



FREDERICK COUNTY GOVERNMENT

DIVISION OF PLANNING & PERMITTING

Livable Frederick Planning & Design Office

Jessica Fitzwater
County Executive

Deborah A. Carpenter, AICP, Division Director
Kimberly Gaines, Director

MEMORANDUM

TO: Historic Preservation Commission
FROM: Amanda Whitmore, Historic Preservation Planner
DATE: January 30, 2024
RE: Update of Administrative Approvals

Issue:

Staff has reviewed and approved administrative Certificate of Appropriateness application for the William Draper Farm (CR#23-06).

Background and Discussion:

Per the Frederick County Historic Preservation Commission Rules of Procedure, Section 13.4C, staff will provide an update of administrative approvals to the Commission at its monthly meeting. Exhibit 1, *Classification of Approvals by Scope of Work*, in the Rules of Procedure outlines the areas of work where administrative approval may be granted. Other Building Alterations (Section I.g.i) states that:

Repair or in-kind replacement of missing or deteriorated architectural details such as trim or other millwork, stairs or stoops, porch decking or ceilings, columns, railings, balusters, brackets, shutters, etc., that is more than the 25% routine maintenance.

An administrative Certificate of Appropriateness application was filed on October 26, 2023 to repair in-kind the bank barn stone foundation, replace any broken stones to match as closely as possible existing stones, and replace barn siding and damaged beams in-kind ([Attachment 1](#)). All new exterior wood will be painted.

Staff found that the proposed work will not destroy historic materials that characterize the property, is in keeping with the Secretary of the Interior's Standards for Rehabilitation, and will not affect historic, archeological, or architectural significance. Staff approved the William Draper Farm application on October 30, 2023 (A-COA #23-16).

Attachment:

Attachment 1: William Draper Farm Administrative Certificate of Appropriateness Approval