

Frederick

County, Maryland

Local Management Board

FREDERICK COUNTY LOCAL MANAGEMENT BOARD (LMB) MINUTES

Virtual Meeting

March 27, 2023, 2pm to 4pm

LMB Members:

Frederick County Workforce Services – Latrice Lewis-
Chair
Frederick County Local Behavioral Health Authority –
Jay Hessler – **Vice Chair**
Asian American Center of Frederick – Toni
Shindlecker
Children of Incarcerated Parents Partnership (COIPP)
– Pat Rosensteel
Housing Authority of the City of Frederick – Ann
Ryan
Family Partnership – Barbara May
Frederick County Dept. of Social Services – Debbie
Marini
Frederick County Finance – Marie Berg
Frederick County Public Schools – Dana Falls
Frederick Community College – Shemica Sheppard
Private Citizen – Ralph Hertges
Frederick County Dept. Juvenile Services – Bill Keefer
Frederick County Citizens Services Division – Kelli
Goetz

Frederick County Developmental Center – Steve
Buckley
Frederick City Police Dept – Jason Lando
Seton Center – Sister Martha Beaudoin
Community Engagement & Consultation Group –
Anita Mwalui

LMB Staff:

Office for Children and Families – Shelly Toms
Office for Children and Families – Sarah Ford
Office for Children and Families – Leshia Chandler
Office for Children and Families – Jennifer Barker-
Frey
Office for Children and Families – Pilar Olivo

Community Members:

Student Homelessness Initiative Partnership (SHIP) –
Melissa Muntz
Safe Babies Court Team (Zero to Three) – Jessica
Lertora
Transit Services - Jaime McKay
Transit Services – Roman Steichen

Commence – 2:04pm

Introductions – Latrice Lewis started the meeting and proceeded with introductions of attendees.

Approval of Minutes – Minutes for 1.23.23 were approved, by vote, with a motion from Pat Rosensteel and seconded by Barbara May. Unanimous.

Transit Services Presentation – Jaime McKay. Deputy Director of Transit, Jaime McKay, provided a presentation for Transit services about how we can work together to address the transportation needs in the County, which community members discussed during the LMB community planning process.

Presentation Link: <https://www.frederickcountymd.gov/DocumentCenter/View/343372/TransiT-Presentation>

Child Care Market Study Update – Pilar Olivo. The Child Care Market Study was awarded to the consultant group Public Policy Associates and Pilar gave an overview of the different components of the study.

Presentation Link: https://www.frederickcountymd.gov/DocumentCenter/View/343374/FC-Child-Care-Market-Study-LMB-Overview-3_27_23

Interagency Early Childhood Committee (IECC) Update – Jessica Lertora. Jessica provided an overview of the IECC and the work the committee has been focusing on over the past year, including IECC's 2023-2026 Strategic Plan.

Presentation Link: <https://www.frederickcountymd.gov/DocumentCenter/View/343373/IECC-Presentation-to-LMB-Final>

Strategic Plan: <https://www.frederickcountymd.gov/DocumentCenter/View/343381/IECC-Strategic-Plan-Revised-as-at-March-7-2023>

Director Updates – Shelly Toms.

