

Rural & Scenic Roads Advisory Committee  
Meeting Minutes  
August 23, 2022

**APPROVED**

1. Susan Hanson brought the meeting to order at 4:35 p.m.

Welcome and Roll Call

Members Present: Susan Hanson, Howard Looney, Sam Castleman, Peter Pearre, Jeff Yocum, Barbara Wyatt, Ron Burns

Staff Present: Amanda Whitmore, Beau Lockard, Dave Olney, Mary Dolan

2. The Committee members reviewed the minutes of the August 16, 2022, meeting. Howard Looney MOVED that the Committee APPROVE the minutes as written. Peter Pearre SECONDED the motion. The minutes were approved as presented (7-0).
3. The Committee discussed the definitions of road surfaces. There was no discussion of asphalt. It was agreed that the tar & chip definition is acceptable as written. There was discussion about removing the special care sentence at the end of the description, but was decided that it should stay. Gravel Road – it was decided that salt use would not be addressed in the definition, but would be included in the report. The definitions will be put in alphabetical order.
4. The Committee discussed the candidate list. It was recommended that List A be in the list. List B of potential candidates would be for eligibility in the future. Sam Castleman noted that the list of important roads was created from objective criteria; he recommended that it be presented as is. Barbara Wyatt felt that all gravel roads should be included. Susan Hanson stated that they will not be widened. It was agreed that the committee would like to expand beyond the original list. Peter Pearre felt that this was the wrong time in the process to be adding roads to the list. Sam Castleman had counted 236 distinct roads and felt that the committee should stick with the original list. Sam Castleman made a MOTION that the committee accept the potential candidate road list and that they alone stand as potential candidate roads, excluding gravel roads from the list. SECONDED by Peter Pearre. Approved 6-1. The list will be reviewed and the roads put back in the list that were already in.
5. The Committee continued discussion of the Draft Report. On page 5 of the report, it was recommended that #8 be deleted as it is repetitive. Sam Castleman noted that the nomination forms are being revised.
6. Page 9 & 10 - the second paragraph under 3 the language will be replaced per Sam Castleman's email.
7. Page 11 – it was noted to add program be codified verbiage to page 5.

8. Susan Hanson asked that the code include native vegetative and to protect it.
9. Barbara Wyatt has some revisions which she will send to staff so that the report can be finalized and sent to Jason Stitt and David Olney for review. DPW will review and get comments back to the Committee by September 2, 2022.
10. The next meeting will be Tuesday, September 6, 2022, at 4:30 pm in the first-floor conference room at 30. N. Market Street.
11. The meeting adjourned at 6:32 p.m.