



STATE OF MARYLAND FREDERICK COUNTY LIQUOR BOARD



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October 2023

EDUCATIONAL BULLETIN

2023-01

Liquor Board Inspectors have begun their quarterly inspections to every establishment. During these inspections, a few non-compliance items have been trending. To educate licensees on these items, we will be emailing a monthly Educational Bulletin. If you have any questions, please contact us at 301-600-2984 or LiquorBoard@FrederickCountyMD.gov

1. **Be prepared for Inspection**-As stated above, inspectors are making their quarterly rounds. When an inspector comes to your establishment, he will need to see your Alcohol Awareness Certificates, alcohol receipts from distributors/manufacturers, and any additional logs. Please make sure these items are organized and available. This will speed along the inspection process.
2. **Licenses need to be posted in a viewable location**- As a reminder, you must post your Alcoholic Beverage license, Maryland Sales and Use Tax license, and your Business license at eye level so that it can be easily read by our inspectors and the public. This is in accordance with §6.11 of the Frederick County Alcoholic Beverages Regulations.

§6.11 – Display of Licenses The current Alcoholic Beverage license, Maryland Sales and Use Tax license, and Business license must be displayed in a frame in full view of the public. (Alcoholic Beverages Article §4-508)

3. **Extension of licensed premises**-If you plan to extend your premises on to an unlicensed part of your building, extending to an outside area, or extending your approved outside area for an event, a [Special Event Request](#) form must be submitted at least 14 days prior to any planned event. This form, and additional [Liquor Board forms](#) can be found on our website.
4. **Drinking after hours**-Liquor Regulation requires all alcoholic services to stop to everyone when your establishment closes, this includes all employees. There cannot be any consumption after hours. All drinks must be off tables, cleaned up, and secured for the night. Not complying with this regulation is in violation of §6.14 of the Frederick County Alcoholic Beverages Regulations.

*§6.14 – Drinks After Hours No alcoholic beverages shall be served, dispensed, or given away on any part of the premises of any licensed establishment after 2:00 a.m. All alcoholic beverages shall be put away and secured by 2:00 a.m. No person shall consume alcoholic beverages and patrons shall be out of the establishments by 2:00 a.m. Last call shall be not later than 1:30 a.m. and all transactions must be completed by 1:55 a.m. Owners, employees and hired entertainment shall finish their work and be out of the establishment within a reasonable time. **When an establishment closes to the public and members, all alcohol sales, service, and consumption must cease.** (Alcohol Beverage Article §20-2001)*

ALCOHOL AWARENESS CLASS

Saturday, November 18, 2023, at 9:00AM
Walkersville Fire Hall
79 W. Frederick St, Walkersville, MD 21793

To register for this class, contact us at LiquorBoard@FrederickCountyMD.gov or 301-600-2984.

Fee is \$40/person and payable at the time of class. Cash/Check/Credit Card are accepted.