



FREDERICK COUNTY GOVERNMENT

Jessica Fitzwater
County Executive

DIVISION OF PLANNING & PERMITTING
Livable Frederick Planning & Design Office

Gary W. Hessong, Acting Division Director
Kimberly Gaines, Director

MEMORANDUM

TO: Historic Preservation Commission
FROM: Beau Lockard, Historic Preservation Planner
DATE: July 26, 2023
RE: Update of Administrative Approvals

Issue:

Staff has reviewed and approved administrative Certificate of Appropriateness applications for Buckeystown African American School (CR#22-05) and Steiner Wolfe Smith Farm (CR#22-02).

Background and Discussion:

Per the Frederick County Historic Preservation Commission Rules of Procedure, Section 13.4C, staff will provide an update of administrative approvals to the Commission at its monthly meeting. Exhibit 1, *Classification of Approvals by Scope of Work*, in the Rules of Procedure outlines the areas of work where administrative approval may be granted.

Buckeystown African American School

Under Section I.f.i., Roofs, it states that roof repair or replacement where there is no change in material may be administratively approved, and Section I.g.i., Other Building Alterations, states repair or in-kind replacement of missing or deteriorated architectural details...that is more than the 25% routine maintenance may be administratively approved. The Buckeystown African American School administrative Certificate of Appropriateness application ([Attachment 1](#)) was filed on January 9, 2023 and accepted as complete on July 11 for the replacement of the roof in-kind; replacement of the k-style gutters with half round gutters; replacement in-kind of the wood window trim, fascia and soffit boards; repair the wooden balustrade on the brick steps; repoint spot areas on the stone foundation; repair the brick chimney; and reconstruct the brick front steps.

Staff found that the proposed work will not destroy historic materials that characterize the property, is in keeping with the Secretary of the Interior's Standards for Rehabilitation, is minimal in nature, and will not affect historic, archeological, or architectural significance. Staff approved the Buckeystown African American School application on July 12, 2023 (A-COA #23-01).

Steiner Wolfe Smith Farm

Under Section I.f.i., Roofs, it states that roof repair or replacement where there is no change in material may be administratively approved. The Steiner Wolfe Smith Farm administrative Certificate of Appropriateness application (Attachment 2) was filed and accepted as complete on July 7, 2023 for the in-kind replacement of bank barn's metal roof and deteriorated wooden supports.

Staff found that the proposed work will not destroy historic materials that characterize the property, is in keeping with the Secretary of the Interior's Standards for Rehabilitation, is minimal in nature, and will not affect historic, archeological, or architectural significance. Staff approved the Steiner Wolfe Smith Farm application on July 12, 2023 (A-COA #23-09).

Attachment:

Attachment 1: Buckeystown African American School Certificate of Appropriateness Application
Attachment 2: Steiner Wolfe Smith Farm Certificate of Appropriateness Application