



Jessica Fitzwater
County Executive

FREDERICK COUNTY GOVERNMENT

FREDERICK COUNTY ETHICS COMMISSION
Office of the County Attorney

Stephen K. Hess, Chair

Minutes of the Public Meeting of the Frederick County Ethics Commission

Wednesday, May 10, 2023

7:00 P.M.

Present:

Rev. Douglas P. Jones (Vice-Chair)
Deborah L. Lundahl
Michael G. Bunitsky
Mary Beth Kaslick
Christopher Perry, Alternate Member

Absent:

Stephen K. Hess (Chair)
Stephen Larsen
James A. Stanker

Also in Attendance

Andrew Ford, Secretary

1. Call to Order / Approval of Agenda. Commissioner Jones called the meeting to order at 7:00 p.m. Commissioner Lundahl made a motion to approve the agenda, which was seconded by Commissioner Kaslick and approved unanimously.

2. Approval of Minutes. Commissioner Bunitsky made a motion to approve the minutes, which was seconded by Commissioner Lundahl and approved unanimously.

3. Status of Financial Disclosure Statements Review. Mr. Ford reported on the status of receipt of the Financial Disclosure Statement for 2022.

4. Possible Ethics Law Changes. The Commissioners discussed possible changes to the Frederick County Ethics Ordinance. Mr. Ford will research certain items for consideration and report back to the Commission.

5. Ethics Training for Employees. The Commissioners discussed updating training materials for employees and requesting that training be part of the new employee orientation and annual continuing education.

6. Vote to Conduct an Administrative Function Meeting. Commissioner Kaslick moved to enter into an administrative function in order to discuss one (1) complaint and (2) a follow-up to a request for approval of outside employment. Commissioner Lundahl seconded the motion, which was approved unanimously.

Required information regarding the administrative function meeting - The Commission entered administrative function at 7:32 p.m. Present were Rev. Douglas P. Jones (Vice-Chair), Deborah L. Lundahl, Michael G. Bunitsky, Mary Beth Kaslick, and Christopher Perry. Mr. Ford was also present.

Commissioners determined to move forward with the complaint and instructed Mr. Ford to notify the subject of the complaint. Commissioners requested that staff should reach out to the employee and supervisor re: denial of outside employment request from April 2023 meeting.

Commissioner Bunitsky moved to leave administrative function. Commissioner Kaslick seconded the motion, which was approved unanimously. The Commission resumed the public meeting at 8:05 p.m.

There being no other business before the Commission, Alternate Commissioner Perry made a motion to adjourn the meeting, which was seconded by Commissioner Kaslick and approved unanimously. The meeting adjourned at 8:06 p.m.

/s/
Andrew J. Ford
Secretary