



# Frederick County Fire and Rescue Advisory Board Meeting

## AGENDA

**May 13, 2024 – 7:00 p.m.**

**First Floor Meeting Room, Winchester Hall  
12 E. Church Street, Frederick, MD 21701**

- I. Call to Order**
- II. Roll Call of Voting and Nonvoting Members**
- III. Introduction of Guests**
- IV. Approval of Previous Meeting Minutes**
- V. Reports**
  - a. Ex-Officio Member Reports
    - i. County Executive
    - ii. Jurisdictional Medical Director
    - iii. Director of the DFRS
    - iv. President, Frederick County Volunteer Fire and Rescue Association, Inc.
    - v. President, Career Fire Fighters Assn. of Frederick County MD, Inc.; International Assn. of Fire Fighters Local #3666
  - b. Committee Reports
    - i. Director of Volunteer Fire & Rescue
      - 1. Operations Committee
      - ii. Other Committees
- VI. Old Business**
  - a. CY2024 Accreditation Process
- VII. Action Item(s)**
  - a. Policy 1.01.06 Chain of Command
  - b. Policy 5.00.03 Volunteer Rank Structure
- VIII. Comments and Announcements**
- IX. Public Comment**
- X. Adjournment**

Next meeting date: June 10, 2024

Representatives:	Non-Voting Representatives:
Battalion #1 – Todd Johnson (Chair)	Frederick County Executive, Ms. Jessica Fitzwater
Battalion #2 - David Fox	Jurisdictional Medical Director, Dr. Jeffrey L. Fillmore
Battalion #3 – Nelson Smith	Frederick County Fire and Rescue Services Division Director/ Chief Tom Coe
Battalion #4 - Vacant	Frederick County Volunteer Fire and Rescue Services Director, Deputy Chief Shane Darwick
Battalion #5 – Mike Duble	Frederick County Volunteer Fire and Rescue Assn., Inc. President James May
Citizen Rep - Gunnar Pedersen (Co-Chair)	Career Firefighters Assn. of Fred. Co. MD, Inc. & IAFF Local #3666 Pres. Stephen Jones
Citizen Rep – Mark Kirchman	
Career FF/Medic Rep – Brandon Burke	
Career FF Rep – Anthony Gramiccioni	

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*All Frederick County Boards and Commissions are subject to:*

- 1) the Open Meetings Act requiring reasonable advance notice of meetings be provided, to make the agenda available in advance, to hold meetings openly, and to adopt and retain minutes; and*
- 2) the Public Information Act, meaning any member of the public may request any record pertaining to the work group at any time.*