



Jessica Fitzwater
County Executive

FREDERICK COUNTY GOVERNMENT

FREDERICK COUNTY ETHICS COMMISSION Office of the County Attorney

Douglas P. Jones, Chair

Minutes of the Public Meeting of the Frederick County Ethics Commission Wednesday, November 8, 2023

7:00 P.M.

Present:

Rev. Douglas P. Jones, Chair
Mary Beth Kaslick
Walter Olson
Michael G. Bunitsky
James H. Stanker
Christopher Perry, Alternate Member

Absent:

Deborah L. Lundahl, Vice-Chair
Stephen Larsen

Also in Attendance

Andrew Ford, Secretary

1. Call to Order. Chairperson Jones called the meeting to order at 7:01 p.m.
2. Approval of Agenda. Commissioner Olson made a motion to approve the agenda, which was seconded by Commissioner Kaslick and approved unanimously.
3. Approval of Minutes. Commissioner Kaslick made a motion to approve the September 13, 2023 minutes, which was seconded by Commissioner Olson and approved unanimously.
4. Vote to Conduct an Administrative Function Meeting. Commissioner Bunitsky moved to enter into an administrative function to discuss review of 2022 financial disclosure statements and one (1) pending complaint. Commissioner Kaslick seconded the motion, which was approved unanimously.

Required information regarding the administrative function meeting - The Commission entered administrative function at 7:03 p.m. Present were Commissioners Jones, Kaslick, Olson, Bunitsky, Stanker, and Perry.

1. **Financial Disclosure Statements:** Mr. Ford updated the Commissioners on the review of the long-form disclosure statements. Commissioner reviewed the list of exceptions for the short-form disclosure statements. Mr. Ford will follow-up on outstanding long-form and short-form disclosure statements.

Mr. Ford left the meeting at 7:29 p.m. Commissioner Olson assumed the role of Acting Secretary for the remainder of the administrative function meeting.

2. **Pending Complaint 2023-02:** Commissioners discussed the pending complaint. Mr. Ford returned at 7:48 p.m. Mr. Ford discussed arranging a virtual meeting for the Commissioners to meet with outside counsel. Commissioner Bunitsky moved to leave administrative function. Commissioner Kaslick seconded the motion, which was approved unanimously. The Commission resumed the public meeting at 7:50 p.m.

There being no other business before the Commission, Commissioner Olson made a motion to adjourn the meeting, which was seconded by Commissioner Bunitsky and approved unanimously. The meeting adjourned at 7:50 p.m.

/s/
Andrew J. Ford
Secretary

/s/
Walter Olson
Acting Secretary