



FREDERICK COUNTY GOVERNMENT

DIVISION OF PLANNING & PERMITTING

Livable Frederick Planning & Design Office

Jessica Fitzwater
County Executive

Steven C. Horn, Division Director
Kimberly Gaines, Director

MEMORANDUM

TO: Historic Preservation Commission
FROM: Amanda Whitmore, Historic Preservation Planner
DATE: April 12, 2023
RE: FY 2024 Rural Historic Preservation Grant Program Rankings

Issue:

Should the Historic Preservation Commission (HPC) approve the rankings of ten grant applications for the Frederick County FY 2024 Rural Historic Preservation Grant Program to be forwarded to the County Executive for further review?

Background:

The Frederick County Rural Historic Preservation Grant Program was established from legislation that increased the county's recordation tax to boost agricultural land preservation and set aside the first \$500,000 annually for three programs, one of which is grants for rural historic preservation. The grant application period opened on December 1. The Commission was provided access to all application packets. A summary of each application is included as [Attachment 1](#).

Review Process and Schedule:

Application Deadline	February 28, 2023
Staff Review of Completed Applications	March 2023
Grant Subcommittee Review	April 11, 2023
Historic Preservation Commission Review	May 3, 2023
County Executive Review & Decision	May/June 2023

The grant review subcommittee of the HPC reviewed and ranked the applications per the approved criteria, which consider factors such as the historical and cultural significance of the resource, urgency of the project, retention of historically significant material, provisions for long-term resource preservation, etc. The subcommittee has approved sending the attached rankings ([Attachment 2](#)) forward to the Historic Preservation Commission for review and approval. The County Executive will review the rankings forwarded by the HPC and determine which grant projects to award and award amounts. Awardees will return to the HPC to receive their Certificate of Appropriateness prior to the execution of the grant agreement.

Recommendation:

The grant review subcommittee reviewed the applications on Tuesday, April 11, 2023 and recommended forwarding the rankings to the HPC. Staff recommends approving the rankings shown on the attached chart for further review and decision by the County Executive.

Attachments

Attachment 1: Summary of Grant Applications

Attachment 2: Recommended Rankings

Summary of Grant Applications

Property Name	Project Description	Request
Linganore Farm	Rebuild and replace bricks on smokehouse walls, rebuild roof, replace roof on tenant house. The property is listed on the County Register.	\$ 50,000.00
Reed Stitely House	Replace non-historic windows with historically accurate windows and replace the roof on the historic house. The property is listed on the County Register.	\$ 38,071.92
Steiner Smith Farm	Replace barn roof and install half round gutters. The property is listed on the County Register.	\$ 32,629.00
Beatty Cramer House	Restore the west porch and put a roof patch over the east porch. The property is listed on the County Register.	\$ 46,330.00
Hoke House	Replace roof, install half round gutters, and reconstruct missing chimney stack. The property is listed on the County Register.	\$ 41,372.00
Clemmont	Replace roof on house. The property is listed on the County Register.	\$ 50,000.00
Stevens House/Pearre Metcalf	Repair historic windows and replace broken glass, repair rotten wood on porches, and reconstruct rear stairs. The property has been determined eligible for listing on the County Register.	\$ 49,000.00
William Draper	Stabilize and repair bank barn. The property has been determined eligible for listing on the County Register.	\$ 38,000.00
Needwood	Replace boxed gutters on house and repair damaged woodwork. The property has been determined eligible for listing on the County Register.	\$ 44,398.00

Elisha Beall	Replace non-historic windows with accurate replications in slave quarters, replace roofs on slave quarters and smokehouse. The property is listed on the County Register.	\$50,000.00
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Recommended Rankings

Property Name	Average
Linganore	89
Reed Stitely	89
Steiner	88.5
Beatty Cramer	87
Hoke House	86.5
Clemmont	85
Pearre Metcalf	84.5
William Draper	82.5
Needwood	79.5
Elisha Beall	79.5