



FREDERICK COUNTY GOVERNMENT

DIVISION OF PLANNING & PERMITTING

Livable Frederick Planning & Design Office

Jan H. Gardner
County Executive

Steven C. Horn, Division Director
Kimberly Golden Brandt, Director

MEMORANDUM

TO: Historic Preservation Commission
FROM: Amanda Whitmore, Historic Preservation Planner
DATE: August 25, 2022
RE: Update of Administrative Approvals

Issue:

Staff has reviewed and approved two administrative Certificate of Appropriateness applications, one for the Elisha Beall House (CR #99-01) and one the Samuel Fleming House (CR#21-03).

Background and Discussion:

Per the Frederick County Historic Preservation Commission Rules of Procedure, Section 13.4C, staff will provide an update of administrative approvals to the Commission at its monthly meeting. Exhibit 1, *Classification of Approvals by Scope of Work*, in the Rules of Procedure outlines the areas of work where administrative approval may be granted.

Other Building Alterations (Section I.g.i) states that:

Repair or in-kind replacement of missing or deteriorated architectural details such as trim or other millwork, stairs or stoops, porch decking or ceilings, columns, railings, balusters, brackets, shutters, etc., that is more than the 25% routine maintenance.

Previously Approved COAs (Section III. a.)

Minor changes to Commission approved applications such as addressing code compliance or making minor modification to building elevations or non-contributing building or site features that are in compliance with design guidelines.

Elisha Beall House's administrative Certificate of Appropriateness application was filed on August 15 for shifting the proposed pool and associated hardscape 20 feet west to protect the existing row of mature trees ([Attachment 1](#)).

Samuel Fleming House's administrative Certificate of Appropriateness application was filed on August 22 for in-kind repair and replacement of the porch, gutter system, electrical outlet, and soffit/fascia/trim ([Attachment 2](#)).

For the Elisha Beall House, staff found that the proposed work is a minor modification to a non-contributing site feature in order to preserve existing mature vegetation, will not destroy historic materials that characterize the property, is in keeping with the Secretary of the Interior's Standards for Rehabilitation, and is minimal in nature and will not affect historic, archeological, or architectural significance. Staff approved the Elisha Beall House application on August 17, 2022 (A-COA # 22-04).

For the Samuel Fleming House staff found that the proposed work will not destroy historic materials that characterize the property, is in keeping with the Secretary of the Interior's Standards for Rehabilitation, and is minimal in nature and will not affect historic, archeological, or architectural significance. Staff approved the on Samuel Fleming application on August 24, 2022 (A-COA #22-05).

Attachment:

Attachment 1: Elisha Beall House Certificate of Appropriateness Application

Attachment 2: Samuel Fleming House Certificate of Appropriateness Application