



FREDERICK COUNTY LOCAL MANAGEMENT BOARD MINUTES
Virtual Meeting
January 24, 2022 2:00 PM to 4:00 PM

FC Dept. of Social Services – Debbie Marini, Vice Chair
Seton Center – Sister Martha Beaudoin
Housing Authority, City of Frederick – Ann Ryan
FC Finance Department – Marie Berg
FC CSD – Christine Cambareri Kay
FC CSD – Leslie Barnes-Keating
Head Start (YMCA) – Stacy Wantz
FC Office for Children & Families – Shelly Toms
FC DJS – Bill Keefer
FC Office for Children & Families – Jennifer Barker-Frey

FC Office for Children & Families – Sarah Ford
Family Partnership – Barbara May
FC Local Behavioral Health Authority – Jay Hessler
Community Engagement & Consultation Group Inc. – Dr. Anita Mwalui
Safe Babies Court (Zero to Three), Jessica Lertora
FC Police Dept. – Cap. Kirk Henneberry
Private Citizen – Pat Rosensteel
Private Citizen – Ralph Hertges
FC Workforce Services – Latrice Lewis
SHIP of FC – Melissa Muntz
FC Developmental Center – Steve Buckley

- **Commence** – 2:03PM
- **Introductions** – The meeting was called to order by Debbie Marini and she started introductions of attendees.
- **Approval of Minutes** – The minutes were approved, by vote, with a motion from Ralph Hertges and seconded by Sister Martha Beaudoin. Unanimous.
- **Diversity, Equity, Inclusion (DEI) Workgroup Update** – Latrice Lewis. The workgroup is planning to have the Howard County LMB Director present at the March LMB meeting to discuss the work they have done focusing on DEI. The Racial Equity Institute, Phase I training is in the planning process and will be offered to OCF staff, LMB members, and vendors in the spring. It is strongly encouraged that everyone on the board attend. It is a 2-day course, 9am to 5pm with an hour break and a few other small breaks in-between. An email will come out as soon as the dates are confirmed, so everyone can mark their calendars.
- **Review Panels for Request for Proposals (RFPs)** – Shelly Toms. OCF is working with the Procurement Office on creating the RFPs for the three programs that need to go out to bid for FY23. A special thank you to those that have volunteered their time to be on the review panels; Jay Hessler and Stacy Wantz for Building Resiliency for Families Impacted by Incarceration, Sister Martha Beaudoin and Dana Falls for Building Opportunities to Success for Unaccompanied Homeless Youth, and Ann Ryan and Pat Rosensteel for Youth Success through Education and Employment. The RFPs should be released to the community in the next few weeks and we will alert all LMB members to share with their networks.
- **Member Terms** – Shelly Toms.
 - Stacy Wantz's term will be vacant at the end of June and the County Executive's Office will advertise in February for the appointment. Ralph Hertges's first term will be complete in June as well and we hope he will continue to serve for another term. Please send ideas or other potential members who may be interested in the LMB to Shelly.
 - Debbie and Miriam will complete their terms as chair and vice-chair in September and we are looking for two members who would be willing to take on these positions. In our May meeting we will take nominations and in July the Board will vote on the new chair and vice-chair. The new chair and vice-chair will be effective in September.

- **State Notice of Funding Availability (NOFA) Updates – Shelly Toms.**
 - The NOFA was released on January 14, 2022 and is due March 25, 2022. The office is currently reviewing the NOFA guidelines and starting to write the strategy pages and prepare the LMB's fiscal budgets. Shelly requested volunteers from the board to review strategy pages and provide feedback. Please contact Shelly if you are able to help.
 - The funding allocation is currently the same from last year in FY22. However, the Governor included an additional \$3 million for LMBs within his proposed budget. The Governor's Office will let us know as soon as they are able how this will be divided between the LMBs. Shelly discussed that an emergency meeting will be needed to discuss and vote on how the LMB would like to use the additional funding. A doodle poll will be sent out for potential dates for the meeting. OCF will provide an update for the emergency meeting once more information is available.
 - There is a Technical Assistance meeting on February 1, 2022 to review the NOFA requirements and OCF Staff will attend.
- **Predict Align Prevent Presentation – Shelly Toms.** OCF is working with the Child Advocacy Center and the ACEs Workgroup to provide the Predict-Align-Prevent (PAP) Model Presentation on Wednesday January 26th from 9:00am to 10:30am. PAP is a nonprofit organization that is using predictive analytics to map child maltreatment along with local community resources to help drive program planning to predict areas in our community where families could be at greater risk. It employs the use of several datasets for analysis converting them into a series of individual features. The maltreatment predictions suggest where education, outreach and prevention efforts should occur. Presentation Overview:
<https://www.frederickcountymd.gov/DocumentCenter/View/337204/1-27-2022-PAP-Overview>
- **Community Updates –**
 - **Shelly Toms** – The OCF and the Interagency Early Childhood Committee (IECC) partnered to submit a proposal for ARPA funding that focuses on Childcare Market Initiatives. This is a three-year initiative that would improve and sustain the capacity of the local childcare market. There are three central components to the proposal; recruitment and training of child care providers, a Public Education Campaign, and a Childcare Market Study. The ARPA Committee has reviewed the proposal and the OCF/IECC group is set to meet with them in the next couple of weeks to discuss questions. Additionally, the Frederick Health Hospital's Universal Newborn Home Visiting proposal for ARPA funding has been approved. The County committed \$8 million over the next several years for the project.
 - **Pat Rosensteel** – COIPP just hired their very first employee after 18 years of being a volunteer only organization, they now have a Development Coordinator and within the next week they will have a second employee, an Office Manager.
 - **Ann Ryan** – The Housing Authority just hired an Academic Liaison Youth Services Coordinator and they have been doing social emotional groups in the after school academy and plans to build better bridges between schools and community supports. They also submitted a proposal for ARPA funding to hire content specialists for math and reading, supporting K through 3rd graders in their communities.
 - **Latrice Lewis** – Workforce Services is offering a free training in the biotech industry. Together with FCC, Workforce Services and many local biotech businesses, have put together a free "boot camp" for employment training. For the first camp there was over 300 interested individuals, but only 15 seats per class. On top of providing additional classes they are also working to build an online bioscience community to help keep those candidates connected to the bioscience industry with the goal to get people employed, to help start career paths, and/or offer additional

trainings. Workforce Services is planning to continue these boot camps for the next year or two in order to provide the skills needed for employment.

- **Debbie Marini** – The Department of Social Services (DSS) has been selected for a pilot program called, “Center for Excellence in Resource Family Foster Parent Development”. This program will recruit and retain foster parents that will support the reunification process. They are inviting the community to join current families involved in foster care and experts to learn about what's happening in Frederick County and to help DSS “KICK OFF” activities that will lead to keeping kids in Frederick and supporting Frederick families to thrive. The event takes place on Thursday, March 10, 2022 from 6PM to 8PM. Register at keepingkidsinfrederick.eventbrite.com.

- **Adjourn** – 2:55PM

Next meeting will be an emergency meeting in February (TBD)

Next planned meeting is on March 28, 2022 from 2:00pm to 4:00pm