

**AFREDERICK COUNTY
Local Emergency Planning Committee (LEPC)
Meeting Minutes**

DATE: September 26, 2022

TIME: 7:00pm

LOCATION: Winchester Hall 3rd Floor Meeting Room

Attendees: Jen Beach, FC-DEC; Rohan Brown, FC-DEP; Christopher Burt, Red Cross; Kelly Cambrel, FC-Communications; David Cornelius, FHH; Shawn Dennison, FC-HD; Dennis Dudley, FC-DEP; Kristie Dutrow FC-DEC; Kevin Grunwell, Brunswick PD; Nathan Hupp, City of Frederick; Ron Kunz, NIH; Jon Newman, FC-DFRS; Anthony Rosano, FC-DEM; Sharon Riddell, FC-DEP; Vaughn Ripley, MML; David Tolino, Trans Tech

CALL TO ORDER: Dennis Dudley called meeting to order at 7:00pm

- Introduction and welcome of LEPC members and guests

MEETING MINUTES

- A motion was made to approve the July 11, 2022, Minutes by Kelly Cambrel and seconded by Christopher Burt, the motion was approved by all.

COMMITTEE REPORTS:

- External Standing Committee
 - Looked over locations or risks for table tops or drills for 2022
 - ICS 300/400 Course available October 31 – November 4, 2022, at PTSF
 - Advance PIO Course available November 14 – November 18, 2022, at PTSF
 - Kite Pharma recently completed Active Shooter training with the Sheriff's Office
 - Dairy Maid Corporation – Dairy Maid recently completed their three (3) year compliance audit – Updated Emergency Action Plan and will coordinate with DFRS on plan
 - USAMRIID held annual exercise on September 21, 2022
- Internal Standing Committee
 - Reminder this is a public meeting under the Open Meetings Acts legislation
 - Right-To-Know – the sub-committee recently filmed the educational PSA concerning Right-To-Know. The PSA is Shelter in Place
 - Video will be available for viewing on the LEPC website in the future
 - Priority for 2022 Update Website
 - Change time for Internal Standing Committee Meeting
 - Same day as External Committee

- Ensure Meeting Dates, Agendas and Minutes are posted on Frederick County Government LEPC Website

OLD BUSINESS:

- Until restrictions are lifted, meetings have been conducted in Microsoft Office Teams conference calls – except for the annual meeting
- Update Membership: please provide updates to Sharon Riddell sriddell1@frederickcountymd.gov
- New Officers:
 - Chair: Dennis Dudley
 - Vice Chair: BC Jon Newman
 - Secretary: Sharon Riddell
- Constitution and Bylaws update
 - 2016 update was not submitted for approval
 - Input for changes to bylaws – will discuss in January 2023 meeting and vote on changes at April 2023 meeting

NEW BUSINESS:

- LEPC Dates 2022: January 9, April 10, July 10, and a September date for emergency Preparedness Month.
- Health Care Coalition reviewing draft radiation surge annex for Regions I & II
- NRC Notifications
 - Incident Report #1343465 August 3, 2022 – Amtrack train collided with a tractor trailer truck at the S Maple Avenue grade crossing in Brunswick, MD
 - Incident Report #1343560 August 4, 2022 – Thurmont, MD locomotive release lube oil onto the tracks at the railyard
 - Incident Report #1344819 August 18, 2022 – Frederick, MD Interstate 70 – Tractor trailer suffered a mechanical failure resulting in discharge of 10-11 gallons of anti-freeze onto the roadway – unknown amount of spill may impact nearby creek
 - Incident Report #1347595 September 18, 2022 – Brunswick Railroad Station Brunswick, MD – Single empty tank car released residual Hydrogen Chloride refrigerated liquid into the air – train was located down the track from train station and posed no damage to public – Frederick County Hazmat worked with CSX until mitigated

ROUNDTABLE DISCUSSION:

Issues/events pertinent to the mission of the LEPC

- Dave Cornelius
 - Planning on starting coordination with new fire station on TJ (Thomas Johnson) Drive who will respond to Frederick Health Village
 - Plans to tour and share capabilities of new third (3rd) floor IT Suppression System
 - Drill slated for fall of 2023
- Nathan Hupp
 - Undergoing THIRA (Threat and Hazard Identification Risk Assessment) – purpose to determine current capabilities, set capability target and address any gaps – conducting over the next nine (9) months

- Christopher Burt
 - Having shelter exercise for Frederick County Volunteers at Frederick Community College on September 29, 2022 – 8:00am – 2:00pm
- Dave Tolino
 - Trans Tech runs a wastewater treatment plant at their facility on Adamstown Road – slated to hook into public sewer system – due to delays this now slated to happen March 2023
- Kelly Cambrel
 - Advanced PIO training November 14th – November 18th – still have space available
 - Communication Department – new Bi-lingual Public Affairs Specialist available in case we need to notify Spanish speakers – can make translations in event of imminent danger or emergency situations

Motion to adjourn by Jon Newman, second by Nathan Hupp. The motion passed unanimously, and the meeting was adjourned at 7:23pm.

NEXT MEETING: January 9, 2023, 8:30am, Virtual Teams Meeting or Room 126 PSTF

Send any items/topic for the agenda to sriddell1@frederickcountymd.gov