



Jessica Fitzwater
County Executive

FREDERICK COUNTY GOVERNMENT

FREDERICK COUNTY ETHICS COMMISSION Office of the County Attorney

Stephen K. Hess, Chair

Minutes of the Public Meeting of the Frederick County Ethics Commission Wednesday, September 13, 2023

7:00 P.M.

Present:

Rev. Douglas P. Jones, Chair
Deborah L. Lundahl, Vice-Chair
Mary Beth Kaslick
Walter Olson
Stephen Larsen
Christopher Perry, Alternate Member

Absent:

Michael G. Bunitsky
James H. Stanker

Also in Attendance

Andrew Ford, Secretary

1. Call to Order. Chairperson Jones called the meeting to order at 7:03 p.m.
2. Approval of Minutes. Commissioner Larsen made a motion to approve the August 9, 2023 minutes, which was seconded by Commissioner Kaslick and approved unanimously.
3. Update on Changes to Law. Mr. Ford reviewed a summary of proposed changes to the Commission and was instructed to prepare a draft report on the proposed changes. Mr. Ford was also authorized to transmit to the County Executive office a recommendation that the General Assembly consider amending the State Ethics Law to revise the lobbying definition to include virtual appearances in meetings of government officials.

4. Vote to Conduct an Administrative Function Meeting. Commissioner Larsen moved to enter into an administrative function to discuss review of 2022 financial disclosure statements and two (2) pending complaints. Commissioner Lundahl seconded the motion, which was approved unanimously.

Required information regarding the administrative function meeting - The Commission entered administrative function at 7:44 p.m. Present were Commissioners Jones, Lundahl, Kaslick, Olson, Larsen, and Perry.

1. Financial Disclosure Statements: Mr. Ford updated the Commissioners on the Staff's review of Financial Disclosure Statements and discussed distribution of the statements to the Commissioners for their review.
2. Complaint 2023-1: Mr. Ford informed the Commissioners that an offer of settlement had been received and that a settlement agreement was being prepared.

Mr. Ford left the meeting at 8:10 p.m. Commissioner Olson assumed the role of Acting Secretary for the remainder of the meeting.

3. Pending Complaint 2023-02: The Commission was briefed by outside counsel Timothy Maloney, Esq. on the pending complaint.

Commissioner Larsen moved to leave administrative function. Commissioner Kaslick seconded the motion, which was approved unanimously. The Commission resumed the public meeting at 8:41 p.m.

There being no other business before the Commission, Commissioner Larsen made a motion to adjourn the meeting, which was seconded by Commissioner Kaslick and approved unanimously. The meeting adjourned at 8:41p.m.

/s/
Andrew J. Ford
Secretary

/s/
Walter Olson
Acting Secretary