

**INTERAGENCY INTERNAL AUDIT AUTHORITY  
AGENDA  
VIRTUAL MEETING  
WEDNESDAY, FEBRUARY 21, 2024  
8:00 A.M.**

**THE PUBLIC MAY ACCESS THE MEETING, TO LISTEN ONLY, BY CALLING  
+1 (667) 217-6643 AND USING THE CONFERENCE ID: 538 453 407#**

1. Approval of Agenda
  - 1a. Agenda for Wednesday, February 21, 2024
2. Approval of Minutes – January 17, 2024
  - 2a. Open Session Meeting
  - 2b. Voting Record (1/17/24)
3. Status of Assignments
  - 3a. IA Status Report
  - 3b. CLA (discussion of TO #23-06, FCG P-Cards; discussion of TO #24-02 FCG Finance and MHA – Grants Monitoring & Grants Finance Assistance; approval of TO #24-03 FCC Accounts Payable and Disbursements)
  - 3c. SC&H Monthly Status Reports (discussion of TO #23-02 FCG HR Onboarding/Offboarding; approval draft TO #24-01 FCG DFRS Overtime and Staffing; discussion of draft TO #24-04 FCG IIT State Security Assessment)
  - 3d. Special Projects & Work
  - 3e. Audit Follow-ups
4. Hotline
  - 4a. FCG – 1
  - 4b. FCC – 0; Consideration from auditable management letter comments
  - 4c. FCPS – 0
5. Risk Assessments
  - 5a. FCG Almost all divisions are complete; full completion by end of February 2024
  - 5b. FCC: Meeting with Senior Leadership Team 12/12/20; full completion by end of February 2024
  - 5c. FCPS: Meeting with Finance Leadership set for 12/15; full completion by end of February 2024
6. Other Business/New Business
  - 6a. Member Terms & Open Seat
  - 6b. PAR to begin RFP Process for New Contracts

**NEXT MEETING DATE MARCH 20, 2024.**

**VIRTUAL THROUGH TEAMS WITH A DIAL IN NUMBER FOR PUBLIC LISTENING OPTION, UNLESS OTHERWISE DETERMINED TO GO LIVE. PLEASE REFER TO THE INTERNAL AUDIT WEBSITE FOR UP TO DATE INFORMATION ON OUR UPCOMING IIAA MEETINGS.**

Frederick County Government does not discriminate on the basis of race, color, national origin, sex, religion, age and disability in employment or the provision of services.

Individuals requiring special accommodations are requested to contact Dawn Reed at 301-600-1154 (TTY: Use Maryland Relay) to make arrangements no later than three (3) working days prior to the meeting.