



# Frederick County Planning Commission

## AGENDA

**9:30 a.m. Wednesday, March 13, 2024**  
**First Floor Hearing Room, 12 E. Church St., Frederick, MD**

### IN-PERSON MEETING

**Public comment may be provided in person or by the options noted below\***

#### **Notices and Reminders**

The County's lobbying ordinance (Chapter 1-7.2 of the code) requires the registration of individuals and entities that qualify as lobbyists. If you will be testifying before the Planning Commission, the ordinance may require that you register as a lobbyist. If you have a question as to the applicability of this ordinance, please contact the County Attorney's Office at (301) 600-1030.

Agenda items will be reviewed in the listed order; however, the agenda is subject to change. It is the responsibility of the applicant and the public to be aware of when their agenda item will be heard.

#### **\*Providing Public Testimony**

Public comments will be accepted via email at [PlanningCommission@FrederickCountyMD.gov](mailto:PlanningCommission@FrederickCountyMD.gov) and by voicemail at 855-925-2801, meeting code 8768. To leave a message, press \*2. Voicemail messages should include the caller's name, address, and the agenda item you are commenting on at the beginning of the message. In order to be placed in a queue for live public comment, press \*3. The [public portal](#) is also available to watch the live meeting and/or submit comments for the public record. The public is reminded that all comments, both written and oral, will be made part of the public record. Any individual who wishes to testify on one of the items is required to be sworn in.

- Testimony should be focused on comments and is not meant to allow for questions/answers.
- Individuals are allotted three (3) minutes and recognized organizations ten (10) minutes.
- Written comments (including emailed correspondence) must be submitted at least 48 hours in advance of the meeting to be considered by the Planning Commission.

#### **Applicants**

- All applicants and their representatives who testify are required to be sworn in.
- Applicant presentations are allotted, fifteen (15) minutes with five (5) minute rebuttal following any public comments.
- Written comments (including emailed correspondence) must be submitted at least 48 hours in advance of the meeting to be considered by the Planning Commission.

Individuals requiring special accommodations are requested to contact the County Executive's Office at 301-600-1100 (tty: use Maryland relay) to make arrangements no later than seven (7) working days prior to the meeting.

#### **Upcoming Planning Commission Meetings:**

March 20, 2024 @ 9:30 a.m.  
April 10, 2024 @ 9:30 a.m.

#### **For more information contact**

Department of Development Review and Planning  
301-600-1138  
[www.FrederickCountyMD.gov/planning](http://www.FrederickCountyMD.gov/planning)



# Frederick County Planning Commission

---

## AGENDA

**9:30 a.m. Wednesday, March 13, 2024**  
**First Floor Hearing Room, 12 E. Church St., Frederick, MD**

---

1. **PLEDGE OF ALLEGIANCE**
2. **ROLL CALL**
3. **MINUTES TO APPROVE**      December 13, 2023 and December 20, 2023      **DECISION**
4. **EXECUTIVE COMMITTEE REPORT**
5. **SPECIAL COMMITTEE REPORTS**
6. **PLANNING COMMISSION COMMENTS**
7. **AGENCY COMMENTS/AGENDA BRIEFING**      **INFORMATIONAL**
8. **SITE PLAN**      **DECISION**
  - a) [SP275826 Sheetz Oakdale Crossing Lot 2](#) – The Applicant is requesting Site Development Plan approval for a 6,139 sq. ft. building for a convenience store with a 4,775 sq. ft. fuel canopy located on a 1.92-acre Site. Located on the north side of Lake Linganore Blvd. Tax Map: 78, P/O Parcel: 14; Zoned: Mixed Unit Development (MXD); Planning Region: New Market. SP22-01 (AP# SP275826, APFO A275825, FRO F275780)  
*Cody Shaw, Principal Planner II*
  - b) [SP275378 Cromwell Site Plan](#) – The Applicant is requesting Site Development Plan approval for 184 townhome and 112 multifamily units within the 160.87-acre Cromwell PUD site. Located on the north side of Lake Linganore Blvd. Tax Maps: 78 & 79, Parcels: 12 & 101; Zoned: Planned Unit Development (PUD); Planning Region: New Market. SP20-05 (AP# SP275378)  
*Cody Shaw, Principal Planner II*
9. **FY-2024 IPP EASEMENT APPLICATIONS REVIEW**      **RECOMMENDATION**

Staff will present [16 applications](#) submitted for the FY-2024 Installment Purchase Program (IPP) funding cycle for the purchase of preservation easements. The request is for a recommendation to the County Council for approval or denial of these IPP Applications.  
*Shannon O'Neil, Land Preservation Planner II*

A presentation display is available to view [HERE](#)