



FREDERICK COUNTY LOCAL MANAGEMENT BOARD (LMB) MINUTES

In-person Meeting

March 25, 2024, 2pm to 4pm

LMB Members:

Frederick County Workforce Services – Latrice Lewis, Chair
Frederick County Local Behavioral Health Authority – Jay Hessler, Vice Chair
Frederick County Dept. of Social Services – Debbie Marini
Private Citizen – Ralph Hertges
Frederick County Health Department – Miriam Dobson
Frederick County Public Library – James Kelly
Frederick County Public Schools – Dana Falls
Frederick County Family Partnership – Barbara May
Frederick County Health Department – Steve Buckley
Children of Incarcerated Parents Partnership – Pat Rosensteel
Frederick County Finance Department – Marie Berg
Private Citizen – Toni Shindlecker
Frederick City Police Department – Jason Lando

Andrea's House – Carleah Summers

Frederick County Department of Juvenile Services – William Keefer

Division of Family Services – Kelli Goetz

Office for Children and Families – Shelly Toms

Office for Children and Families – Sarah Ford

Office for Children and Families – Leshia Chandler

Office for Children and Families – Pilar Olivo

Community Members:

Student Homelessness Initiative Partnership (SHIP) –

Melissa Muntz

Frederick County Child Advocacy Center – Robin Grove

Frederick County Public Schools – Ryan Defibaugh

Community of Grace Organization Inc. – Barbara Pinnock

Commence – 2:05pm

Introductions – Latrice Lewis started the meeting and proceeded with introductions of attendees.

Approval of Minutes – Minutes for January 22, 2024, were approved, by vote, with a motion from Miriam Dobson and seconded by Pat Rosensteel. Unanimous.

Department of Social Services – Debbie Marini. [FCDSS Regional Meeting Presentation.](#)

Renee Peerson and Family First Prevention's goal is to continue to decrease entries and increase permanency within 12 by leveraging partnerships and creating pathways.

Child Care Market Study Report – Pilar Olivo. [Child Care Market Report.](#)

A comprehensive study of the Child Care Market in Frederick County was finalized and is used to understand the conditions affecting the child care market (supply and demand), the ideas and experiences underlying families' child care decisions, and the opportunities for improving the availability and affordability of quality child care.

[Child Care for Frederick County Website.](#)

Maryland Consortium on Coordinated Community Supports Update – Jay Hessler. [Presentation.](#)

The Local Behavior Health Authority (LBHA) was not selected as a Hub. The response from the Consortium was that they will revisit Frederick County in the future, but their current goal was to get diverse applications and geographic diversity. January of 2025 will be the next time they would be able to apply. Spokes will be working with the consortium and the schools moving forward.

DEIB Update – Leshia Chandler.

- Just Action – New book for book club, email Leshia if you are interested in joining.
- Actively looking for new DEIB Members, email Leshia if you are interested in joining.

LMB Members & Chair and Vice-Chair – Shelly Toms.

- Vote for Member Reappointments
 - Miriam Dobson motioned for the reappointments of Pat Rosensteel, Anita Mwalui, and Latrice Lewis. Dana Falls seconded. Unanimous.
- Vote on new Chair and Vice Chair – effective July 1, 2024

- Jay Hessler was nominated for Chair and Pat Rosensteel was nominated as Vice Chair for the LMB.
- Jason Lando motioned for a vote for the new Chair and Vice Chair. Toni Shindlecker seconded. Unanimous.

Updates – Shelly Toms and Kelli Goetz

- NOFA application was submitted on March 22, 2024.
- LMB Workgroups will start meeting again and a new workgroup for ALICE Child Care will start once the Child Care Market Study is officially released.
- The Office for Children and Families has merged with the Division of Family Services. They will have a combined administration for the LMB and any grants/funding from the Office.

LMB Bylaw Updates – Sarah Ford

- Revision Requested
 - Change all mention of Office for Children and Families to Division of Family Services.
 - Remove Finance from public agencies and replace with Workforce Services.
 - Add Finance as fiscal advisory/support to the LMB.
 - Remove if a non-public agency member must be a resident and registered voter of Frederick County to living or working in Frederick County.
- Vote on Revisions
 - Ralph Hertges motioned to approve revisions put forth to the board for the bylaws. Barbara May seconded. Unanimous.

Community Updates

- Pat Rosensteel – The Children’s Festival is on April 27 at Baker Park. Contact the Mental Health Association for more information.
- Jay Hessler – The LBHA is sponsoring trainings at no cost in the next 3 months for school avoidance, youth with complex needs, community health workers and ethics, and mental illness. Contact Jay for more information.
- Robin Grove – April is child abuse prevention month. Please check the CAC’s Facebook page for announcements, events, and other details for promoting awareness and prevention.
- Latrice Lewis – Workforce Services has a FCG career fair on May 17, 2024. If interested in attending, please email Latrice, and share the information with your networks and partners.
- Carleah Summers – Andrea’s House is hosting their 2nd annual gala at spring field manner and funding raising for expansion on May 17, 2024. Please email Carleah for additional details.

Adjourn – Motion from Miriam Dobson seconded by Pat Rosensteel. Unanimous. Adjourned at 3:32pm.

Next meeting is on May 20, 2024, from 2:00pm to 4:00pm at the Dept. of Social Services.