



RUSTIC ROADS COMMISSION FREDERICK COUNTY, MARYLAND

30 North Market Street, Third Floor Frederick, Maryland 21701 (301) 600-1149



MEMORANDUM

TO: Rustic Roads Commission
FROM: Rustic Roads Budget Subcommittee
DATE: June 30, 2025
RE: Rustic Roads Budgetary Recommendation

Issue:

What budgetary items should the Rustic Roads Commission propose for the Fiscal Year (FY) 26/27 annual budgets of the Division of Public Works (DPW) and the Division of Planning and Permitting (DPP) and items for the Capital Improvement Project (CIP) process?

Background and Discussion:

A budget subcommittee was appointed by Chair Susan Hanson to propose possible budget line items for the FY26/27 annual budgets of the Division of Public Works (DPW) and the Division of Planning and Permitting (DPP) and potential items for the Capital Improvement Project (CIP) process. The subcommittee consists of Sam Castleman, Alex Forte Howell, and Barbara Wyatt. The County's fiscal year started on July 1st and ends June 30th.

The subcommittee developed the following budgetary items for the Rustic Roads Commission to discuss:

1. Road signs, both full size (road name and logo) and attachments with the logo on one side and the QR code on the other. The subcommittee suggests a sufficient number of supplementary signs for attachment to all RR sign posts in the coming FY. Depending on cost, the subcommittee suggest funding for a smaller number of full-sized signs to be placed on an as-need basis.
2. Printing for promotion/outreach materials, including bumper stickers (2,500); stickers (2,500); and pamphlets (2,500).
3. A staff position in DPW to coordinate various aspects of Rustic Road maintenance and management.
4. A full-time summer intern (4 months) and a one-third time intern for the rest of the year to prepare nominations for candidate Rustic Roads to be designated Rustic Roads.
5. A staff arborist for DPW to provide expertise in tree health, trimming, and planting.
6. Increase funding to enhance the county's spraying program for better control of noxious weeds.

Staff Recommendation:

The Commission should review the above proposed budgetary items proposed by the Budget Subcommittee and either approve the proposal as written, edit the items, remove items from the proposal and/or add items to the proposal.

