



FREDERICK COUNTY LOCAL MANAGEMENT BOARD (LMB) MINUTES

In-person Meeting | Dept. Social Services

1888 N. Market St Frederick, MD 21071

September 23, 2024 | 2pm to 4pm

LMB Members:

Frederick County Local Behavioral Health Authority – Jay Hessler, Chair
Frederick County Public Library – James Kelly
Division of Family Services – Leshia Chandler
Division of Family Services – Sarah Ford
Dept. of Social Services – Debbie Marini
Frederick County Workforce Services – Kara Fritz
Frederick County Workforce Services – Latrice Lewis
Frederick County Finance – Marie Berg
Frederick County Health Department – Steve Buckley
Frederick County Department of Juvenile Services – William Keefer
Frederick Community College – Shemica Sheppard

Community Members:

Student Homelessness Initiative Partnership (SHIP) – Melissa Muntz
Frederick County Child Advocacy Center – Robin Grove
Bridges On Our Own – Nancy Wilson
United Way – Landen Lombardo
Seton Center/Bridges On Our Own – Sister Roberta Treppa
More than a Father – Jason Francis
More than a Father – Brandon Chapman
More than a Father – Adrian Gehring
Mental Health Association – Sarah Martin
Frederick County Public Schools – Janet Shipman
Frederick County Public Schools – Leslie Frei
Community of Grace Organization Inc. – Barbara Pinnock
Bridges On Our Own – Neil Donnally
Centro Hispano – Damaris Ponciano-Jackson

- I. **Call to Order** – 2:04pm
- II. **Welcome/Attendance** – Jay Hessler. Started the meeting and proceeded with introductions of attendees.
- III. **Approval of the Minutes** – Minutes for July 22, 2024, were approved, by vote, with a motion from James Kelly and seconded by Latrice Lewis. Unanimous.
- IV. **Presentation**
 - a. **More than a Father** – Brandon Chapman, Jason Francis, & Adrian Gehring.
 - i. [Presentation](#)
 - b. **Bridges Out of Poverty Framework** – Nancy Wilson, Neil Donnally, & Sister Roberta Treppa.
 - i. [Presentation](#)
- V. **Old Business**
 - a. **ENOUGH Grant Application** – Leshia Chandler. The ENOUGH application was submitted to the State on Friday Sept 20, 2024. Included in the application were over 25 letters of support from community partners, a Memoriam of Understanding naming the LMB as the community quarterback, and identified core partners: Frederick County Public Schools, City of Frederick, and Centro Hispano, and the Advisory Committee partners. The State received around 30 applications for Track 2: Planning Development and plans on awarding LMBs in the beginning of winter.
 - b. **Interagency Early Childhood Committee (IECC)** – Steve Buckley. Introduced Leslie Frei the new co-chair with Steve for the IECC. They are currently working on strategic planning goals and will supply more updates as tasks are completed.
 - c. **DFS Office Updates** – Leshia Chandler. DFS is working on a partnership with Workforce Services for a Child Care Initiative Feasibility Study with ARPA funding. More information to come in the months ahead.
 - d. **Action Planning Workgroups**
 - i. **VOTE:** Debbie Marini motioned for the board to approve proposals for supplemental funding only for currently funding programs and/or training(s). Seconded by Latrice Lewis, unanimously in favor.

- ii. VOTE: Shemica Sheppard motioned for the board to reconvene once proposals are submitted to set-up a special LMB meeting to decide where the supplemental funding for the CPA will be allocated. Debbie Marini seconded, unanimously in favor.

VI. **Comments and Announcements** – Will be sent out via email.

VII. **Adjournment** – Motion from Shemica Sheppard seconded by Latrice Lewis. Unanimous. Adjourned at 3:55pm.

**Next Special LMB Meeting: to Vote on Funding is October 29, 2024 from 2:00pm to 3:00pm
virtually and in-person at 401 Sagner Ave, Frederick MD 21701**

And

Next LMB meeting is on December 9, 2024, from 2:00pm to 4:00pm at the Dept. of Social Services.