COMMITTEE REPORTS:

- External Standing Committee
 - Request for locations or risks to table top or drill in 2022
 - Kite Pharma requested to conduct a Hazmat Drill
 - BC Jon Newman will check with DFRS on a possible drill/tabletop to be conducted with Kite Pharma Oct to Mid-Nov timeframe.
- Internal Standing Committee
 - Reminder this is a public meeting under the Open Meetings Act
 - Work on public messaging with the Video Services
 - Hazmat Video to inform on what actions to take and understand response plans
 - Intro: Preparedness for Hazmat and risks
 - Shelter in place and Evacuation explained
 - Hazmat unit response
 - Priority for 2022 update Website
 - Change time for Internal Standing Committee Meeting
 - Same day as External Committee
 - Ensure meeting dates, agendas and minutes are posted on Web site

OLD BUSINESS:

- Until restrictions are lifted, meetings have been conducted in Microsoft Office Teams conference calls

- Update Membership: please provide updates to sriddell1@frederickcountymd.gov names to Sharon
We will be sending the Membership listing to the County Executive and SERC for approval in September.
- **LEPC Dates 2022: January 10, April 11, July 11 and a September date for emergency Preparedness Month.**
- **New Officers:**
 - **Chair: Dennis Dudley**
 - **Vice Chair: BC Jon Newman**
 - **Secretary: Sharon Riddell**
- **Constitution and bylaws update**
 - **2016 update was not submitted for approval**
 - **Input for changes to bylaws**

NEW BUSINESS:

- **NRC Notifications**

ROUNDTABLE DISCUSSION:

- Issues/events pertinent to the mission of the LEPC

NEXT MEETING: July 11, 2022, 8:30 am, Virtual or Room 126 PSTF

Send any items/topic for the agenda to sriddell1@frederickcountymd.gov