



## FREDERICK COUNTY GOVERNMENT

Jessica Fitzwater  
County Executive

**DIVISION OF PLANNING & PERMITTING**  
Livable Frederick Planning & Design Office

Deborah A. Carpenter, AICP, Division Director  
Kimberly Gaines, Director

### MEMORANDUM

**TO:** Historic Preservation Commission  
**FROM:** Amanda Whitmore, Historic Preservation Planner  
**DATE:** July 25, 2024  
**RE:** Recommendation of Commission Candidates

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#### **Issue:**

Who does the Historic Preservation Commission recommend filling the vacancies on the Commission?

#### **Background and Discussion:**

Five candidates have submitted letters of interest and resumes to the County Executive's office to be considered for the vacancies on the Historic Preservation Commission. The Commission met in Closed Session to interview each potential candidate. To be recommended, candidates must demonstrate special interest, specific knowledge, or professional or academic training in fields such as, but not limited to, the following: history, architectural history, archeology, curation, landscape architecture, urban design, architecture, planning, anthropology, conservation, historic preservation or related fields.

Additionally, Commissioner Jack Lynch's term is due for reappointment. He has expressed his desire to the County Executive Office to continue for another term.

The Commission will need to vote which potential candidates they recommend forwarding to the County Executive for appointment to the Commission as well as a recommendation for the reappointment of Mr. Lynch.

#### **Recommendation**

Staff recommends the Commission approve forwarding the reappointment of Mr. Lynch to the County Executive and that the Commission make a decision of whom to forward to appoint to fill the additional vacancies.