



FREDERICK COUNTY LOCAL MANAGEMENT BOARD (LMB) MINUTES

In-person Meeting

September 25, 2023, 2pm to 4pm

LMB Members:

Frederick County Workforce Services– Latrice Lewis, Chair
Frederick County Local Behavioral Health Authority – Jay Hessler, Vice Chair
Frederick County Dept. of Social Services – Debbie Marini
Private Citizen – Ralph Hertges
Community Engagement & Consultation Group Inc. – Anita Mwalui
Frederick County Health Department – Miriam Dobson
Frederick County Public Library – James Kelly
Andrea’s House – Carleah Summers
Frederick County Public Schools – Dana Falls
Frederick City Police Department – Jason Lando
Frederick County Family Partnership – Barbara May
Frederick Community College – Shemica Sheppard

Frederick County Department of Juvenile Services – William Keefer
Frederick County Health Department – Steve Buckley
Division of Family Services – Kelli Goetz
Office for Children and Families – Shelly Toms
Office for Children and Families – Sarah Ford
Office for Children and Families – Leshia Chandler
Office for Children and Families – Pilar Olivo

Community Members:

Student Homelessness Initiative Partnership (SHIP) – Melissa Muntz
Mental Health Association, CASA – Jennifer Fuss
Heartly House – Jennifer Metcalf
Division of Housing – Susan Brown
Housing Authority of the City of Frederick – Ann Ryan
Clear Impact – Jennifer Duncan

Commence – 2:05pm

Introductions – Latrice Lewis started the meeting and proceeded with introductions of attendees.

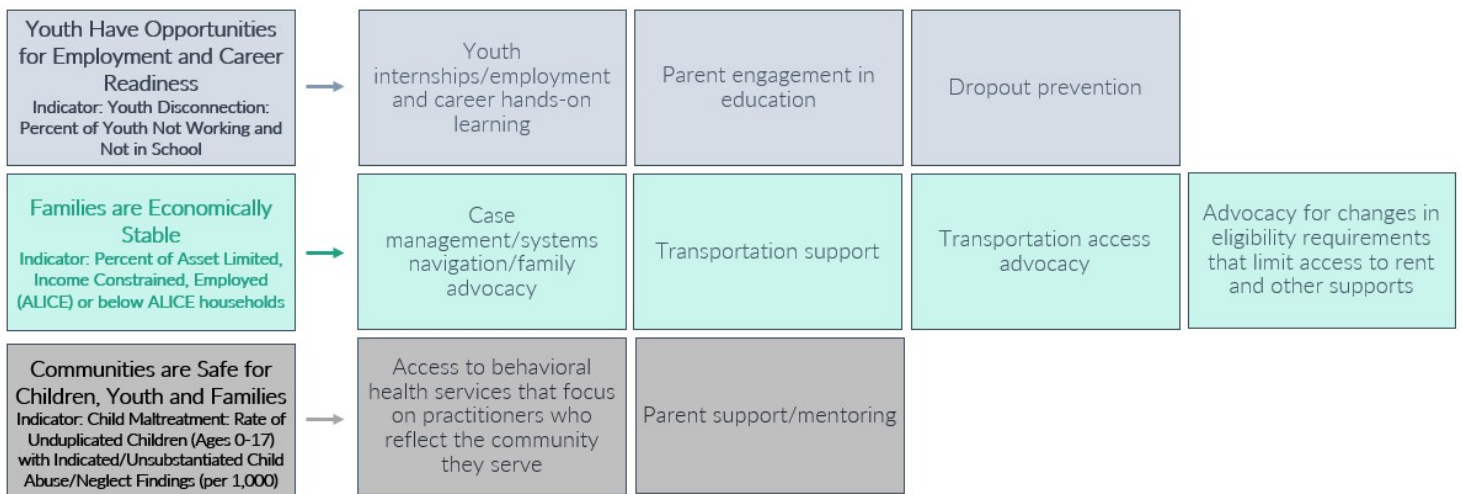
Approval of Minutes – Minutes for July 24, 2023, were approved, by vote, with a motion from Jay Hessler and seconded by James Kelly. Unanimous.

Community Plan – Action Planning – Jennifer Duncan, Clear Impact.

Presentation: <https://www.frederickcountymd.gov/DocumentCenter/View/348986/Action-Planning-Clear-Impact>

Each workgroup reported out on their process and recommended potential solutions for the Results and Indicators. Then based on the information shared by the workgroups members voted on their highest priorities:

- **Vote: Approval for Proposed Prioritized Ideas to Explore for Continuing Action Planning.** The vote was approved unanimously, with a motion from Shemica Sheppard and seconded by Barbara May.



Maryland Consortium on Coordinated Community Supports Funding – Jay Hessler. The Consortium has \$120 million to support youth with behavioral health needs and their families. The “Spoke” RFP has been released for applications. Any agencies or program planning to submit a proposal must have a letter of support from Frederick County Public Schools (FCPS). The “Spoke” applications are due by October 11, 2023. The request for proposals (RFP) for pilot community “Hubs” has not been released by the Consortium yet. Jay and Shelly discussed that the only two entities that will be eligible to apply within each jurisdiction are, Local Management Boards and Local Behavioral Health Authorities (LBHA). Based on the history and expertise that the LBHA has, by providing funding to mental health entities within the County, it is logical that they will be the entity to apply to be the “Hub” for Frederick County.

- **Vote: Approval for the Local Management Board to support the application of the Local Behavioral Health Authority as a Hub for the Consortium Funding.** The vote was approved, with a motion from Dana Falls and seconded by Ralph Hertges. Jay Hessler abstained from the vote; all others were in favor.

Child Care Market Study Update – Pilar Olivo.

Presentation: https://www.frederickcountymd.gov/DocumentCenter/View/348987/FC-Child-Care-Market-Study-LMB-Workgroup-update-9_25_23

- The Study’s goal is to improve access to high-quality child care. As part of the Study, there will be three virtual Community Input Sessions – please see the flyer link: https://www.frederickcountymd.gov/DocumentCenter/View/348988/Community-Input-Sessions-Flyer_FINAL_10923

Local Care Team (LCT) Data Review & DEIB Update – Leshia Chandler.

Presentation: <https://www.frederickcountymd.gov/DocumentCenter/View/348985/LCT-Annual-Report-FY2023>

- Leshia gave an overview of the LCT and provided FY23 data in the report. LCT had a 90% increase in referrals from the previous year. This continues to reflect on our commitment to working for the well-being of children, youth, and families.
- The Book Club has almost completed reading the Color of Law; The group is looking for suggestions for the next book and plan on beginning the process of the new book in the new year.

Director Updates – Shelly Toms.

- OCF Office update – the position hours for the LCT Coordinator and the Administrative Specialist were increased in FY24 due to the increase in their duties.
- The FY24 Community Partnership Agreement contract with the State has been finalized.
- We haven’t received information about any new Children’s Cabinet priorities.
- ALICE Report for 2023 Link: <https://www.unitedwayfrederick.org/challenge-ALICE>

Adjourn – Motion from Barbara May seconded by Miriam Dobson. Unanimous. Adjourned at 4:05pm.

Next meeting is on December 4, 2023, from 2:00pm to 4:00pm at the Dept. of Social Services.