



FREDERICK COUNTY GOVERNMENT

DIVISION OF PLANNING & PERMITTING

Livable Frederick Planning & Design Office

Jessica Fitzwater
County Executive

Deborah A. Carpenter, AICP, Division Director
Kimberly Gaines, Director

MEMORANDUM

TO: Historic Preservation Commission
FROM: Amanda Whitmore, Historic Preservation Planner
DATE: January 30, 2024
RE: FY 2024 Rural Historic Preservation Grant Program Rankings

Issue:

Should the Historic Preservation Commission (HPC) approve the rankings of eight grant applications for the Frederick County FY 2024 Rural Historic Preservation Grant Program to be forwarded to the County Executive for further review?

Background:

The Frederick County Rural Historic Preservation Grant Program was established from legislation that increased the county's recordation tax to boost agricultural land preservation and set aside the first \$500,000 annually for three programs, one of which is grants for rural historic preservation. The grant application period opened on September 1. The Commission was provided access to all application packets. A summary of each application is included as Attachment 1.

Review Process and Schedule:

Application Deadline	November 30, 2023
Staff Review of Completed Applications	December 2023
Grant Review	January 18, 2024
Historic Preservation Commission Recommendation	February 7, 2024
County Executive Review & Decision	March/April 2024

In a closed session, the HPC reviewed and ranked the applications per the approved criteria, which consider factors such as the historical and cultural significance of the resource, urgency of the project, retention of historically significant material, provisions for long-term resource preservation, etc. New this year, the HPC was given the total award amount available to distribute and so were tasked with also deciding the award amounts to applicants. The HPC stretched the total award amount as far as they could resulting in some projects getting full funding and others receiving partial funding for projects they felt could still achieve some of the proposed work.

The HPC has approved releasing the attached rankings and recommended award amounts (Attachment 2). The County Executive will review the rankings and award amounts recommended

by the HPC and make a final decision. Awardees will return to the HPC to receive their Certificate of Appropriateness prior to the execution of the grant agreement.

Recommendation:

The HPC reviewed the applications on Thursday, January 18, 2024 in a closed session and recommended releasing the rankings and award amounts for their final approval at their February meeting. Staff recommends approving the rankings and awards shown on the attached chart for further review and decision by the County Executive.

Attachments

Attachment 1: Summary of Grant Applications

Attachment 2: Recommended Rankings and Award Amounts

Attachment 1

Summary of Grant Applications

Property Name	Project Description	Request
Rocky Springs School House	Milling and joinery work to prepare installation of roof. The property is listed on the County Register.	\$ 35,000.00
Anderson House	Replace roof on house and install gutters. The property is listed on the County Register.	\$ 35,845.00
Daniel James House	Repoint the south and east (façade) elevations and rebuild south chimney. The property is listed on the County Register.	\$ 50,000.00
Elisha Beall	Replace non-historic windows with accurate replications in slave quarters, replace roof on smokehouse. The property is listed on the County Register.	\$ 47,077.00
Liberty Female Academy	Repoint the stonework on the house. The property has been determined eligible for listing on the County Register.	\$ 50,000.00
Needwood Farm	Repair and replace box gutter and widow walk roof. The property has been determined eligible for listing on the County Register.	\$ 45,874.00
Buckeyestown UMC	Repair and replace wood siding and window frames and repaint. The property has been determined eligible for listing on the County Register.	\$ 30,000.00
Still Work	Replace roof on bank barn. The property is listed on the County Register.	\$ 48,000.00

Attachment 2

Recommended Rankings and Award Amounts

Property Name	Average	Full/Partial	Amount
Rocky Springs School House	92.3	Full	\$ 35,000.00
Anderson House	91.6	Full	\$ 35,845.00
Daniel James House	90	Full	\$ 50,000.00
Elisha Beall	86.3	Partial – Fund Slave Quarter work	\$ 23,916.00
Liberty Female Academy	86	Partial – fund one elevation	\$ 38,387.00
Needwood Farm	85.6	Partial – fund everything except tower work	\$ 36,852.00
Buckeyestown UMC	83	Full	\$ 30,000.00
Still Work	78	None	\$0