



FREDERICK COUNTY GOVERNMENT

Jessica Fitzwater
County Executive

DIVISION OF PLANNING & PERMITTING
Livable Frederick Planning & Design Office

Deborah A. Carpenter, AICP, Division Director
Kimberly Gaines, Director

MEMORANDUM

TO: Historic Preservation Commission
FROM: Amanda Whitmore, Historic Preservation Planner
DATE: August 14, 2024
RE: Update of Administrative Approvals

Issue:

Staff has reviewed and approved an administrative Certificate of Approval application for the Buckeystown United Methodist Church #80 (CR #24-04).

Background and Discussion:

Per the Frederick County Historic Preservation Commission Rules of Procedure, Section 13.4C, staff will provide an update of administrative approvals to the Commission at its monthly meeting. Exhibit 1, *Classification of Approvals by Scope of Work*, in the Rules of Procedure outlines the areas of work where administrative approval may be granted. Other Building Alterations (Section I.g.i) states that:

Repair or in-kind replacement of missing or deteriorated architectural details such as trim or other millwork, stairs or stoops, porch decking or ceilings, columns, railings, balusters, brackets, shutters, etc., that is more than the 25% routine maintenance.

An administrative Certificate of Approval application was filed on July 31 to remove paint from the wood siding and windows and complete in-kind replacement of rotten wood siding and window trim (Attachment 1). All wood siding and exterior window trim will be repainted.

Staff found that the proposed work will not destroy historic materials that characterize the property, is in keeping with the Secretary of the Interior's Standards for Rehabilitation, is minimal in nature, and will not affect historic, archaeological, or architectural significance so long as the following conditions are met:

- Replacement wood will match the existing in size, width, profile, and other visual qualities.

- Chemical or physical treatments, if appropriate, will be undertaken using the gentlest means possible. Treatments that cause damage to historic materials will not be used. Sand blasting or other abrasive cleaning methods will not be used to remove the paint.

Staff approved the application on August 6, 2024 (A-COA #24-09).

Attachment:

Attachment 1: Buckeystown UMC #80 Certificate of Approval Application