

**FREDERICK COUNTY**  
**Local Emergency Planning Committee (LEPC)**  
**Meeting Minutes**

**DATE:** January 8, 2024

**TIME:** 8:30am

**LOCATION:** Virtual – Microsoft Teams

**Attendees:** Leslie Barnes-Keating (FCG-Executive's Office); Jenifer Beach (FCG-DEM); Paul Beliveau (Ft. Detrick); Kyle Boedecker (Ft. Detrick); Melissa Bonaparte (FHH); Chris Burt (Red Cross); Fernando Castaneda (DHS); Mary Chizmar (BBPO/Ft. Detrick); Shawn Dennison (FCG-HD); Dennis Dudley (FCG-DEP); Kristie Dutrow (FCG-DEC); David Foehner (CSX); Allen Frenette (DHS); Christine Gentry (FCG-DEM); Lewis Godwin (FCC); Kelli Goetz (FCG-FS); Colin Graham, (Healthcare Coalition); Kevin Grunwell (Brunswick PD); Maya Howard (ARC of FC); Nathan Hupp (City of Frederick); Brandon Jackson (Saputo); Todd Johnson (FCG-HD); Heidi Keeney (FCG-DEM); Ron Kunz (NIH); Erin Lawson (FCG-DEM); Lloyd Lump (Dairy Maid); Tyler Muntz (FCG-DPW); Jon Newman (FCG-DFRS); Cristina Patton (Stulz Air); John Peterson (FCG-County Executive's Office); Garth Phoebus (USAMRIID/Ft. Detrick); Dennis Reynolds (Kite Pharma); Sharon Riddell (FCG-DEM); Rebecca Rogers (FCG-DEP); Anthony Rosano (FCG-DEM); Chloe Scott (FCG-Communications); Aaron Stephens (ARC of FC); David Tolino (Trans Tech); Ken Sechler (AstraZeneca); Thomas Sinton (FCG-Legal); Robin Shusko (FCC); Andrew Tomasello (FCG-DPW); Clayton Wenner (FCG-DEP); DJ Zahnow (Ft. Detrick)

**CALL TO ORDER: Dennis Dudley called meeting to order at 8:30am**

- Introduction and welcome of LEPC members and guests

**MEETING MINUTES**

- A motion was made to approve the September 13, 2023, Minutes by Todd Johnson and seconded by David Foehner, the motion was approved by all

**COMMITTEE REPORTS:**

- External Standing Committee
  - Woodsboro Chlorine incident brief, Jon Newman, DFRS
  - AAR status AstraZeneca Drill, Rebecca Rogers, DEP – currently waiting on review by Jon Newman, DFRS
  - Potential drills for 2024-2025 Trans Tech and Chem Surge
    - Todd Johnson, FCHD – Chemical Surge exercise will be held state-wide on March 7, 2024
    - Jon Newman – Another partner company (Trans Tech) is willing to have/participate in drill at their location
    - Melissa FHH push as many partners as possible into one or two exercises per year (FHH participated in twenty-two separate exercises in 2023)

- Internal Standing Committee
  - Reminder this is a public meeting under the MD Open Meetings Act
  - 2023 Update Website
    - Ensure meeting dates, Agendas and Minutes are posted on Frederick County Government LEPC Website
    - External and Internal Committee meetings are public and need to be posted on the Website

## **OLD BUSINESS:**

- Constitution and bylaws update – currently in review by Frederick County’s Legal Department
  - Once approved draft will be sent to all members for review prior to April 8, 2024, meeting
  - Vote on Bylaws will be held during the July 8, 2024, meeting
- LEPC Dates 2024: January 8, April 8, July 8, and September date (TBD) for Emergency Preparedness Month.

## **NEW BUSINESS:**

- Appointment of Anthony Rosano as the new Emergency Coordinator – under Article III, Section 7 of the Bylaws – this appointment shall remain in effect until the next election
- LEPC 101 presentation – presented by Dennis Dudley (presentation attached)
- Initiatives for 2024
  - More public participation in meeting
  - Increase press involvement (recently added WFMD)
  - Reach out to more facilities to provide assistance.
- NRC Notifications – No reports
- Other reports
  - November 16, 2023, Woodsboro, MD 100 block of Council Drive chlorine tank leak. Frederick County Division of Fire and Rescue Services received a call at approximately 1:48 pm about a strong odor of Chlorine

## **ROUNDTABLE DISCUSSION:**

Issues/events pertinent to the mission of the LEPC

- Dave Tolino
  - Trans-Tech (TT) sold to Pacific Industrial Development Corp (PIDC) April 7, 2023
  - As part of the purchase due-diligence, PIDC commissioned PHASE 1 & PHASE II Investigations
  - Phase II – Subsurface Investigation – Soil gas samples (under building slab) showed Chlorinated Solvent levels above MDE Tier II in two locations and reported to MDE
  - PIDC elected to participate in MDE Voluntary Clean-up Program (VCP)
  - TT contracting with AEC (Jessup, MD) for VCP application, program administration, and remediation
  - December 7, 2023 – Site visit from MDE Project Manager – Anuradha Mohanty

- December 14, 2023 – Public “Notice of Application” erected at Trans-Tech 5520 Adamstown Road location and will remain until January 14, 2024
- Shawn Dennison
  - Introduced Maya Howard and Aaron Stephens from ARC of Frederick County
- David Foehner
  - Town of Brunswick has received complaints of blocked access of railroad crossing and will step up enforcement
- Kelli Goetz
  - Held the Sheltering/Mass Care Committee full day simulation exercise with the Red Cross on Friday January 5, 2024, at FCC – one of the designated shelter sites. Great participation from committee members and staff
  - DFS will plan a hot wash/debrief meeting with pertinent partners to gather feedback and suggestions for future exercises
- Todd Johnson
  - Working on staffing plan for Community Reception Centers that will screen, decon, and direct those involved in a radiation incident to appropriate destinations with goal to decrease impact on health care system
  - Will be drawing volunteers from Maryland Responds Medical Reserve Corps (MMRC) Frederick Unit for the 55 person per shift staffing requirement
  - Have on-boarded a MRMRC volunteer to develop and implement training, exercise, and maintenance of effort activities
  - Will be pushing out training program in two levels:
    - Level 1 is web-based and hosted on FCG Learn LMS – release to take place in February 2024
    - Level 2 will be in-person skill development – release pending completion of Level 1 training and vendor availability
  - Potential for LEPC exercise in 2025 or 2026
- Robin Shusko
  - Frederick Community College (FCC) is a designated Red Cross Facility for emergencies and participated in the exercise with Family Service - like to be included in the debrief

Motion to adjourn by Jon Newman, second by Dave Tolino. The motion passed unanimously, and the meeting was adjourned at 9:32am

**NEXT MEETING:** April 8, 2024, at 8:30am, Virtual Teams Meeting

Send any items/topic for the agenda to [sriddell1@frederickcountymd.gov](mailto:sriddell1@frederickcountymd.gov)