



Frederick
County, Maryland
Local Management Board

FREDERICK COUNTY LOCAL MANAGEMENT BOARD (LMB) MINUTES

In-person Meeting
June 5, 2023, 2pm to 4pm

LMB Members:

Frederick County Workforce Services – Latrice Lewis,
Chair
Frederick County Local Behavioral Health Authority –
Jay Hessler, **Vice Chair**
Private Citizen – Toni Shindlecker
Children of Incarcerated Parents Partnership (COIPP)
– Pat Rosensteel
Housing Authority of the City of Frederick – Ann
Ryan
Family Partnership – Barbara May
Frederick County Dept. of Social Services – Debbie
Marini
Frederick County Finance – Marie Berg
Frederick County Public Schools – Dana Falls
Frederick Community College – Shemica Sheppard
Private Citizen – Ralph Hertges
Frederick County Dept. Juvenile Services – Bill Keefer
Frederick County Division of Family Services – Kelli
Goetz

Community Engagement & Consultation Group –
Anita Mwalui
Frederick County Executive Office – Leslie Barnes-
Keating
Frederick County Health Department – Miriam
Dobson

LMB Staff:

Office for Children and Families – Shelly Toms
Office for Children and Families – Sarah Ford
Office for Children and Families – Leshia Chandler
Office for Children and Families – Pilar Olivo

Community Members:

Student Homelessness Initiative Partnership (SHIP) –
Melissa Muntz
Transit Services – Roman Steichen
Friends for Neighborhood Progress – Michelle
Peterson
Friends for Neighborhood Progress – Diane Fink
Friends for Neighborhood Progress - Becky Wells

Commence – 2:04pm

Introductions – Latrice Lewis started the meeting and proceeded with introductions of attendees.

Approval of Minutes – Minutes for 3.27.23 were approved, by vote, with a motion from Barbara May and seconded by Toni Shindlecker. Unanimous.

Community Plan Presentation – Clear Impact, Jennifer Duncan. Jennifer gave a high-level overview of the Community Plan draft and how community conversations shaped the priorities of the results and indicators that will guide the Local Management Board through common themes, next steps, and phase 2: action planning.

Priority Results and Indicators	
Result	Indicator
Communities are Safe for Children, Youth and Families	Child Maltreatment: Rate of Unduplicated Children (Ages 0-17) with Indicated/ Unsubstantiated Child Abuse/Neglect Findings (per 1,000)
Children Enter School Ready to Learn	Capacity of registered family childcare providers and licensed full day childcare centers*
Families are Economically Stable	Percent of Asset Limited, Income Constrained, Employed (ALICE) or below ALICE households*
Youth Have Opportunities for Employment and Career Readiness	Youth Disconnection: Percent of Youth Not Working and Not in School

Prestentation: <https://www.frederickcountymd.gov/DocumentCenter/View/345622/Frederick-County-Office-for-Children-and-Families-Slide-Deck-12922>

Draft Community Plan: <https://www.frederickcountymd.gov/DocumentCenter/View/345623/Frederick-County-LMB-Phase-1-Community-Plan-Report---Draft>

Friends for Neighborhood Progress – Becky Wells.

- Friends for Neighborhood Progress, Inc. (FFNP) is an independent non-profit agency invested in providing direct human and homeless services to lower-income residents of Frederick County, Maryland. FFNP has a 54-year track record of successfully establishing and operating programs and services. They have an active and engaged board of directors led by Janet Jones and Becky Wells and they hired Michelle Petersen as Executive Director who has over 25 years of human service experience. FFNP discussed that they are working to evaluate needs, secure funding, and develop additional programs and services that fill gaps in the continuum of services for people in need. For more information contact Becky Wells at: wells.becky.a@gmail.com or visit their website: <https://www.ffnpinc.org/>

Diversity Equity Inclusion (DEI) Workgroup Updates – Leslia Chandler.

- The DEI Workgroup has added new members – Adam Schlager from Mental Health Association, Magistrate Raymond, and Sheila McDuff from the library.
- They have reviewed actions and goals; discussed what the workgroup accomplishments are throughout the year.
- The DEI workgroup wants to learn what is currently working with other partnering agencies and divisions such as the Equity and Inclusion Office with Frederick County Government.
- Some workgroup members are participating in the Governor’s Alliance on Race and Equity (GARE) cohort. The cohort members share with the DEI workgroup what they are learning at GARE and how to use the Race Equity Tool to inform our work. <https://www.racialequityalliance.org/>
- LMB Book Club – Color of Law by Richard Rothstein. The Club will engage in some guided discussion about the book to understand how topics such as redlining still impact the work that we all do.
- Please join us on the AARCH’s Walking Tour on June 13, 2023, at 12:30pm to learn about Frederick’s African American history.
- **Equity in the Center – Shelly Toms.** Shelly went over the highlights from the training. To find the full document/information, please request it here: <https://equityinthecenter.org/aww/>

Funding Opportunities:

- **Maryland Consortium of Coordinated Community Supports – Jay Hessler.**
<https://www.frederickcountymd.gov/DocumentCenter/View/345732/May-18-2023-Consortium-presentation-to-Frederick-County-Health-Care-Coalition---LMB-6-5-23>
 - This grant will be in partnership with the school system and uses a hub and spoke model.
 - For more information: <https://health.maryland.gov/mchrc/Pages/Maryland-Consortium-on-Consolidated-Community-Supports.aspx>
- **Maryland Family Network’s Strong Families Department Funding Opportunity – Shelly Toms.**
 - Applications must include a community-based public or private non-profit entity as a lead/primary partner. Applicants from public agencies can apply in partnership with a community based non-profit agency.
 - The funding opportunity requires that all applicants include collaboration with other organizations, agencies, and or key stakeholders (e.g., parents).
 - Organizations with a budget below \$250,000 can apply for up to \$75,000 and organizations with a budget over \$250,000 can apply for up to \$250,000.
 - For more information: <https://www.marylandfamilynetwork.org/2023-cbcap-funding>

Director Updates – Shelly Toms

- The FY24 Community Partnership Agreement Award letter from the State was received in May and the contract will be executed in July.
- The LMB is still looking for member recommendations – The Board has received one resume and letter of interest. Jay, Latrice, and Shelly will interview the applicant in June. However, the board would benefit

from representation from the Hispanic community and/or someone with lived experiences. For suggestions, please contact Shelly.

Community Updates:

- **Kelli Goetz** – The Child Advocacy Center is still searching for a Child and Family Therapist. This professional position provides trauma-focused mental health treatment to child maltreatment victims (ages 3 – 18) and their non-offending caregivers and family members. This position provides individual, family, and group therapeutic services, administers and interprets standardized mental health assessments, develops treatment plans, monitors client progress, and completes documentation for clinical charts. Services are provided on-site at the Child Advocacy Center (CAC). This position works collaboratively with Forensic Interview Specialists, Family Advocates, Medical staff, and the CAC's partners on the Multi-Disciplinary Team (MDT). Supervision is received from the Child Advocacy Center Director. Job Application: <https://www.governmentjobs.com/careers/frederickmd/jobs/4011833/child-and-family-therapist>
- **Melissa Muntz** – SHIP is looking for high-level first aid and/or CPR trainings for staff for little to low cost. Please reach out to Melissa if there are any resources in the community at melissa@shipfrederick.com.

Adjourn – Motion from Toni Shindlecker seconded by Miriam Dobson. Unanimous. Adjourned at 4:01pm.

Next meeting is on September 25, 2023, from 2:00pm to 4:00pm at the Dept. of Social Services