

Rural & Scenic Roads Advisory Committee  
Meeting Minutes  
July 19, 2022

**APPROVED**

1. Susan Hanson brought the meeting to order at 4:30 p.m.

Welcome and Roll Call

Members Present: Susan Hanson, Barbara Wyatt, Darius Mark, Howard Looney, Peter Pearre, Sam Castleman, Ron Burns

Staff Present: Kimberly Golden Brandt, Dave Olney

2. The Committee continued their review of the draft report, which included discussion of the written comments submitted by Barbara Wyatt and County staff beginning on Page 19. Discussion items included:

- The first page of the document with text – This page will be the “Introduction” and moved after Contents. Barbara will revise the text to provide additional context. Staff will compile a list of report recommendations to be included in the Introduction.
- Page 13, Paragraph 3 – Barbara will revise the text to recommend that the new program be led by a new Department Director within the Division of Public Works and that there be a line item in the CIP for the program, as currently exists for the Sidewalk Retrofit Program, the Pedestrian & Bicycle Missing Links Program, and other programs.
- Addition of definitions for the different road types: tar & chip, gravel, and asphalt. Kim will coordinate with Dave Olney.
- Right-of-Way Maintenance – Ron will revise the Mowing and Tree Maintenance paragraphs to address safety concerns and limit mowing to intersections to achieve safe sight distance. Darius will revise the Litter Control paragraph to address dumping and enhanced opportunities for volunteer engagement.
- Subdivision/Site Plan Review – To address staff concerns with use of the word “forest” which is specifically defined in County Code, it was agreed that “forest” would be changed to “trees.”

3. The section of the report concerning Education, Promotion, & Tourism was discussed. It was agreed that major edits should be discussed by the Committee when members of the Subcommittee are present. Suggestions for improvements include describing the County’s network of rural roads, expanding the description of road users to better acknowledge residents (not just visitors) and cyclists/pedestrians/equestrians (not just drivers). Concern was expressed with encouraging RV traffic on certain roads.
4. The discussion of the name of the new program continued. It was agreed that the discussion should resume when the full Committee is present.
5. The next committee meeting will be on July 26<sup>th</sup> at 4:30 PM at Winchester Hall.

6. The meeting adjourned at 6:20 p.m.