



Jessica Fitzwater
County Executive

FREDERICK COUNTY GOVERNMENT

FREDERICK COUNTY ETHICS COMMISSION Office of the County Attorney

Douglas P. Jones, Chair

Minutes of the Public Meeting of the Frederick County Ethics Commission Wednesday, April 10, 2024

7:00 P.M.

Present:

Rev. Douglas P. Jones, Chair
Deborah L. Lundahl, Vice-Chair
Michael G. Bunitsky
Mary Beth Kaslick
Rev. Stephen Larsen
Walter Olson
Christopher Perry, Alternate Member

Absent:

James Stanker

Also in Attendance

Andrew Ford, Secretary

1. Call to Order; Roll Call; and Establishment of a Quorum. Chairperson Jones called the meeting to order at 7:00 p.m. Attendance noted and quorum established.

2. Approval of Minutes. Commissioner Kaslick made a motion to approve the February 21, 2024 minutes, which was seconded by Commissioner Lundahl and approved unanimously.

3. Update by Staff on Financial Disclosure Statements. Mr. Ford reported on the rollout of the financial disclosure statements system.

4. Update by Staff on Lobbying Registrations. Commission reviewed list of registrants since January 1, 2024.

5. Review of Revised Standard Operating Procedures. Commission reviewed the current draft of the proposed revision of the Standard Operating Procedures. Mr. Ford will make additional revisions to include adopting regulations and issuance guidance other than by advisory opinion.

6. Review of Draft Advisories. Commission reviewed the draft advisories on gifts and prestige of office. The Commission determined to designate these as guidance to distinguish from advisory opinions issued in response to requests. Motion was made by Commissioner Olson to adopt the guidance on gifts, seconded by Commission Bunitsky and passed unanimously. Motion was made by Commission Bunitsky to adopt the guidance on prestige of office, seconded by Commission Olson and passed unanimously.

7. Chair's Comments. Commissioner asked that subcommittee be formed to review possible changes to the Ethics Law. The subcommittee consists of Commissioner Bunitsky, Kaslick and Olson. Mr. Ford will coordinate with the subcommittee any materials needed.

8. There being no other business before the Commission, Commissioner Lundahl made a motion to adjourn the meeting, which was seconded by Commissioner Kaslick and approved unanimously. The meeting adjourned at 8:08 p.m.

/s/
Andrew J. Ford
Secretary