

**FREDERICK COUNTY**  
**Local Emergency Planning Committee (LEPC)**  
**Meeting Agenda**

**DATE:**       **September 13, 2023**

**TIME:**        7:00 pm

**LOCATION:** Winchester Hall  
              12 East Church Street  
              3<sup>rd</sup> Floor Meeting Room

**CALL TO ORDER:**

- Introduction and welcome of LEPC members and guests

**MEETING MINUTES**

- Review/Approve July 10, 2023, Meeting Minutes.

**COMMITTEE REPORTS:**

- External Standing Committee
  - AstraZeneca Drill
  - MDE Truck Stop report Zachary Zaykoski, MDE
  - Brunswick and Tanker incident brief Jon Newman, DFRS
  - AAR Radiation Surge Region I and II Health Care Coalition, Todd Johnson, Health Department
- Internal Standing Committee
  - Reminder this is a public meeting under the Open Meetings Act.
  - 2023 update Website
    - Ensure meeting dates, agendas and minutes are posted on Website.

**OLD BUSINESS:**

- Constitution and bylaws update
- LEPC Dates 2024: January 8, April 8, July 8, and a September date for emergency Preparedness Month.

**NEW BUSINESS:**

- **NRC Notifications**
  - **Incident Report # 1373766, July 21, 2023 2:29pm**  
**Location: Old Main Line, Adamstown MD**  
**Description of Incident: Caller is reporting the discovery of a deceased person located near the tracks. Caller stated the person committed suicide. The responding agency was Frederick County Sheriff's Office**

- Incident Report #
- Other reports
  - Costco Incident Report #1625406, July 17, 2023 8:45am  
Location: Costco Depot, 5236 Intercoastal Drive, Monrovia, MD 21770  
Description: An unknown vehicle spilled an estimated 5 gallons of fuel. The fuel was not near and did not flow into any drains. The fuel was cleaned up using dry sweep and placed into a containment can and properly disposed of.

#### **ROUNDTABLE DISCUSSION:**

- Issues/events pertinent to the mission of the LEPC

**NEXT MEETING:** January 8, 2024 - 8:30am Location Virtual

Send any items/topic for the agenda to [sriddell1@frederickcountymd.gov](mailto:sriddell1@frederickcountymd.gov)