

**FREDERICK COUNTY**  
**Local Emergency Planning Committee (LEPC)**  
**Meeting Minutes**

**DATE:** April 8, 2024

**TIME:** 8:30am

**LOCATION:** Virtual – Microsoft Teams

**Attendees:** Andre Bailey (FCG-DFRS); Leslie Barnes-Keating (FCG-County Executive's Office); Paul Beliveau (Ft. Detrick); Bryon Black (FCG-Legal); Kyle Boedecker (Ft. Detrick); Melissa Bonaparte (FHH); Malgorzata Brzakalska, (NIH) Fernando Castaneda (DHS); Chad Cave (FCG-DFRS); Mary Chizmar (BBPO/Ft. Detrick); Peggy Clark (CEMA); Thomas Coe (FCG-DFRS) Andrew Crone (Brunswick PD); Shawn Dennison (FCG-HD); Mary Domer (CFG\_DEM); Kristie Dutrow (FCG-DEC); David Foehner (CSX); Allen Frenette (DHS); Christine Gentry (FCG-DEM); Kelli Goetz (FCG-FS); Colin Graham, (Healthcare Coalition); Kevin Grunwell (Brunswick PD); Maya Howard (ARC of FC); Nathan Hupp (City of Frederick); Brandon Jackson (Saputo); Todd Johnson (FCG-HD); Heidi Keeney (FCG-DEM); Ron Kunz (NIH); Vivian Laxton (FCG-County Executive's Office); Dan Lewis (FCG-Executive's Office); Lloyd Lump (Dairy Maid); Frank Malta (FCG-DFRS); Tyler Muntz (FCG-DPW); Jon Newman (FCG-DFRS); Steve Parker (Ft. Detrick); John Peterson (FCG-County Executive's Office); Garth Phoebus (USAMRIDD/Ft. Detrick); Kenneth Poole (FCG-DFRS); Dennis Reynolds (Kite Pharma); Sharon Riddell (FCG-DEM); Rebecca Rogers (FCG-DEP); Anthony Rosano (FCG-DEM); Brandon Rytting (NIH); Ken Sechler (AstraZeneca); Thomas Sinton (FCG-Legal); Robin Shusko (FCC); David Tolino (Trans Tech) Andrew Tomasello (FCG-DPW); Clayton Wenner (FCG-DEP); Matthew Wisner (FCG-DFRS); Zach Zaykosko (MDE)

**CALL TO ORDER:** Jon Newman called meeting to order at 8:30am

- Introduction and welcome of LEPC members and guests
- Anthony Rosano thanked group – discussed administrative changes – Jon Newman has stepped in as Chair and Clayton Wenner as Co-Chair

**MEETING MINUTES**

- Chairperson Newman motioned to approve the January 8, 2024 Minutes as presented, having no corrections, the Minutes stand

**PRESENTATION:**

- Peggy Clark, Columbiana County EMA conducted a one-hour presentation/review of the 2023 East Palenstine Ohio train derailment (presentation is not available for distribution)

## **COMMITTEE REPORTS:**

- External Standing Committee – N/A
- Internal Standing Committee
  - Reminder this is a public meeting under the MD Open Meetings Act
  - 2024 Update Website
    - Ensure meeting dates, Agendas and Minutes are posted on Frederick County Government LEPC Website

## **OLD BUSINESS:**

- Constitution and bylaws update – for committee to review/update
- LEPC Dates 2024: July 8, and September date (TBD) for Emergency Preparedness Month

## **NEW BUSINESS:**

- Form a committee to review and present for next meeting, an overview of the EPA updated guidelines on handling of chemicals
- NRC Notifications
  - Incident Report #1388064 Jan 3, 2024
    - Caller reported a release of an unknown material from a tractor trailer truck.
    - Location – Frederick County – 70 Westbound Mile Marker 47
  - Incident Report #1395363 April 1, 2024
    - Caller is reporting that the SRP places underwater pipeline to run wire. The caller states that while laying the pipe the company has been releasing an unknown material into the Monocacy River. Incident was originally discovered on March 18, 2024
    - Location – Frederick County - Monocacy River
  - Other reports – N/A

## **ROUNDTABLE DISCUSSION:**

Issues/events pertinent to the mission of the LEPC

- Ron Kunz
  - Outstanding to have Peggy give presentation – continue to have presentations in the future
- Dave Tolino
  - Start discussions 2024-2025 Trans Tech for drills
- Allen Frenette
  - Get out and know each other – with the Francis Scott Key Bridge collapse everyone had already participated in a bridge collapse exercise and were already familiar with each other
  - Provided link for CISA Table Top Exercise (Cybersecurity & Infrastructure Security Agency) <https://www.cisa.gov/resources-tools/services/cisa-tabletop-exercise-packages>
- Kelli Goetz
  - Leshia Chandler is new Deputy Director of Family Services

- Todd Johnson
  - Region I&II Health Care Coalition (HCC) held a Chemical Surge Tabletop exercise on March 7<sup>th</sup>
    - Frederick County was represented by DFRS HazMat and EMS, Division of Emergency Management, Frederick Health Hospital, and the Health Department
    - After Action Report is pending and will be shared when available
  - Region I&II HCC will also be looking at After Action Reports and Improvement Plans from other recent exercises including Radiation Surge and Burn Mass Casualty Incident Surge
    - Want to identify common themes from all exercises and explore how to address those common items holistically
      - Three themes have been anecdotally identified – communications/notification process, patient tracking, resources available regionally and by mutual aid
  - Upcoming Public Health Emergency Preparedness grant period will include chemical, radiation, and biological hazard exercises over the next several years
    - Awaiting additional guidance on this and hope to be able to include LEPC partners in these
  - Revisiting our Unidentified Substance Response Annex in collaboration with DFRS HazMat
    - Suspicious package in an election office mailroom is a scenario of concern given incidents that took place in other states last election cycle
  - Have begun training 44 Maryland Responds – Medical Reserve Corps volunteers to staff Community Reception Centers (CRC)
    - CRCs provide triage, decon, and population health monitoring of persons with possible radiation contamination before they move into a shelter or family assistance center after evacuation
    - Staffing CRCs was an improvement item from the recent regional Radiation Surge exercise
- Vivian Laxton
  - Frederick News Post has decided not to have a Public Safety Reporter and will rotate current reporters
- Nathan Hupp
  - More public participation, will provide more information on LEPC to his Communications team
- Robin Shusko
  - FCC is available as a site for training
- Clayton Wenner
  - Interesting topic presented today – please provide any topics that you feel would make the meeting more beneficial
- Zach Zaykoski
  - Between September 2023 and now stopped 234 hazmat vehicles in and around Frederick County – pulled 36 out of service - out of those 36, 8 were for critical hazmat violations – One (1) driver of hazmat vehicle was placed out of service for a CDL related issue
- Jon Newman
  - LEPC meeting moving to less formal – may not follow Robert Rules
  - Changes coming in the next few months – please provide any thoughts and suggestions, forward to Sharon Riddell

Meeting adjourned at 9:32am

**NEXT MEETING:** July 8, 2024, at 8:30am, Virtual Teams Meeting

Send any items/topic for the agenda to [sriddell1@frederickcountymd.gov](mailto:sriddell1@frederickcountymd.gov)