



Jan H. Gardner
County Executive

FREDERICK COUNTY GOVERNMENT

FREDERICK COUNTY ETHICS COMMISSION Office of the County Attorney

Stephen K. Hess, Chair

Minutes of the Public Meeting of the Frederick County Ethics Commission

**Wednesday, February 9, 2022
7:00 P.M.**

Present:

Stephen K. Hess (Chair)
Rev. Douglas P. Jones (Vice-Chair)
Anna Johnson-Winegar
Rev. Stephen Larsen
Deborah L. Lundahl
Mr. Michael G. Bunitsky

Absent:

James A. Stanker
Ms. Ysela Bravo (Alternate)

Also in Attendance

Andrew J. Ford, Assistant County Attorney

The Frederick County Ethics Commission meeting was called to order at 7:04 p.m. on February 9, 2021. The meeting was held virtually via Microsoft Teams.

1. Approval of Agenda
2. Approval of the minutes from the January 12, 2022 meeting;
3. Distribution of the County Executive's Public Ethics Report for Period July 1, 2021 through December 31, 2021;
4. Vote to conduct an administrative function meeting to discuss one or more pending ethics complaint.*

* If Commission votes to conduct an administrative function meeting, the public meeting will be adjourned.

Approval of Agenda. Mr. Bunitsky made a motion to approve the Agenda. Ms. Lundahl seconded the motion, which was approved unanimously.

Approval of Minutes of January 12, 2022. The draft minutes of the January 12, 2022, public meeting were e-mailed to the members before the meeting. Rev. Jones made a motion to approve the draft minutes. Mr. Bunitsky seconded the motion, which was approved unanimously.

Distribution of the County Executive's Public Ethics Report for Period July 1, 2021 through December 31, 2022. The Commissioners agreed by consensus to accept the report from the Chief Administrative Officer.

Administrative Function. The Commission recently received three (3) ethics complaints. The Commission discussed whether it should conduct an administrative function meeting to discuss these matters. Rev. Jones made a motion to hold an administrative function meeting. Mr. Bunitsky seconded the motion, which was approved unanimously.

Required information regarding the administrative function meeting – The Commission ended the Microsoft Teams meeting and after a break, convened an administrative function meeting via Microsoft Teams. The Commission began its administrative function meeting at approximately 7:12 on February 9, 2022, via Teams.

Present for the meeting were Commissioners Hess (Chair), Jones (Vice-Chair), Larsen, Lundahl, Bunitsky, and Winegar. Mr. Ford was also in attendance.

The Commission discussed the ethics complaints and authorized Mr. Ford to further investigate the allegations.

There being no other business before the Commission, upon motion by Rev. Jones, seconded by Ms. Lundahl, the Ethics Commission adjourned its meeting at approximately 7:59 p.m.

/s/
Andrew J. Ford
Assistant County Attorney