

**INTERAGENCY INTERNAL AUDIT AUTHORITY  
AGENDA**

**VIRTUAL MEETING**

**WEDNESDAY, APRIL 17, 2024**

**8:00 A.M.**

**THE PUBLIC MAY ACCESS THE MEETING, TO LISTEN ONLY, BY CALLING  
+1 (667) 217-6643 AND USING THE CONFERENCE ID: 990 006 525#**

1. Approval of Agenda
  - 1a. Agenda for Wednesday, April 17, 2024; note closed session
2. Approval of Minutes – March 20, 2024
  - 2a. Open Session Meeting
  - 2b. Closed Session Meeting
  - 2c. Voting Record (3/20/24)
3. Status of Assignments
  - 3a. IA Status Report
  - 3b. CLA (discussion of TO #23-06, FCG P-Cards; discussion of TO #24-02 FCG Finance and MHA – Grants Monitoring & Grants Finance Assistance; discussion of TO #24-03 FCC Accounts Payable and Disbursements)
  - 3c. SC&H Monthly Status Reports (discussion of TO #23-02 FCG HR Onboarding/Offboarding; discussion of TO #24-01 FCG DFRS Overtime and Staffing; approval of draft TO #24-04 FCG IIT State Security Assessment)
  - 3d. Special Projects & Work
  - 3e. Audit Follow-ups
4. Hotline
  - 4a. FCG – 3 (discussion will be held in closed session)
  - 4b. FCC – 0
  - 4c. FCPS – 0
5. Risk Assessments
  - 5a. FCG: 1<sup>st</sup> draft for review
  - 5b. FCC: May/June meeting
  - 5c. FCPS: May/June meeting
6. Other Business/New Business
  - 6a. RFP Process for 2025 Contracts
  - 6b. Audit Manual
  - 6c. Annual Financial Review
  - 6d. Meeting Format and Next Meeting
  - 6e. Member Terms
7. Closed Session

Maryland Annotated Code Government Article §3-305 (b)(1) “To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals.” The topic for this closed session is to discuss a Frederick County Government Hotline Matter

**NEXT MEETING DATE MAY 15, 2024.**

**VIRTUAL THROUGH TEAMS WITH A DIAL IN NUMBER FOR PUBLIC LISTENING OPTION, UNLESS OTHERWISE DETERMINED TO GO LIVE. PLEASE REFER TO THE INTERNAL AUDIT WEBSITE FOR UP TO DATE INFORMATION ON OUR UPCOMING IIAA MEETINGS.**

Frederick County Government does not discriminate on the basis of race, color, national origin, sex, religion, age and disability in employment or the provision of services.

Individuals requiring special accommodations are requested to contact Dawn Reed at 301-600-1154 (TTY: Use Maryland Relay) to make arrangements no later than three (3) working days prior to the meeting.