

**INTERAGENCY INTERNAL AUDIT AUTHORITY  
AGENDA**

**VIRTUAL MEETING**

**WEDNESDAY, DECEMBER 20, 2023**

**8:00 A.M.**

**THE PUBLIC MAY ACCESS THE MEETING, TO LISTEN ONLY, BY CALLING  
+1 (667) 217-6643 AND USING THE CONFERENCE ID: 998 846 325#**

1. Approval of Agenda
  - 1a. Agenda for Wednesday, December 20, 2023
2. Approval of Minutes – November 15, 2023
  - 2a. Open Session Meeting
  - 2b. Closed Session Meeting
  - 2c. Voting Record (11/15/23)
3. Status of Assignments
  - 3a. IA Status Report
  - 3b. CLA (discussion of TO #23-06, FCG P-Cards)
  - 3c. SC&H Monthly Status Reports (approval of Report #23-01 FCG Health Department Permitting; discussion of TO #23-02 FCG HR Onboarding/Offboarding; approval of Report #23-03 FCPS Assets and Inventories; approval of Report #23-04 FCG IIT Infrastructure Flowchart; approval of Report #23-05 FCG IIT Security Assessment; discussion of new TO #24-01 FCG DFRS Overtime and Staffing)
  - 3d. Special Projects & Work
  - 3e. Audit Follow-ups
4. Hotline
  - 4a. FCG – 1
  - 4b. FCC – 1
  - 4c. FCPS – 1
5. Risk Assessments
6. Other Business/New Business
  - 6a. Meeting Schedule/Format and 2024 Meeting Calendar
  - 6b. Member Terms & Open Seat
7. Closed Session

Maryland Annotated Code Government Article §3-305 (b)(1) “To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals.” The topic for this closed session is to discuss a Frederick Community College Hotline Matter

**NEXT MEETING DATE JANUARY 17, 2024.**

**VIRTUAL THROUGH TEAMS WITH A DIAL IN NUMBER FOR PUBLIC LISTENING OPTION, UNLESS OTHERWISE DETERMINED TO GO LIVE. PLEASE REFER TO THE INTERNAL AUDIT WEBSITE FOR UP**

**Frederick County Government does not discriminate on the basis of race, color, national origin, sex, religion, age and disability in employment or the provision of services.**

**Individuals requiring special accommodations are requested to contact Dawn Reed at 301-600-1154 (TTY: Use Maryland Relay) to make arrangements no later than three (3) working days prior to the meeting.**