

**FREDERICK COUNTY
Local Emergency Planning Committee (LEPC)
Meeting Agenda**

DATE: January 9, 2023

TIME: 8:30 am

LOCATION: Virtual Teams Meeting

CALL TO ORDER:

- Introduction and welcome of LEPC members and guests

MEETING MINUTES

- Review/Approve Sep 26, 2022, meeting minutes

COMMITTEE REPORTS:

- External Standing Committee
- Internal Standing Committee
 - Reminder this is a public meeting under the Open Meetings Act
 - Right-To-Know – the sub-committee is looking at developing an educational PSA concerning Right-To-Know.
 - 2023 update Website
 - Change time for Internal Standing Committee Meeting
 - Same day as External Committee
 - Ensure meeting dates, agendas and minutes are posted on Website

OLD BUSINESS:

- Meetings will be conducted in Microsoft Office Teams conference calls
- Update Membership: please provide updates/names to Sharon Riddell
sriddell1@frederickcountymd.gov
- Officers:
 - Chair: Dennis Dudley
 - Vice Chair: BC Jon Newman
 - Secretary: Sharon Riddell
- Constitution and bylaws update
 - 2016 update was not submitted for approval
 - Input for changes to bylaws
 - Review in January and vote on changes in April

NEW BUSINESS:

- **LEPC Dates 2023:** January 9, April 10, July 10 and a September date for Emergency Preparedness Month.
- **Health Care Coalition** reviewing draft radiation surge annex for regions I & II
- **Presentation on Tier II reporting and procedures:**

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- **NRC Notifications**

- **Incident Report #**
 - CALLER REPORTS
 - Location

ROUNDTABLE DISCUSSION:

- Issues/events pertinent to the mission of the LEPC

NEXT MEETING: April 10, 2022 8:30am Location Virtual

Send any items/topic for the agenda to sriddell1@frederickcountymd.gov