- **FY24 Notice of Funding Availability (NOFA) application** – The NOFA was submitted to the State on March 23, 2023. The application is currently in review, and the LMB will be notified by April 21, 2023, if there are any areas to address. The State will issue a letter of intent for funding in June. The application included 5 continuing programs and a budget in the amount of \$495,634 – this includes funding for the programs, Local Care Team, and Board support.
- **Governor's Cabinet Secretaries Visit** – On March 3, 2023, Frederick County had a visit from the Governor and his cabinet members: the Secretary of Health, Secretary of Human Services, and Secretary of Juvenile Services. They had an opportunity to hear about the new Crisis Stabilization Center from the Health Dept. and their partners. Shelly shared information with them about the LMB and 3 of our vendors were present to share the services they provide through the LMB's funding.
- **Strong Families Video Premiere** – Join the ACEs Workgroup, Office for Children and Families, Frederick County Public Library, and the Health Care Coalition for the Strong Families Premiere on Tuesday, March 28, 2023, at 6:30 – 7:30 pm at C. Burr Artz Library Community Room. This event is free, open to the public, and will provide ASL and Spanish interpretation.
- **City of Frederick Proclamation** – On April 6, 2023, at 7:00pm Mayor O'Connor will provide a proclamation at City Hall to announce April the Month of the Young Child.
- **Equity in the Center** – There is a training opportunity through the Equity in the Center called “Awake to Woke to Work – Building a Race Equity Culture” that is available for LMB members and vendors. The first module is training on the Race Equity Cycle framework for organizational transformation and the 2nd module is a deeper dive into operationalizing equity. The training will be on May 8, 2023, from 2-4pm and May 22, 2023, from 2-4pm.
- **LMB Vacancies** – There are two seats that will be vacant after June 30, 2023. Ann Ryan and Sister Martha's terms will be ending and they will not be re-applying. Please let Shelly know if any community members would be interested in applying.
- **Community Plan** – Clear Impact is currently analyzing the information gathered from the community convenings. A draft report will then be provided to the implementation team for revision and then shared with the LMB members for review.
- **May Meeting Update** – The May LMB meeting will need to be rescheduled, please respond to the doodle poll once it is sent out to members.
- **New Vendor for Getting Ahead** – The Religious Coalition alerted us recently that they will not be able to oversee the Getting Ahead program in FY24. We will be working with the County Procurement Office for a request for quotes.
- **LCT Training** – Leslia Chandler. Join the Frederick County Office for Children and Families Local Care Team for their Annual Spring Training virtually on Tuesday, May 2, 2023, from 9am- 12pm. Monte Ephraim, LCSW and owner of MESE Training and Consulting LLC will be providing a training about “Adverse Community Experiences and Resilience: A Framework for addressing and preventing community trauma”.
 - Please register early as participation is limited.
 - Registration Link: <https://us02web.zoom.us/meeting/register/tZEvd-yopjgsHdNLqu8pAcN4CgS4O45pLPrR>

Community Updates:

Latrice Lewis:

- Career Fair March 28, 2023, from 8:30am to 12:00pm at Frederick Community College. For students that are not necessarily College Bound, there will be businesses ready to hire once they graduate from high school.
- Biotech Bootcamp – A free 4-week training program for entry into the Biotechnology industry starting May 30, 2023, to June 23, 2023. No cost for participants and no prior biotech experience required.

Barbara May:

- Mother Goose on the Loose: An interactive early literacy program for expectant parents. Learn more about your baby-to-be through songs and fun activities. Thursday, April 6, 2023, from 1pm to 3pm at Family Partnership. Contact Barbara for more information: bmay@frederickcountymd.gov.
- Parent and Child Education Series: Located at the Brunswick Library. This will be a series of sessions for increasing knowledge of Nurturing Lifestyles, Brain Development, Managing Child Emotions, and more. Starting on April 20, 2023, for 5 weeks on Thursdays at 11:15am.

Frederick News Post article highlighting the Family Connects newborn home visiting program:

https://www.fredericknewspost.com/news/health/hospitals_and_doctors/county-program-offers-at-home-care-to-newborns-parents/article_15c21eb7-ada2-5177-8589-e1d1e13aff8c.html

Parent CRAFT is a self-paced online video course that teaches parents, caregivers, and/or community members solution-focused, practical skills, and techniques needed to meet the risks of adolescent substance misuse. Highly engaging online video segments include structured suggestions for practicing skills that are not only applicable to families with substance-involved youth, but also relevant to anyone raising an adolescent. The Parent CRAFT course consists of five sections and parents are encouraged to complete the sections over a period of several weeks. Focus areas include effective communication, positive reinforcement, natural consequences, and strategies to support youth accepting treatment.

Adjourn – Motion from Barbara May seconded by Sister Martha Beaudoin. Unanimous. Adjourned at 3:37pm.

Next meeting is on June 5, 2023, from 2:00pm to 4:00pm at the Dept. of Social Services