



## FREDERICK COUNTY GOVERNMENT

### FREDERICK COUNTY ETHICS COMMISSION

Office of the County Attorney

*Douglas P. Jones, Chair*

### Minutes of the Public Meeting of the Frederick County Ethics Commission

Wednesday, August 14, 2024

7:00 P.M.

#### **Present:**

Rev. Douglas P. Jones,  
Rev. Stephen Larsen  
Michael G. Bunitsky  
Mary Beth Kaslick  
Walter Olson  
Christopher Perry

#### **Absent:**

None

#### **Also in Attendance**

Andrew J. Ford

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1. Call to Order; Roll Call; and Establishment of a Quorum. Mr. Ford, as Secretary, called the meeting to order at 7:00 p.m. Attendance noted and quorum established.
  2. Election of Chair and Vice-Chair. Commissioner Kaslick nominated Commissioner Jones to be Chair. Commissioner Bunitsky seconded the motion, which was approved unanimously. Commissioner Bunitsky nominated Commissioner Larsen to be Vice-Chair. Commissioner Kaslick seconded the motion, which was approved unanimously. Chairperson Jones chaired the meeting from this point forward.
  3. Approval of Minutes. Commissioner Bunitsky made a motion to approve the June 12, 2024 minutes, which was seconded by Commissioner Larsen and approved unanimously.
  4. Acknowledge Receipt of the Public Ethics Report for Period January 1, 2024 – June 30, 2024. The Commissioners acknowledged receipt of the Report; however, they noted an incomplete entry and requested Mr. Ford follow-up with the CAO's office for a correction.

5. Update by Staff on Lobbying Registrations. Commission reviewed list of registrants since the June meeting.

6. Update by Staff on Financial Disclosure Statements. Commissioner Kaslick made a motion to conduct an administrative function meeting to review financial disclosures statements. The motion was seconded by Commissioner Olson and approved unanimously.

**Required information regarding the administrative function meeting** - The Commission entered into administrative function at 7:17 p.m. All of the Commission members noted above were present. Mr. Ford was also present.

Commission reviewed the remainder of long-form disclosure statements. Mr. Ford would separately provide access to short-form exceptions for individual review by commissioners prior to the next meeting.

Commissioner Larsen moved to leave administrative function. Commissioner Perry seconded the motion, which was approved unanimously. The Commission resumed the public meeting at 8:22 p.m.

7. Chair's Comments. The Chair requested formal guidance from the County Attorney's Office on whether a member of the FCPS's Ethics Commission could also serve on the County's Ethics Commission.

8. There being no other business before the Commission, the meeting adjourned at 8:31 p.m.

\_\_\_\_\_/s/  
Andrew J. Ford  
Secretary