



Frederick County Fire and Rescue Advisory Board Meeting

AGENDA

October 13, 2025 – 7:00 p.m.
First Floor Meeting Room, Winchester Hall
12 E. Church Street, Frederick, MD 21701

- I. Call to Order**
- II. Roll Call of Voting and Nonvoting Members**
- III. Introduction of Guests**
- IV. Public Comment**
- V. Approval of Previous Meeting Minutes**
- VI. Reports**
 - a. Ex-Officio Member Reports
 - i. County Executive
 - ii. Jurisdictional Medical Director
 - iii. Director of the DFRS
 - iv. President, Frederick County Volunteer Fire and Rescue Association, Inc.
 - v. President, Career Fire Fighters Assn. of Frederick County MD, Inc.; International Assn. of Fire Fighters Local #3666
 - b. Committee Reports
 - i. Director of Volunteer Fire & Rescue
 - 1. Operations Committee
 - ii. Other Committees
- VII. Old Business**
 - a. Ad Hoc Committee Report Review
 - b. Open Meetings Act Training
- VIII. New Business**
 - a. Policy Updates
 - i. 4.00.01 Communications Manual
 - ii. 4.00.03 Field Communications
 - iii. 5.00.11 Incident Reporting and Notifications
- IX. Comments and Announcements**
- X. Adjournment**

Next meeting date: November 10, 2025

Representatives:	Non-Voting Representatives:
Battalion #1 – Todd Johnson (Chair)	Frederick County Executive, Ms. Jessica Fitzwater
Battalion #2 – David Fox	Jurisdictional Medical Director, Dr. Jeffrey L. Fillmore
Battalion #3 – Cassie Goodman	Frederick County Fire and Rescue Services Division Director/ Chief Tom Coe
Battalion #4 – Michael Wiand	Frederick County Volunteer Fire and Rescue Services Director, Deputy Chief Shane Darwick
Battalion #5 – Mike Duble	Frederick County Volunteer Fire and Rescue Assn., Inc. President Jeffrey Scire
Citizen Rep – Pete Raumann	Career Firefighters Assn. of Fred. Co. MD, Inc. & IAFF Local #3666 Pres. Stephen Jones
Citizen Rep – Mark Kirchman	
Career FF/Medic Rep – Brandon Burke	
Career FF Rep – Anthony Gramiccioni (Co-Chair)	

Frederick County, Maryland does not discriminate on the basis of race, color, religion, national origin, sex, age, marital status, disability, familial status, gender identity, sexual orientation or source of income.

All Frederick County Boards and Commissions are subject to:

- 1) the Open Meetings Act requiring reasonable advance notice of meetings be provided, to make the agenda available in advance, to hold meetings openly, and to adopt and retain minutes; and*
- 2) the Public Information Act, meaning any member of the public may request any record pertaining to the work group at any time.*